



Weekly Management Report

November 7, 2025

1. **Report** September 2025 Operating Results
 Water and Power

2. **Synopsis** Landlord Tenant Commission Meeting on
 October 6, 2025
 Community Development Department

STAFF REPORT

7A.



WATER AND POWER

DATE: November 6, 2025

TO: Burbank Water and Power Board

FROM: Mandip Kaur Samra, General Manager – Burbank Water and Power *ly m sn*

SUBJECT: September 2025 Operating Results

GENERAL MANAGER'S OFFICE

City Council Agenda Items – Future Agenda Items

Meeting Date	Agenda Item
November 18, 2025	Approval of the Updates to the City's Fee Schedule
November 18, 2025	Adoption of a Resolution Approving the Mid-Year Updates to the Rules and Regulations Governing Utility Service
December 9, 2025	Adoption of a Resolution (I) Approving and Authorizing the Execution and Delivery of (A) a Clean Energy Purchase Contract for Prepaid Renewable Energy and (B) Supporting Agreements, Consisting of Two Limited Assignments of Existing Renewable Power Purchase Agreements, a Custodial Agreement, and a Letter Agreement; and (II) Authorizing the City of Burbank's Participation in the Transaction Contemplating by the Foregoing Agreements
December 9, 2025	Authorize the General Manager of Burbank Water and Power to Enter into an Electric Services Agreement with Customers
<i>To Be Determined</i>	Discussion on Burbank Water and Power's Renewable Portfolio Standard
<i>To Be Determined</i>	Approval of an Agreement with Dynasty Power for the Purchase of Portfolio Content Category 1
<i>To Be Determined</i>	Approval of the Updates to Burbank Water and Power's Portfolio of Customer Rebates for Efficiency and Electrification

City Council Agenda Items – Past Agenda Items

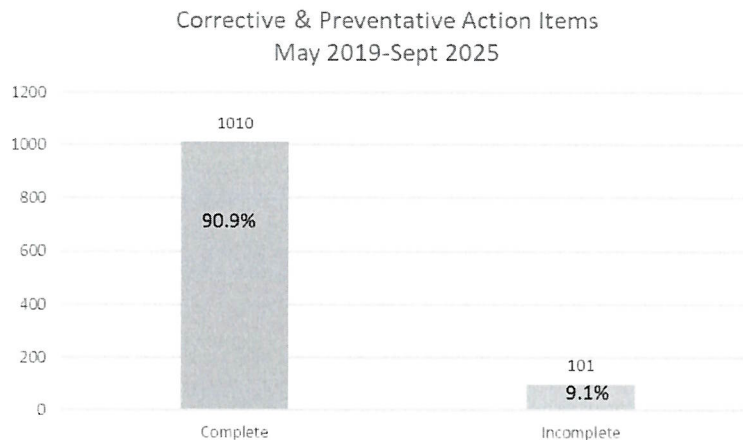
Meeting Date	Agenda Item	Vote	Action
September 30, 2025	Approval to Authorize the General Manager of Burbank Water and Power to Execute the Electrical Services Agreement with the Burbank-Glendale-	5 – 0	Approved and Authorized

	Pasadena Airport Authority Regarding a Community Substation		
September 30, 2025	Adoption of the Cross Connection Control Plan for Burbank Water and Power	5 – 0	Adopted and Found
September 30, 2025	Authorize the Approval of a License Agreement with the Burbank-Glendale-Pasadena Authority for Access to the Hollywood Burbank Airport for the Installation, Operation, and Maintenance of an 8-Inch Potable Water Service	5 – 0	Authorized
October 14, 2025	Adoption of Resolutions Ratifying and Approving Grant Applications for Magnolia Power Plant with the California Energy Commission for the Bulk Grid Asset Enhancements for the Grid Reliability Program, and Authorizing the BWP General Manager, as the City Manager's Designee, to Negotiate and Execute All Related Agreements and Forms	5 – 0	Adopted
October 14, 2025	Authorize the General Manager of Burbank Water and Power to Enter into an Electrical Services Agreement with SJ4 BURBANK, LLC	5 – 0	Adopted and Authorized

SAFETY

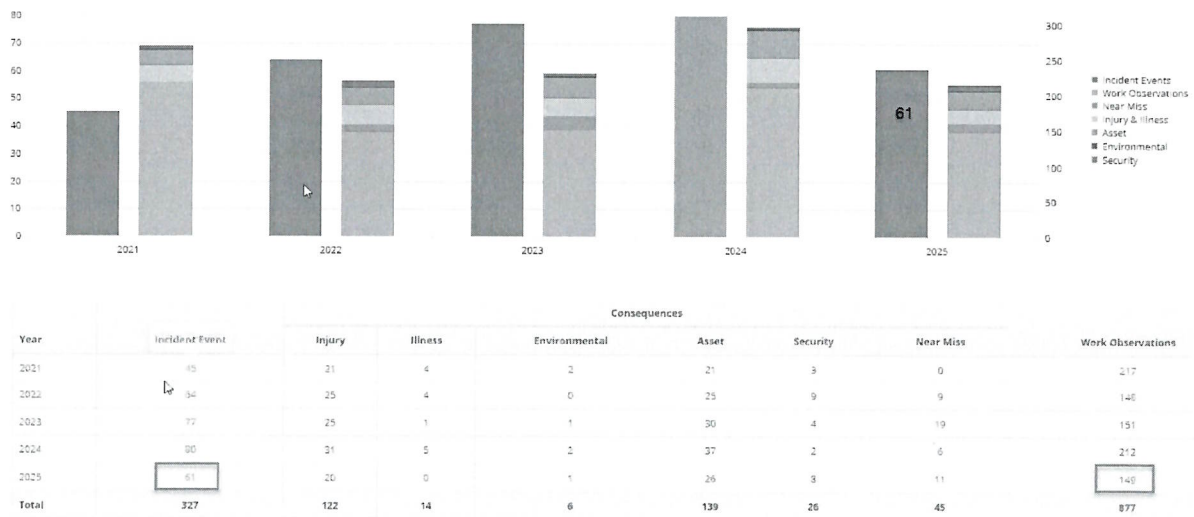
Corrective & Preventative Action Items (May 2019 – Present) (90% goal as of 2025)

Staff tracks action items for Environmental Health and Safety (EHS) events from the start to closure to prevent the recurrence of injury or damage to the City or public property; BWP has closed 90.9% of corrective and preventative action items since capturing and tracking in May 2019.



Employee Engagement - Incidents, Near Misses, and Observations

BWP continues to improve employee engagement, as measured by the number of incidents, near misses, and observation reports received from employees. By reporting these events, we create opportunities to learn and prevent harm to people, the environment, and property. From January 1, 2025, to December 31, 2025, BWP has received 210 EHS-related reports to count towards the 2025 annual goal of 275.



OSHA Total Recordable Incident Rate (January 2014 – Present)

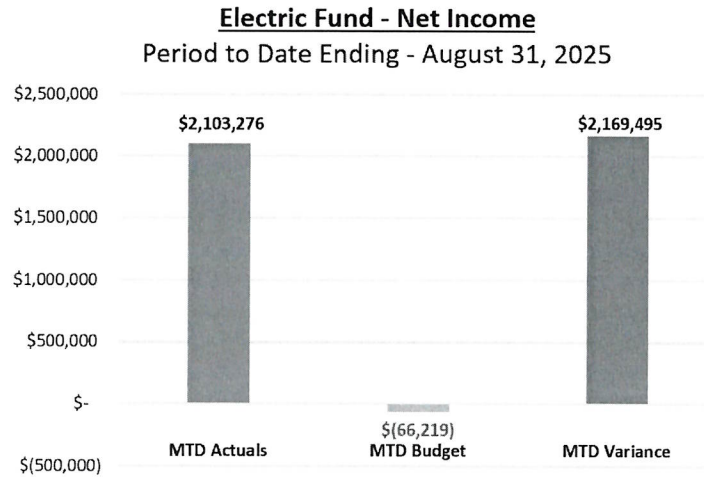
BWP received one recordable injury in this reporting period. BWP's 12-month rolling average OSHA total recordable incident rate is **3.7**, as seen in the graph below.

Injury

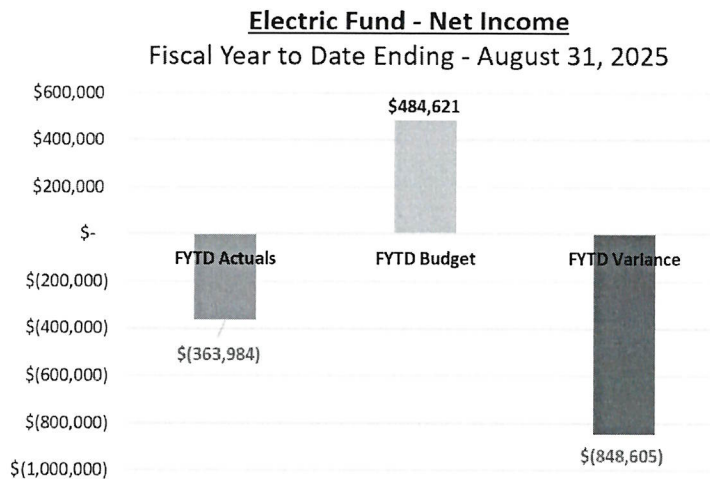
A Pipefitter Apprentice reported a finger laceration while repairing a broken gate valve. The employee was given antibiotics and a tetanus shot, and later returned to full duty.



Electric Financial Results

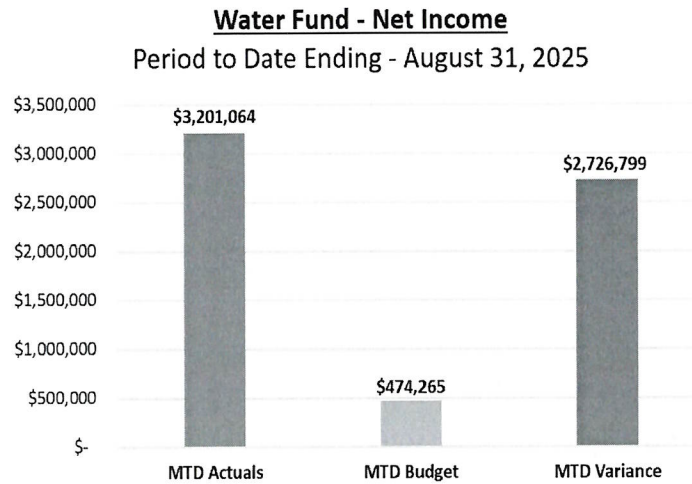


For August 2025, the Electric Fund's month-to-date favorable variance was primarily attributable to lower-than-planned operating expenses and power supply expenses. These favorable performance metrics are offset by lower-than-planned operating revenues due to demand for power being lower-than-forecasted. As a result, the actual month-to-date net income stands at \$2,103,276, exceeding the budgeted net loss by \$2,169,495.

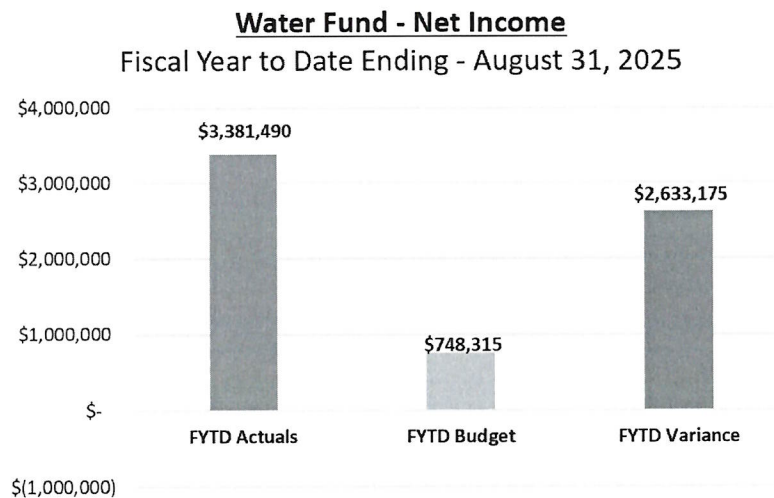


For August 2025, the Electric Fund's year-to-date unfavorable variance was primarily attributable to lower-than-planned retail sales. This unfavorable performance metric is partially offset by lower-than-planned operating expenses and power supply expenses. On a year-to-date basis, the shortfall in sales exceeds the savings in power supply and operating expenses, mostly due to cooler temperatures than the 3-year average which resulted in an aggressive load forecast for the first two months of the fiscal year. As a result, the actual month-to-date net loss stands at -\$363,984, falling short of budgeted net income by -\$848,605.

Water Financial Results



For August 2025, the Water Fund's month-to-date favorable variance was primarily driven by lower-than-planned operating expenses as well as litigation settlements received that were related to environmental groundwater impacts, which were significant. As a result, the actual net income for the month was \$3,201,064, exceeding budgeted net income by \$2,726,799.



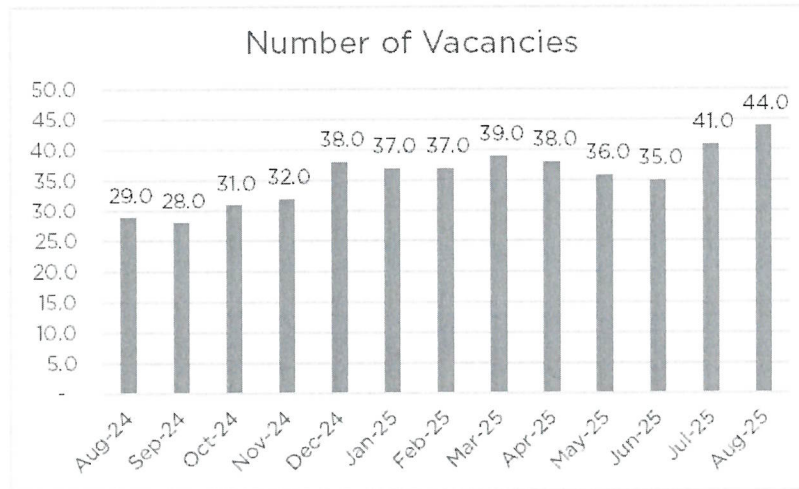
For August 2025, the Water Fund's year-to-date favorable variance was primarily driven by lower-than-planned operating expenses and water supply expenses, as well as litigation settlements related to environmental groundwater impacts, which were significant. These positive performance metrics were partially offset by lower-than-planned potable water sales. As a result, the actual net income for the month was \$3,381,490, exceeding budgeted net income by \$2,633,175.

For additional details, please see the attached financial statements.

Vacancies

The table below shows the number of vacant positions throughout the utility. As of **August 2025**, at the start of our Fiscal Year (FY), **11.7%** of the budgeted positions were vacant. **Fourteen** of these vacancies are a result of new positions created for FY 2025-26 and must go through the recruitment process in order to be filled. Other positions might be vacant due to employees leaving for other jobs that offer a more competitive salary and benefits package, retirements, personnel actions, and ongoing recruitment challenges.

Total Budgeted Positions	377
Total Positions Filled	333
Total Positions Vacant	44



WATER DIVISION

Burbank's Water Use

The table below shows water use in Burbank during September 2025 compared to September 2020, measured in gallons per capita per day (gpcd).

	Average Monthly Use
September 2020	159 gpcd
September 2025	139 gpcd

Burbank Operating Unit (BOU) Water Production

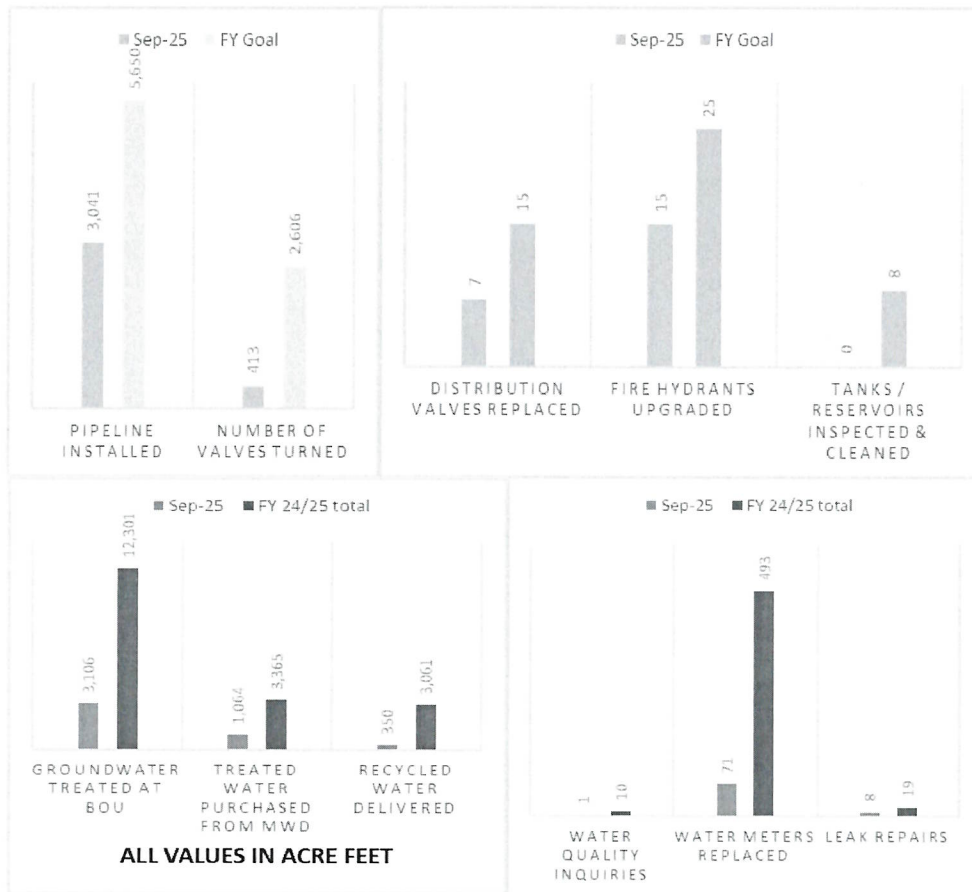
The table below provides the BOU's operational data for **September 2025**.

Month	BOU Capacity Factor	BOU Ave. Flow Rate gpm	Total System Blend % MWD/BOU
25-Sep	77.28%	6,955	26%/74%
12 Month Average	84.16%	7,575	20%/80%

The total system blend percentage represents the total amount of water purchased from the Metropolitan Water District (MWD) vs. the amount treated by the BOU. This, along with the capacity factor, is an important efficiency measure. The capacity factor may fluctuate based on demand and plant production. The amount of MWD water needed is determined by demand, availability of BOU water, and O&M outages.

Key Performance Indicators

The graphs below illustrate the water division's progress on key performance indicators through September.

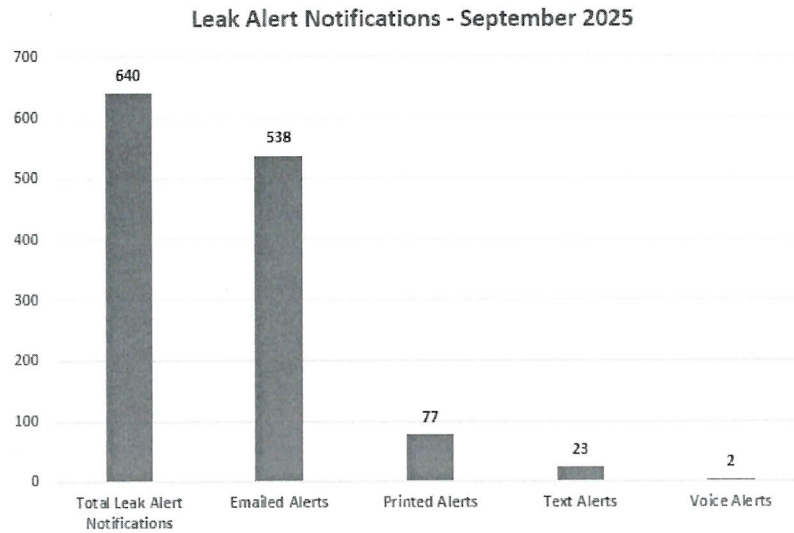


Project Updates

Click [here](#) for a link to the project updates.

Leak Alert Notifications

BWP provides leak alert services to residents who registered to receive notifications. This service, called WaterSmart, works by receiving hourly water usage from the meter and analyzing this data to determine if a leak might be present based on continuous usage.



Water Meters Communication Module Endpoints

At last count, 12,323 water meters were not communicating due to the failure of communication module endpoints on the meters. The number of endpoints that do not read data is no longer available due to work on the AMI/CSS system. However, staff reads these meters manually to ensure accurate billing.

ELECTRIC DISTRIBUTION

Electric Reliability

In September 2025, BWP experienced **one** sustained feeder outage. Over the past 12 months, automatic reclosing has resulted in a reduction of approximately 1,089,226 customer minutes in outage time.

Reliability Measurement	October 2023 – September 2024	*October 2024 – September 2025
Average Outages Per Customer Per Year (SAIFI)	0.2484	0.2647
Average Outage Time Experienced Per Year (SAIDI)	15.73 minutes	10.91 minutes
Average Restoration Time (CAIDI)	63.32 minutes	41.22 minutes
Average Service Availability	99.997%	99.998%
Average Momentary Outages Per Customer Per Year (MAIFI)	0.4056	0.2602
No. of Sustained Feeder Outages	27	17
No. of Sustained Outages by Mylar Balloons	4	1
No. of Sustained Outages by Animals	3	4
No. of Sustained Outages by Palm Fronds	6	1

*The reliability metrics do not include the outages due to the January 2025 wind event because they are classified as major outage events.

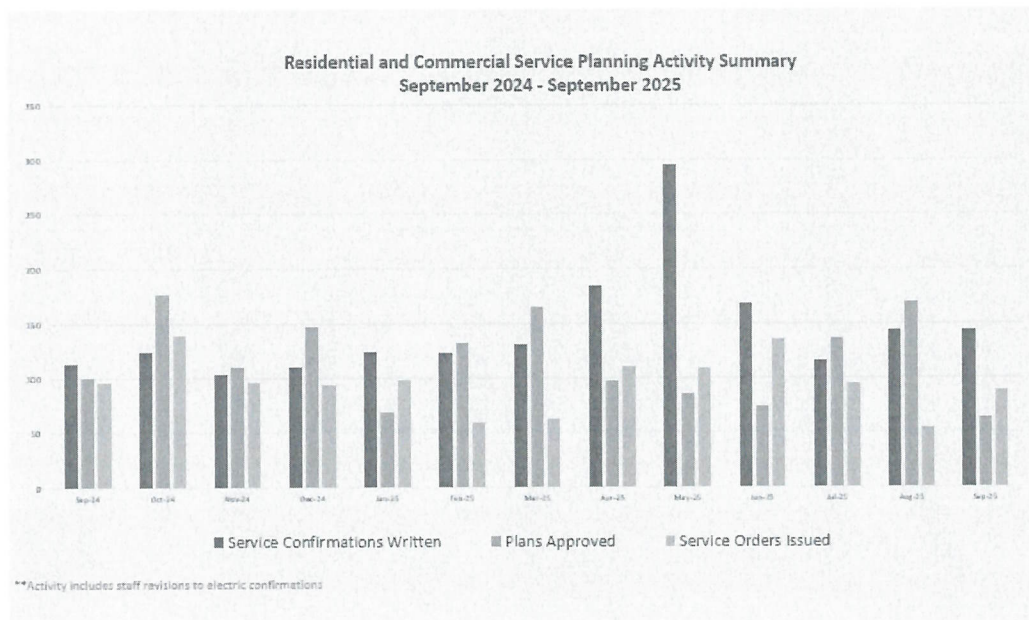
Supply Chain

The pandemic has heavily impacted the electric utility industry over the last several years. Pricing and lead times for equipment have increased at an accelerated pace. Below is a list of lead times for the most common distribution equipment:

Equipment	Typical Lead Time	Current Lead Time
Overhead Transformers	12-16 weeks	16-34 weeks
Padmounted Transformers	12-16 weeks	8-34 weeks
Meters	4-6 weeks	38+ weeks
Cable	12-16 weeks	52+ weeks
Poles	6-8 weeks	30+ weeks
Substation Transformers	48 – 52 weeks	182-208 weeks

Residential and Commercial Service Planning Activities

Due to the high volume of service requests, Electrical Service Planning has added some self-service options for its customers to enhance the customer experience and to help manage the Service Planning team's availability for field visits. This includes launching a new portal so customers can self-schedule field visits for meter spots, solar, plan reviews, and counter visits. The scheduling system checks the employee calendars for availability, collects required information from customers and sends automatic reminders and follow-up emails. The scheduling portal is available on the BWP website: www.burbankwaterandpower.com/electric/electricplanning.



PROJECT UPDATES

Substation Safety Eye Wash/Shower Upgrades

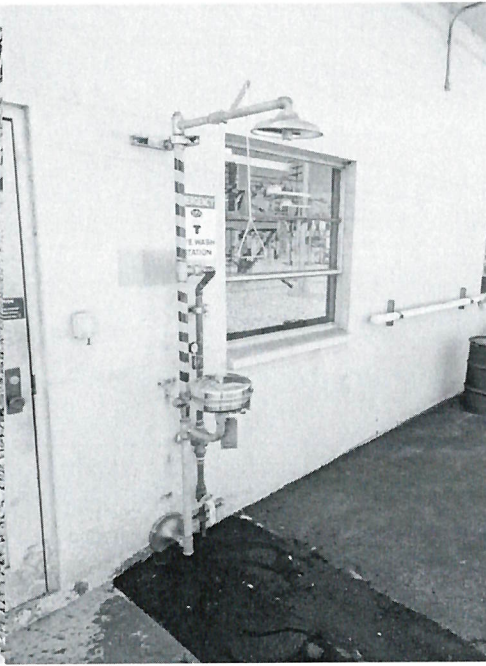
To meet the latest updated industry safety standards, substation eyewash/safety showers, which are used to address accidental contact with battery acid from substation batteries, are being upgraded. The new eyewash/safety showers provide additional safety features for BWP personnel, including:

- hands-free operation of the safety showers once it is activated
- simultaneous use of the safety shower and the eyewash
- compliance with current water flow rate standards

This program started in the 20/21 fiscal year and will continue until the 27/28 fiscal year. For FY 25-26, the Valley Substation safety shower has been completed and hence added to the completed Substation list. In total, 13 Substations have been completed throughout this program, and the remaining upgrades at the other substations will be addressed within the next several years. Please see below for pictures of the upgrade and the new safety shower at the Valley Substation.



Valley Station Safety Shower (During Construction)



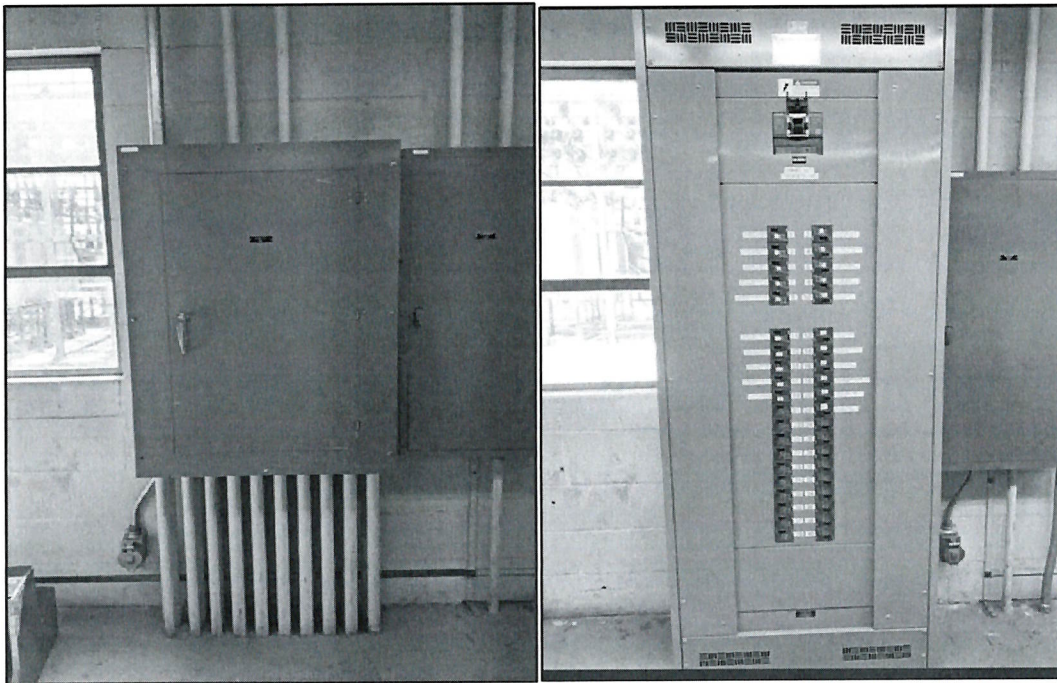
Valley Station Safety Shower

DC Panel Upgrade at Flower Substation

BWP initiated a capital program to upgrade direct current (DC) panels at various substations. DC panels distribute control power, which is backed up by substation batteries, to critical equipment within the substation including protective relays and high voltage circuit breakers. The existing DC panels scheduled for replacement are typically

overloaded, lack sufficient circuits to accommodate new equipment, and have parts and breakers that are obsolete and difficult to replace when they fail. The new DC panel provides additional capacity and affords BWP to serve control equipment with dedicated circuits, which provides better circuit protection and reduces the number of control devices affected when turning off control power during maintenance or other work. This enhancement improves safety, increases reliability, and enhances operational flexibility.

In August 2025, BWP completed the replacement of the DC panel at Flower substation.



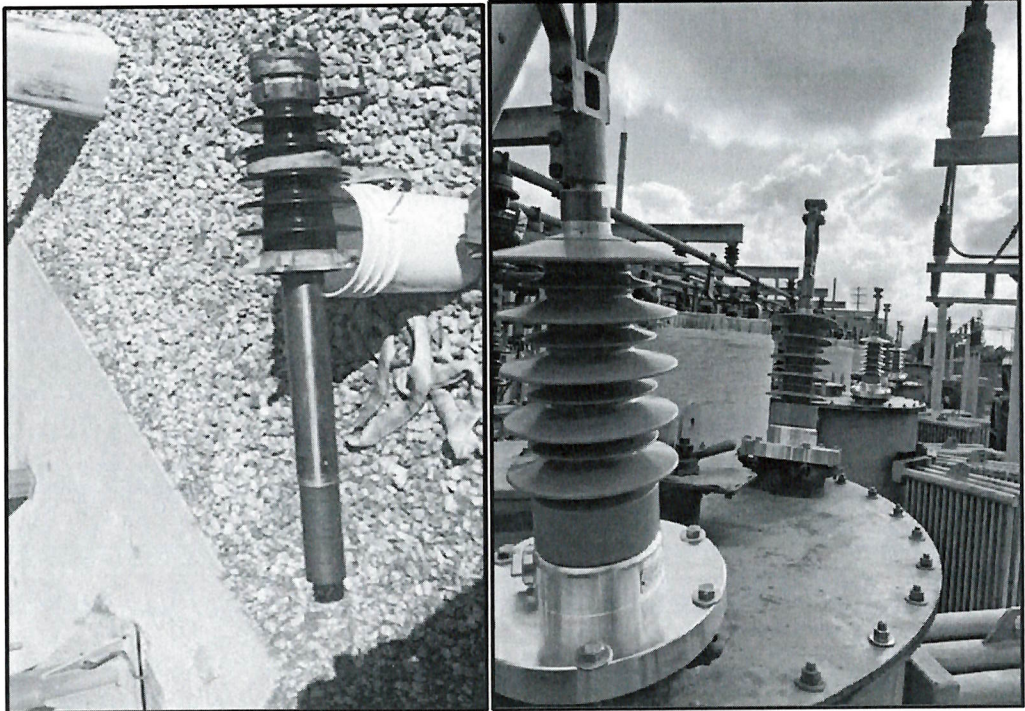
Old DC Panel at Flower- Before Install

New DC Panel at Flower – After Install

34.5kV Transformer Bushings Replacement at Victory Substation

As part of its maintenance program, BWP performs periodic testing on its power transformers at electrical substations. While testing Victory substation transformers, the transformer bushings for banks A1 and A3 indicated major deterioration and would eventually lead to a transformer outage. A transformer bushing is an insulating component mounted on a transformer that allows high voltage conductors to pass safely through its grounded transformer tank.

BWP's Electric Equipment Section completed the replacement of the Victory Transformer bank A3 bushings in September. Victory Bank A1 bushings are scheduled to be replaced by the end of the calendar year. Please see below for pictures of the bushings.

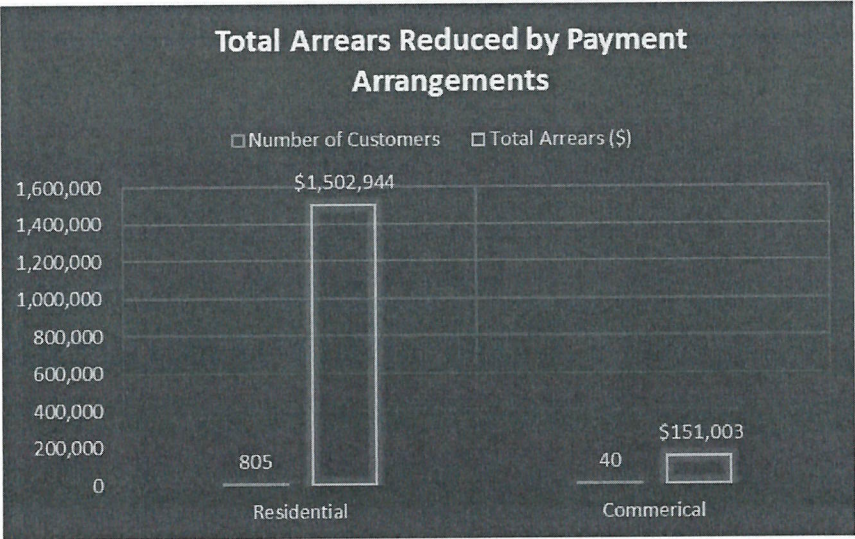


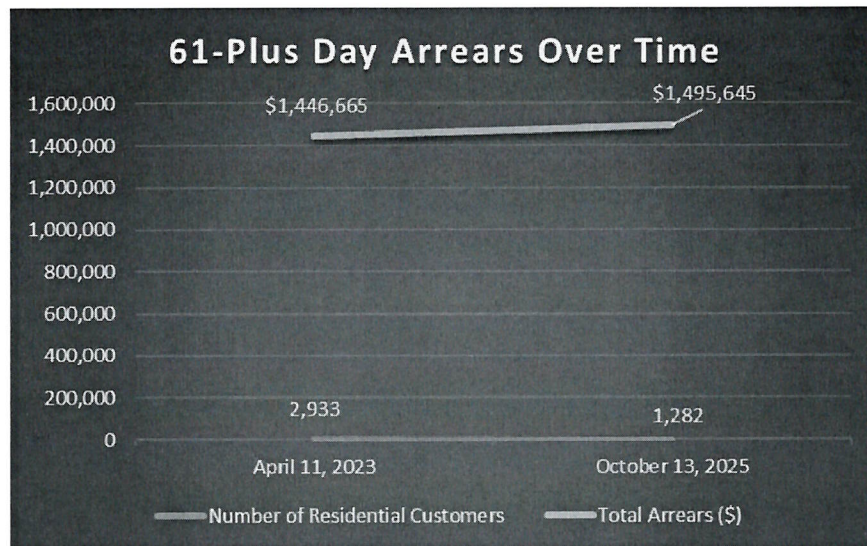
Old Transformer Bushings at Victory Bank A-3

New Transformer Bushings at Victory Bank A-3

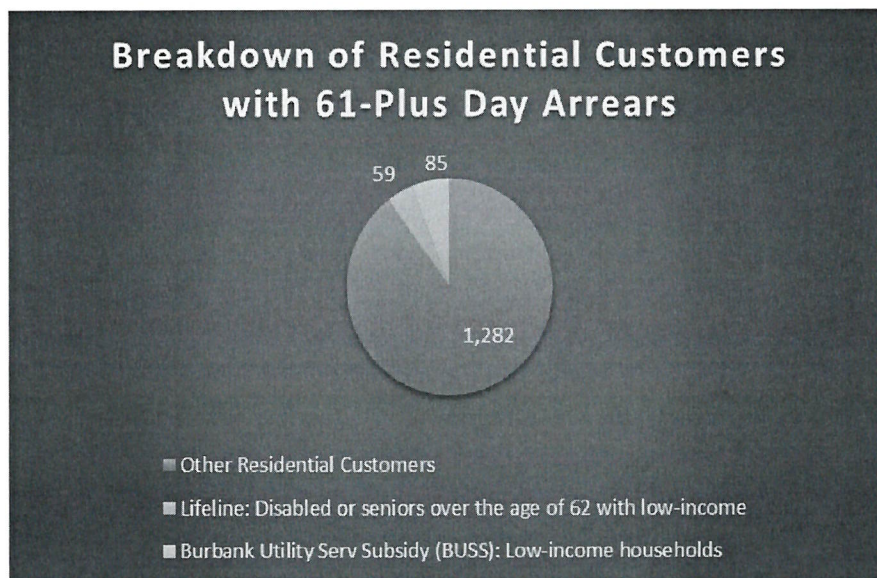
CUSTOMER SERVICE OPERATIONS

The charts below reflect the total arrears data as of October 13, 2025.





As of October 13, 2025, 1,282 residential customers had at least 60-plus days of arrears. Of these residential customers, 59 receive the Lifeline rate for low-income seniors over the age of 62 or disabled customers, and 85 receive the Burbank Utility Service Subsidy (BUSS) rate. The chart below reflects the breakdown of residential customers with 61-plus-day arrears.



As of October 13, 2025, no Lifeline or BUSS customers have been disconnected for non-payment.

BWP Call Center Call Volume

Month	Call Volume
Aug - 24	3,594
Sep - 24	2,911
Oct - 24	3,451
Nov- 24	3,489
Dec-24	3,935
Jan-25	4,682
Feb - 25	3,462
Mar-25	3,383
Apr - 25	3790
May-25	3254
June-25	3451
July -25	3744
Aug - 25	3916
Change from previous month (%)	4%

SUSTAINABILITY, MARKETING, AND STRATEGY

Social Media and Web Engagement

September Highlights

In September, we continued the momentum from August with proactive customer engagement, prompt field responses, project outreach, and new visibility efforts.

Weather outreach — Continued communications about heat safety and tips to reduce bills during extended hot weather.

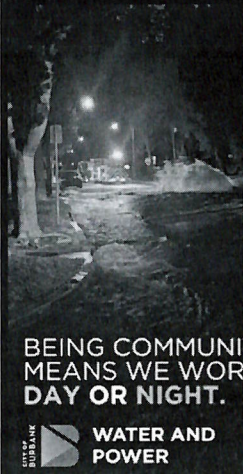
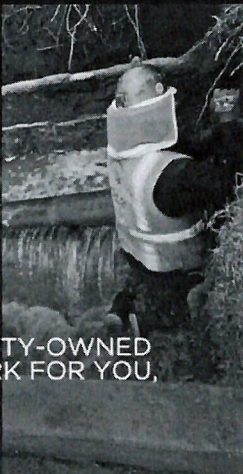
Incentives alert — Sent community alerts reminding customers that federal EV incentives were expiring at month end.

Water main response — Crews quickly isolated and repaired a major water leak; roughly 70 customers were impacted, there was no impact on water quality, and service was restored with minimal disruption.

Pipeline replacement outreach — Notified residents about the upcoming progressive pipeline replacement project on Upper Country Club Drive and continued coordination on smaller pipe replacement projects citywide.

Bus shelter ads launch — Rolled out new bus shelter advertising focused on showing Burbank that BWP works for residents day or night, reinforcing our reliability and behind-the-scenes work.

Event preparations — Completed final preparations for Public Power Week and Water Professionals Week scheduled for the first week of October.

**BEING COMMUNITY-OWNED
MEANS WE WORK FOR YOU,
DAY OR NIGHT.**

**WATER AND
POWER**

burbank2opower

burbank2opower Water main break near Bel Air Dr. in Burbank Hills impacted 70 homes. Crews responded at 2 a.m. & completed repairs by 10 a.m.

Water quality maintained—no boil notice needed.

#Burbank #WaterUpdate #Community #bwp

mikelemos55 "Always there for you."

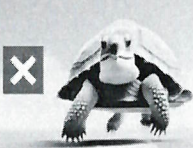
View insights

Liked by burbankpolice and 30 others

September 9

Add a comment...

**Act fast to get your EV Rebates
and Federal Incentives on used
Electric Vehicles!**




Federal tax credits for new and used Electric Vehicles (EVs) will end on **September 30, 2025**, so there's no time like now to take advantage of them and also get a **\$1,000 Used EV Rebate from BWP!**

APPLY NOW
[burbankwaterandpower.com/
conservation/used-ev-rebate](http://burbankwaterandpower.com/conservation/used-ev-rebate)





Key Account Activity

The Key Account Managers (KAMs) completed 23 in-person meetings, and 72 maintenance/discovery calls in September.

	Customer in-person meetings	Customer maintenance calls/discovery calls
September 2025	23	72
FY to date	62	304

BWP's Customer Sustainability Programs

BWP continues to manage a comprehensive portfolio of resource efficiency programs for residential and commercial customers, focusing on energy efficiency, peak load reduction, water conservation, greenhouse gas savings, and building & transportation electrification.

Business Rebates

There were no business rebate applications processed in September.

	Customers (#)	Energy Savings (annual kWh)	Demand Savings (kW)
September 2025	0	0	0
FY to date	1	540,000	850

Business Bucks

September's promotion of the Business Bucks (BB) program for small businesses included: eblast to new businesses and in-person promotion at the Burbank Association of Realtor's (BAOR) meeting.

	Customer Audits (#)	Customer Installs (#)	Energy Savings (annual kWh)	Demand Savings (kW)
September 2025	4	14	24,012	7.63
FY to date	22	14	24,012	7.63

Home Improvement Program (HIP)

The HIP offers all Burbank residential customers energy-water surveys and efficiency measure installations. The HIP services include in-home energy and water surveys and direct installation of indoor and outdoor energy and water conservation measures.

	New Customers (#)	Energy Savings (annual kWh)	Demand Savings (kW)	Water Savings (gallons)
September 2025	27	55,330	9.59	386,540
FY to date	27	62,756	11.74	386,540

BWP's Energy-Saving Trees Program

BWP partners with the Arbor Day Foundation, a 501(c)(3) nonprofit, to provide the Energy-Saving Trees Program to the Burbank community. No deliveries were made in September 2025.

	Trees Requested	Trees Delivered	Energy Savings (annual kWh)	Demand Savings (kW)
September 2025	5	0	0	0
FY to date	53	53	10,706	2

Home Rewards Rebates

BWP offers rebates to make customers' homes more comfortable with energy-efficient improvements and by purchasing EnergyStar-certified appliances.

	Rebates (#)	Energy Savings (annual kWh)	Demand Savings (kW)
September 2025	10	3,691	2
FY to date	49	13,729	5

Building Electrification Rebates

BWP offers rebates to residential customers who replace gas appliances with efficient electric alternatives.

	HVAC	Heat-Pump Water Heater	Cooktop/Range	Clothes Dryer	Panel Upgrade
September 2025	3	1	0	0	0
FY to date	12	1	0	0	0

Cool Rewards Program Participation

Below are the statistics for enrollment to date:

Time Period	Thermostats Enrolled	Total Estimated Capacity (kW)
Program Launch to Date	995	1,492.5

Enrollments for this program are ongoing; customers can continue to enroll at any time.

BWP called one event on 8/22/2025 due to the heat from 4 PM to 7 PM. 963 thermostats were included in the event, and 482 thermostats completed the entire event (about 50%). Of the thermostats that opted out during the event, 132 opted out during the first hour, and 122 opted out after the first hour. The remaining opted-out thermostats either opted out before the event or were off/non-responsive at the time of the event.

Water Conservation Programs

BWP continues to offer various water conservation programs and incentives to the community. BWP gives away low-flow showerheads and aerators at no cost and, through the HIP, provides direct installation of water efficiency measures. BWP sends leak alerts

to customers, which often result in quick repairs. Due to technical issues, BWP temporarily paused transmission of water-usage data to WaterSmart on September 25, 2025. As a result, we cannot report September's "Leaks detected" or associated water-savings from leaks.

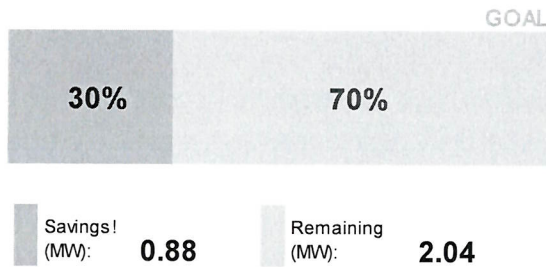
Burbank residents and businesses are eligible for various water-saving technologies and turf replacement rebates funded and administered by the Metropolitan Water District's (MWD) Regional Incentive Program.

	Turf Replacement (#)	Device Rebates (#)	HIP Measures (#)	Leaks Detected	Water Savings (gallons)
September 2025	3	19	49	N/A	332,671
FY to date	3	40	49	5,628	1,765,959

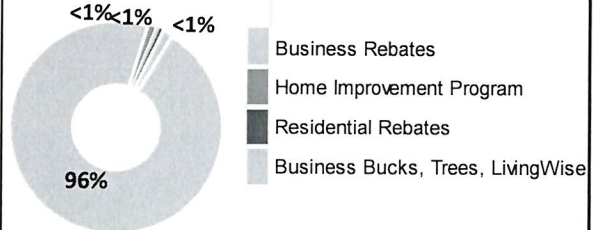
Energy Efficiency Savings FYTD 2025-2026 Period ending on 9/30/2025

1% Demand Goal = 2.93 MW

Demand Savings to Date

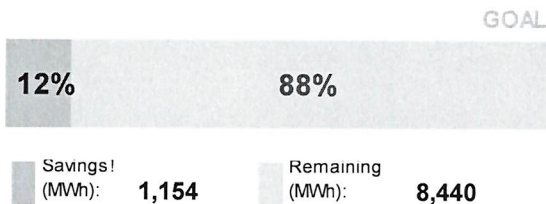


Savings by Program

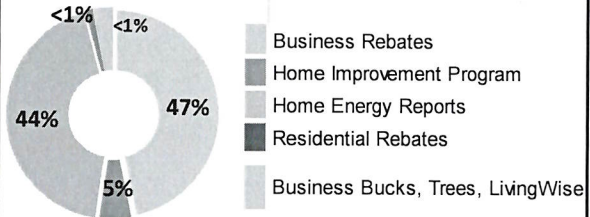


1% Consumption Savings Goal = 10,042 MWh

Savings to Date

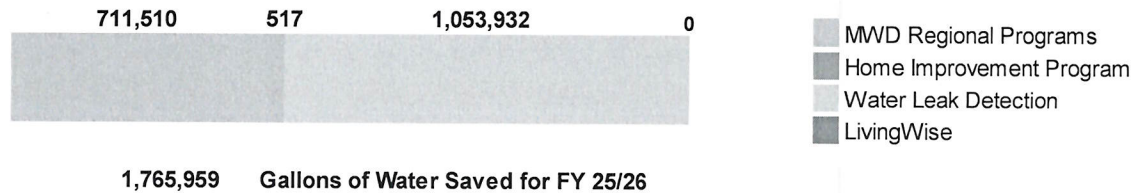


Savings by Program



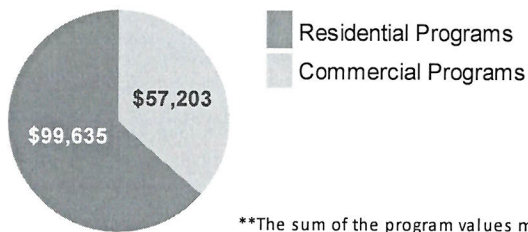
Water Efficiency Program Savings

Gallons of Potable Water



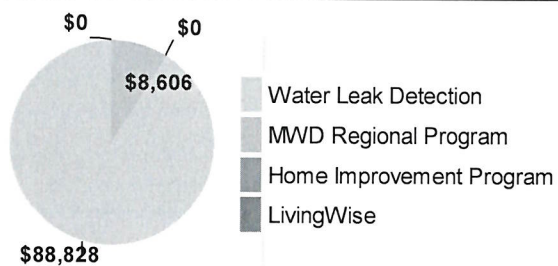
Efficiency Direct Program Costs* FYTD 2025-2026

**Electric Programs: \$156,838



**The sum of the program values may differ from the total due to rounding to the nearest dollar.

Water Programs: \$97,434



*Direct program costs reflect rebates and payments to program implementers, they do not include marketing and administration costs

Electric Vehicle (EV) Charging Program

Public BWP-owned charging stations continue to receive consistent usage, with charging sessions, energy delivered, and revenue similar to recent months.

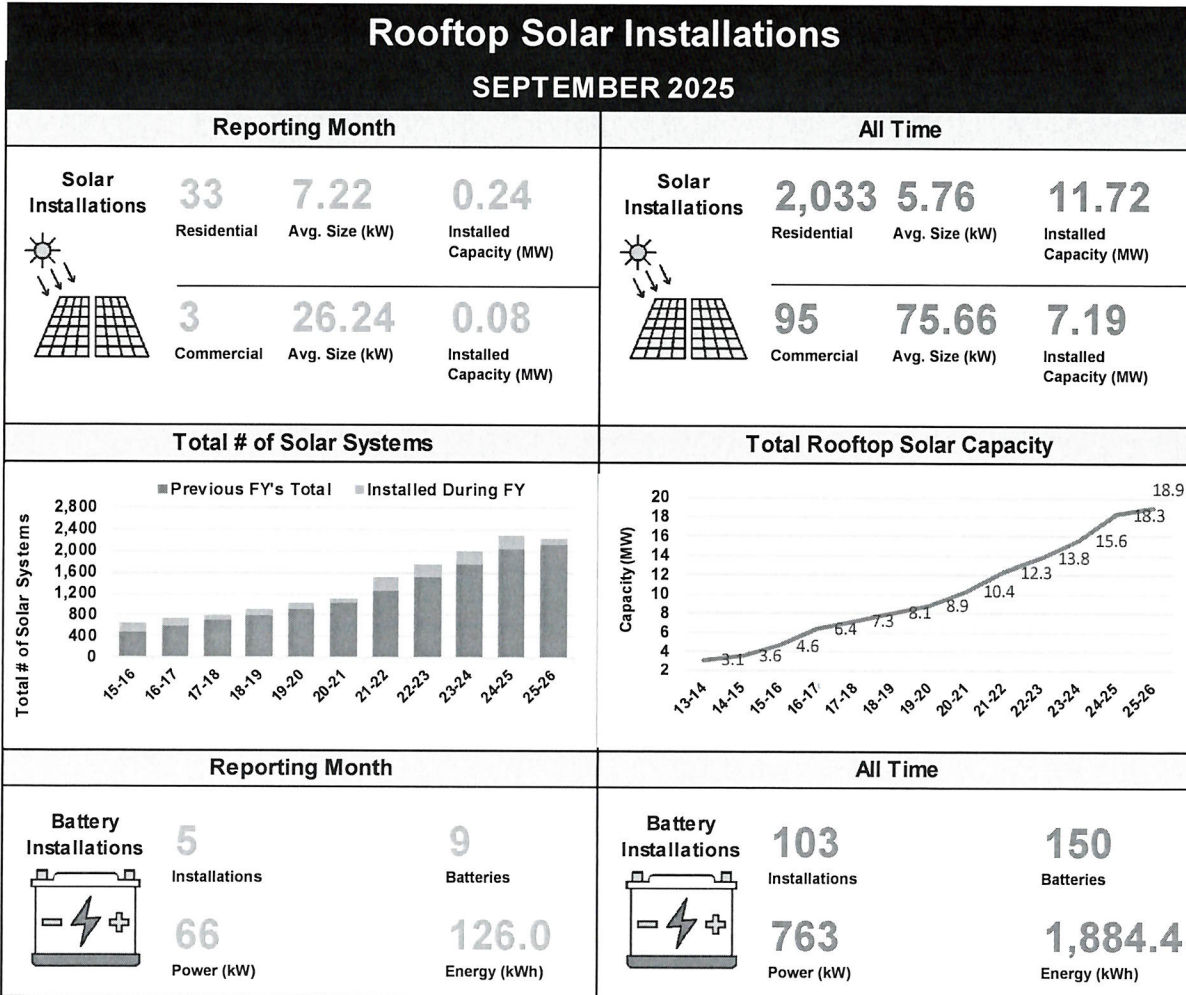
The Residential EV Charging Station Rebate Program (one new approved applications) and the Used EV Program (seven new approved applications) continue to see consistent participation.

FY 25-26 Transportation Electrification Statistics	
As of September 30, 2025	
New EV Charging Stations	Residential Used EV Rebates
Installed: <u>111</u> Goal: <u>168</u>	Rebates Given: <u>22</u> Goal: <u>60</u>
	
Residential EV Charging Station Rebates: 10 Commercial EV Charging Station Rebates: 101 Public Charging Ports Installed by BWP: 0	

Public Charging Ports							
	Charging Ports	Total Sessions	Total Energy (kWh)	Total Revenue	Total GHG Reduced (kg) 1	Peak Charging Sessions 2	Charging Occupancy 3
September	108	10,638	207,572	\$48,601.09	119,568	31%	42%
FY Average:	-	11,445	220,348	\$52,567.69	126,928	30%	42%
FY Total:	-	34,336	661,043	\$157,703.06	380,783	-	-
Totals since July, 2018:		409,560	5,897,175	\$1,349,563	3,399,116	-	-
1. U.S. Dept of Energy Alternative Fuels Data Center (AFDC) values are used to calculate GHG savings. GHG values revised using AFDC data as of 06/09/2020. 2. The percentage of total charging sessions that deliver electricity anytime between 4pm and 7pm. 3. The percentage of time per day on average that a charging port is actively delivering electricity to a vehicle.							

Distributed Solar and Battery Installations

Customer-owned rooftop solar system installations continue to grow. As of September 2025, the City of Burbank has 18.90 MW of installed customer solar and 698 kW of installed battery capacity.



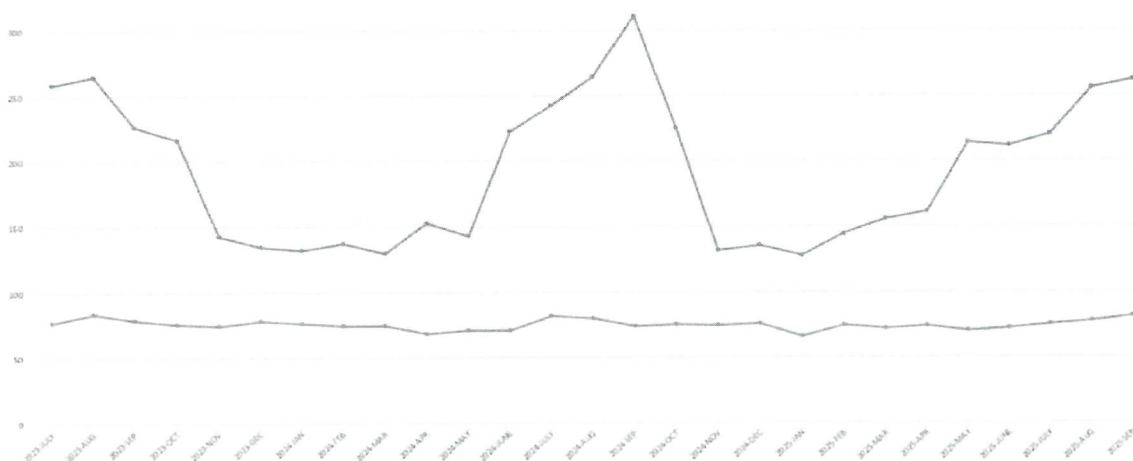
TECHNOLOGY

Broadband Services (ONEBurbank)

	September 2025 New Orders	Revenues for September 2025	FYTD 2025-26 Revenues	FYTD Budget
Lit	2	\$144,766	\$434,068	\$492,000
Dark	4	\$181,910	\$522,310	\$533,000
Total	6	\$326,676	\$956,378	\$1,025,000

POWER SUPPLY

BWP SYSTEM OPERATIONS



YEAR	MAX LOAD	MAX DATE
2025	261.6 MW	Sept 02, 2025 at 15:55
2024	310.6 MW	Sep 6, 2024 at 15:54
2023	265.2 MW	Aug 28, 2023 at 15:35
2022	292.8 MW	Sep 06 2022 at 15:58
2021	248.5 MW	Jun 15, 2021 at 14:57
2020	292.3 MW	Aug 18, 2020 at 15:22
2019	282.66 MW	Sept 4, 2019 at 15:31

The table below shows the average spot market (delivery next day or next few days) natural gas prices for SoCal Citygate. It shows that spot natural gas prices in 2025 year-to-date are higher (1.2) than in 2020.

Average SoCal Citygate Spot Market Natural Gas Prices

Calendar Year	\$/MMBtu
2017	\$3.41
2018	\$5.14
2019	\$4.08
2020	\$3.01
2021	\$6.99
2022	\$9.27
2023	\$6.78
2024	\$2.47
2025 (YTD)	\$3.59
Change since 2020	1.2X

We procure much of our natural gas needs well before delivery. This is done to follow our risk policy and to guard against potential price spikes, which could have a major impact on the budget. This is referred to as hedging. As a result of hedging, our procurement cost is more aligned with forward (delivery in the future, typically 1-3 years out) prices. The table below provides the average annual price (\$/MMBtu) of natural gas delivered in the future, as of specific dates in time at SoCal Citygate, from FY 2025-26 through FY 2029-30.

SoCal Citygate Future Delivery Pricing
Average \$/MMBtu

As of date:	FY 26/27	FY 27/28	FY 28/29	FY 29/30
7/1/2025	\$6.33	\$6.07	\$5.61	\$5.50
8/5/2025	\$6.13	\$6.15	\$6.31	\$6.13
9/4/2025	\$5.84	\$6.00	\$5.98	\$5.97
10/14/2025	\$5.60	\$5.35	\$5.58	\$5.76

*Monthly Market Quotes

ELECTRICITY GENERATION:

BWP Generating Facilities

Unit	Availability	Operating Hrs	MWH (Net)	Net Heat Rate (Btu/kWh)	Number of Starts
Lake 1	100%	40	1,406	10,587	10
MPP	98.3%	707.8	127,206	7,775	7

Lake 1 was placed online seven times during the month of September.

Magnolia Power Project (MPP)

	September	FYTD	YTD
Availability	98.3%	97.6%	76.5%
Unit Capacity Factor (240 MW)	73.6%	70.4%	54.4%

MPP was shut down on September 20, 2025, to replace a broken suction valve on fuel gas compressor "A". MPP was returned to service the same day.

Preparations are underway for the upcoming planned outage. MPP will be shut down on October 17, 2025, to perform an offline water wash of the combustion turbine compressor. Balance of plant maintenance activities will also be performed during this outage. MPP is scheduled to be restarted on October 20, 2025.

Tieton Hydropower Project (Tieton)

Generation for 2025 ended on September 27. Total generation for September was 5,094 MWh. Total generation for the generation year was 24,344 MWh. This is much below the

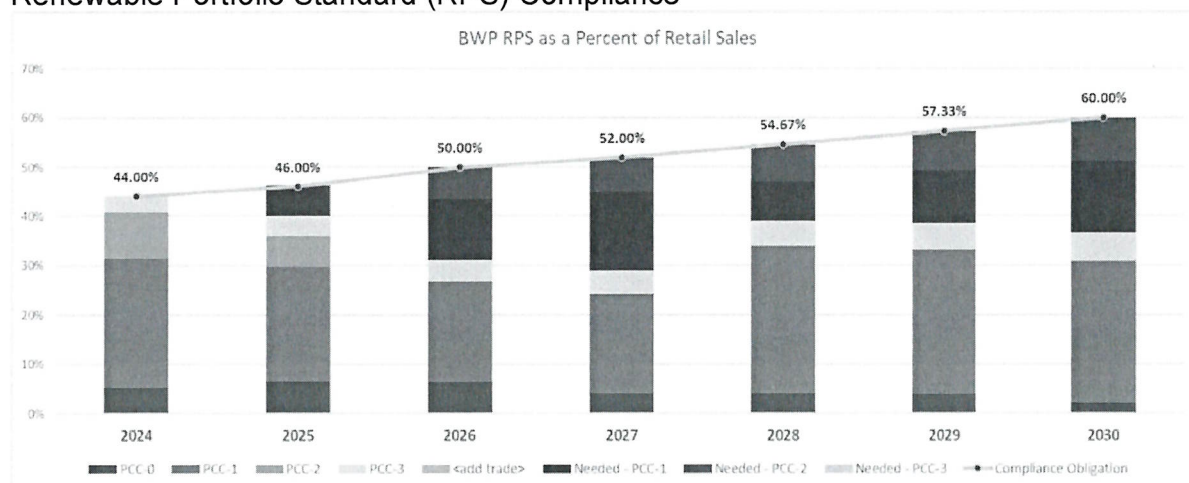
average of approximately 47,000 MWh per year and is attributable to the limited water flow that was available.

Environmental

No updates at this time.

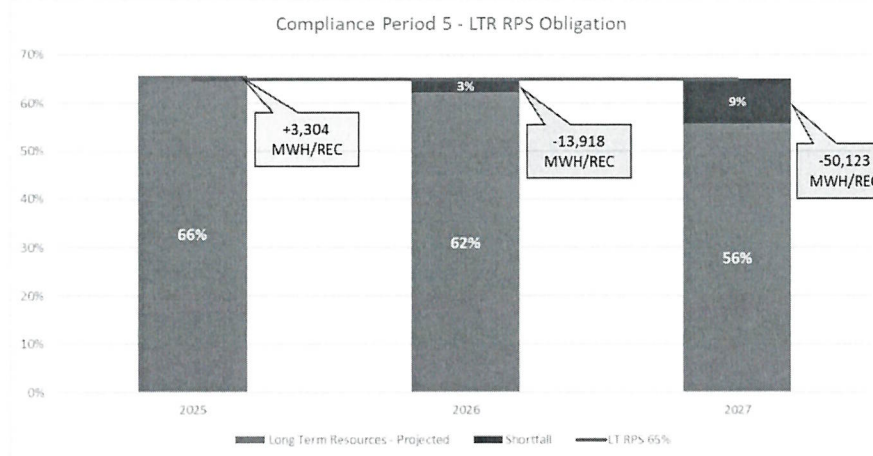
Power Resources

Renewable Portfolio Standard (RPS) Compliance



The chart above shows RPS progress to date through calendar year 2030, where we must meet 60% of our retail sales with renewable energy. We continue to experience challenges with negotiations and delivery of new long-term contracts for renewables, which will likely cause BWP to fall short of the 65% Long-Term Requirement (LTR) in RPS for calendar years 2025 through 2027.

The chart below shows the current projections of our progress to meet the 65% for calendar years 2025, 2026, and 2027. In 2025 we expect to have enough contracts with terms longer than 10 years, to meet the 65% LTR obligation, however as RPS obligations increase in 2026 and again in 2027 without additional contracts being able to deliver beginning in those years, we project a short fall of approximately 3% (13,918 MWh/REC) in 2026 and 9% (50,123 MWh/REC) in 2027 respectively.



Staff continues to negotiate long-term renewable contracts. These projects anticipate commercial operation in calendar year 2027 or 2028. The chart has been updated to include the Milford Solar Phase II (Milford) project, which was approved by City Council on June 10, 2025, and is moving forward. A second project that has been in negotiations has been delayed to 2029/2030 delivery due to issues with the interconnection studies, indicating that additional transmission must be built to accommodate the project, potential import tariffs, and a reduction in tax incentives. The developer has indicated a price increase and additional changes to the PPA are needed, but they have not shared additional details. Staff will evaluate any changes to determine if it is still a viable project; however, in the meantime, they have expressed interest in another solar plus battery storage project in a similar location. The Milford project is expected to add about 99,000 MWh annually and is expected to begin production before 2028.

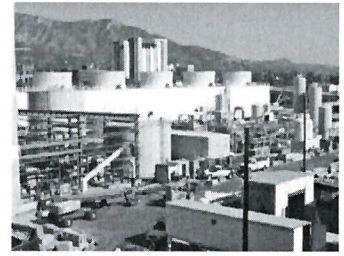
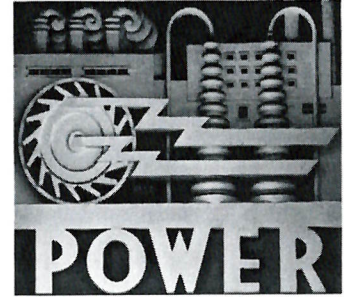
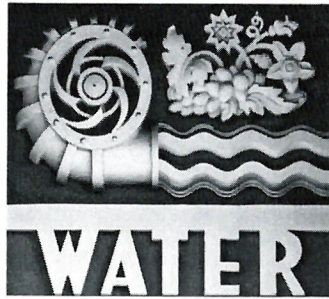
Intermountain Power Project (Delta, UT) Renewal Progress

The IPP coal facility converts to the IPP Renewal project, composed of natural gas and hydrogen, in late 2025. Below are details of the contract and estimated costs.

Item	Existing Contract (1987-2027)	Renewable Contract (2027-2077)	Cost (BWP)
STS total share	2400 MW	2400 MW	\$2.5 billion total project cost in 2019, now \$5 billion. BWP's share was \$86.5 million in 2019 and is now \$183 million (without debt service, interest and hydrogen component)
BWP % share of STS	4.49%	4.2%	
BWP MW of STS	107.95 MW	101.4 MW	
BWP % share of generation	4.17%	3.33%	
BWP MW of generation	89.28 MW coal, 35.028 MW of natural gas	28 MW of natural gas	

The current plan is for one of the IPP coal units to remain online through November 26, 2025, with limited ability to increase production above minimum to minimize the impact of extreme market prices and/or to aid in ensuring reliability. The coal plants are not expected to run after November 26, 2025. IPP Natural Gas Unit 3 achieved its first fire in February 2025, and Unit 4 achieved its first fire in April 2025.

Burbank Water and Power



**Financial Report
August 2025**

**Burbank Water and Power
Electric Fund (496)**
Statement of Changes in Net Assets ^{(1) (2)}
MTD and FYTD August 2025
(\$ in 000's except MWh Sales)

MTD Actual FY 25-26	MTD Budget FY 25-26	\$ Variance	% Variance		YTD Actual FY 25-26	YTD Budget FY 25-26	\$ Variance	% Variance
106,922	117,414	(10,492)	(9%)	NEL MWh	200,246	244,141	(43,895)	(18%) (A)
				Retail				
\$ 20,763	\$ 23,764	\$ (3,001)	(13%)	Retail Sales	\$ 38,340	\$ 49,406	\$ (11,066)	(22%) (B)
475	624	(148)	(24%)	Other Revenues (3)	819	1,247	(428)	(34%) (C)
(13,996)	(17,270)	3,274	19%	Retail Power Supply & Transmission	(27,530)	(34,814)	7,284	21% (D)
7,243	7,118	125	2%	Retail Margin	11,629	15,839	(4,210)	(27%)
				Wholesale				
1,217	2,879	(1,663)	(58%)	Wholesale Sales	3,293	6,520	(3,227)	(49%)
(1,063)	(2,710)	1,647	61%	Wholesale Power Supply	(2,866)	(6,137)	3,271	53%
154	169	(16)	(9%)	Wholesale Margin	428	384	44	11%
7,396	7,287	109	1%	Gross Margin	12,057	16,222	(4,166)	(26%)
				Operating Expenses				
(485)	(1,308)	823	63% (e)	Distribution	(1,295)	(2,615)	1,320	50% (E)
(110)	(242)	132	55% (f)	General Manager's Office	(307)	(487)	180	37% (F)
(131)	(219)	87	40% (g)	Utility Administrative Services	(244)	(438)	194	44% (G)
(602)	(756)	154	20% (h)	Finance, Fleet & Materials	(1,273)	(1,521)	248	16% (H)
357	487	(130)	(27%) (i)	Intra-Fund Allocations	677	974	(297)	(30%) (I)
(655)	(711)	56	8% (j)	Transfer to General Fund for Cost Allocation	(1,310)	(1,422)	112	8% (J)
(447)	(583)	136	23% (k)	Customer Service	(1,269)	(1,181)	(88)	(7%)
(477)	(240)	(236)	(98%) (l)	Marketing & Sustainability	(621)	(481)	(140)	(29%) (K)
(181)	(625)	444	71% (m)	Public Benefits	(393)	(1,250)	857	69% (L)
(298)	(618)	320	52% (n)	Security/Oper Technology	(878)	(1,241)	363	29% (M)
(124)	(186)	62	34% (o)	Telecom	(205)	(372)	167	45% (N)
(186)	(299)	114	38% (p)	Facilities	(338)	(601)	262	44% (O)
(1,821)	(1,901)	80	4%	Depreciation	(3,643)	(3,801)	158	4%
(5,159)	(7,202)	2,042	28%	Total Operating Expenses	(11,100)	(14,437)	3,337	23%
\$ 2,237	\$ 86	\$ 2,152	2515%	Operating Income/(Loss)	\$ 957	\$ 1,785	\$ (828)	(46%)

**Burbank Water and Power
Electric Fund (496)**
Statement of Changes in Net Assets ^{(1) (2)}
MTD and FYTD August 2025
(\$ in 000's)

MTD Actual FY 25-26	MTD Budget FY 25-26	\$ Variance	% Variance	YTD Actual FY 25-26	YTD Budget FY 25-26	\$ Variance	% Variance
\$ 2,237	\$ 86	\$ 2,152	2515%	\$ 957	\$ 1,785	\$ (828)	(46%)
Operating Income/(Loss)							
Other Income/(Expenses)							
344	385	(41)	(11%) (q)	811	770	42	5%
55	34	20	59%	(971)	(929)	(42)	(5%)
(532)	(571)	39	7%	(1,161)	(1,142)	(19)	(2%)
(134)	(152)	18	12%	(1,321)	(1,301)	(20)	(2%)
2,103	(66)	2,169	3276%	(364)	485	(849)	(175%)
50	4,690	(4,640)	(99%) (r)	124	9,381	(9,257)	(99%) (P)
\$ 2,153	\$ 4,624	\$ (2,471)	(53%)	\$ (240)	\$ 9,866	\$ (10,106)	(102%)
Net Change in Net Assets (Net Income)							

**Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets - Footnotes
MTD August 2025
(\$ in 000's)**

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
(a)	Electric Usage in MWh	106,922	117,414	(10,492) -	NEL is 9% lower than budget. The average high temperature in August was 87°F, compared to the 15-year average high temperature of 90°F. The average low temperature was 62°F, compared to the 15-year average low temperature of 63°F. MTD CDD was 354 versus the 15-year average of 359. HDD was 0 versus the 15-year average of 0. Additionally, NEL (demand) is lower than expected due to an optimistic FY25-26 load forecast that did not align with actual trends.
(b)	Retail Sales	20,763	23,764	(3,001) -	Retail sales correspond with lower NEL (demand).
(c)	Other Revenues	475	624	(148) -	Other revenues include transmission, telecom and internet revenues as well as other items such as damaged property recovery, connection fees, late fees, and tampering fees, which tend to fluctuate.
(d)	Retail Power Supply & Transmission	(13,996)	(17,270)	3,274 -	The favorable variance is attributable to various components within Retail Power Supply and Transmission. Please refer to page 5 for additional details.
(e)	Distribution	(485)	(1,308)	823 -	The favorable variance is primarily attributable to vacancies and the timing of other professional services. Additionally, overhead was overapplied in July & August leading to higher than planned cost recovery; this will be corrected on a YTD basis.
(f)	General Manager's Office	(110)	(242)	132 -	The favorable variance is primarily attributable to vacancies and to the timing of other professional services, private contractual services, memberships, and travel.
(g)	Utility Administrative Services	(131)	(219)	87 -	The favorable variance is primarily attributable to the timing of other professional services, safety and training.
(h)	Finance, Fleet & Materials	(602)	(756)	154	The favorable variance is primarily attributable to vacancies and to the timing of other professional services, private contractual services, software & hardware, auto equipment maintenance & repair, and fuel.
(i)	Intra-Fund Allocations	357	487	(130) -	The Utility Administrative Services, Fleet, and Warehouse cost centers are allocated at 100%, with their total costs fully distributed across other departments. Accordingly, when these cost centers come in under budget, the total costs subject to allocation are reduced, resulting in lower allocations for those areas.
(j)	Transfer to General Fund for Cost Allocation	(655)	(711)	56 -	The favorable variance is primarily attributable to an input adjustment identified during review which will be implemented in September 2025.
(k)	Customer Service	(447)	(583)	136 -	The favorable variance is primarily attributable to the timing of other professional services and software & hardware.
(l)	Marketing & Sustainability	(477)	(240)	(236) -	The unfavorable variance is primarily attributable to the timing of rebates, offset by the timing of other professional services.
(m)	Public Benefits	(181)	(625)	444 -	The favorable variance is primarily attributable to the timing of program spending.
(n)	Security/Operations Technology	(298)	(618)	320 -	The favorable variance is primarily due to the timing of other professional services, private contractual services, and software & hardware.
(o)	Telecom	(124)	(186)	62 -	The favorable variance is primarily due to the timing of private contractual services and software & hardware.
(p)	Facilities	(186)	(299)	114 -	The favorable variance is primarily attributable to the timing of private contractual services, custodial services, and building grounds maintenance & repair.
(q)	Interest Income	344	385	(41) -	The unfavorable variance is attributable to a prior period adjustment.
(r)	Capital Contributions (AIC)	50	4,690	(4,640) -	The unfavorable variance is attributable to the timing AIC projects.

Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets - Footnotes
FYTD August 2025
(\$ in 000's)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
(A)	Electric Usage in MWh	200,246	244,141	(43,895)	- NEL is 18% lower than budget. The YTD average high temperature was 87°F, compared to the 15-year average high temperature of 90°F. The YTD average low temperature was 60°F, compared to the 15-year average low temperature of 63°F. YTD CDD were 555 versus the 15-year average of 1,401. Additionally, NEL (demand) is lower than expected due to an optimistic FY25-26 load forecast that did not align with actual trends.
(B)	Retail Sales	38,340	49,406	(11,066)	- Retail sales correspond with lower NEL (demand).
(C)	Other Revenues	819	1,247	(428)	- Other revenues include transmission, telecom and internet revenues as well as other items such as damaged property recovery, connection fees, late fees, and tampering fees which tend to fluctuate.
(D)	Retail Power Supply & Transmission	(27,530)	(34,814)	7,284	- The favorable variance is attributable to various components within Retail Power Supply & Transmission. Please refer to page 6 for additional details.
(E)	Distribution	(1,295)	(2,615)	1,320	- The favorable variance is primarily attributable to vacancies and the timing of other professional services. Additionally, overhead was overapplied in July & August, leading to higher than planned cost recovery; this will be corrected on a YTD basis.
(F)	General Manager's Office	(307)	(487)	180	- The favorable variance is primarily attributable to vacancies and the timing of other professional services, private contractual services, and travel, offset by the timing of memberships and dues.
(G)	Utility Administrative Services	(244)	(438)	194	- The favorable variance is primarily attributable to the timing of other professional services, travel, safety, and training.
(H)	Finance, Fleet & Materials	(1,273)	(1,521)	248	- The favorable variance is primarily attributable to vacancies and to the timing of other professional services, private contractual services, training, auto equipment maintenance & repair, and fuel.
(I)	Intra-Fund Allocations	677	974	(297)	- The Utility Administrative Services, Fleet, and Warehouse cost centers are allocated at 100%, with their total costs fully distributed across other departments. Accordingly, when these cost centers come in under budget, the total costs subject to allocation are reduced, resulting in lower allocations for those areas.
(J)	Transfer to General Fund for Cost Allocation	(1,310)	(1,422)	112	- The favorable variance is primarily attributable to an input adjustment identified during review which will be implemented in September 2025.
(K)	Marketing & Sustainability	(621)	(481)	(140)	- The unfavorable variance is primarily attributable to the timing of rebates, offset by the timing of other professional services.
(L)	Public Benefits	(393)	(1,250)	857	- The favorable variance is primarily attributable to the timing of program spending.
(M)	Security/Oper Technology	(878)	(1,241)	363	- The favorable variance is primarily due to the timing of other professional services, private contractual services, offset by the timing of software & hardware.
(N)	Telecom	(205)	(372)	167	- The favorable variance is primarily due to the timing of private contractual services, special departmental supplies, and software & hardware as well as higher-than-planned work performed for other departments.
(O)	Facilities	(338)	(601)	262	- The favorable variance is primarily attributable to the timing of private contractual services, custodial services, and building grounds maintenance & repair.
(P)	Capital Contributions (AIC)	124	9,381	(9,257)	- The unfavorable variance is attributable to the timing AIC projects.

August 2025 Budget to Actual P&L Variance Highlights - Electric Fund
(\$ in 000's)

	Variance Month-to-Date		
	Favorable Items	Unfavorable Items	Budget to Actual Variance
MTD NET INCOME/(LOSS): \$2,103	\$ 2,169	\$ -	\$ 2,169

MTD GROSS MARGIN VARIANCE

Retail Sales	-	(3,001)	(3,001)
Power Supply and Transmission:			
- Lower retail load	273	-	273
- Lower than planned renewables cost and other	395	-	395
- Higher transmission	233	-	233
- Lower energy prices	148	-	148
- Minimum operation for IPP and Hydrogen Betterment	266	-	266
- Lower O&M	1,062	-	1,062
- Retail load management and economic dispatch	897	-	897
Other Revenues	-	(148)	(148)
Wholesale Margin	-	(16)	(16)
Total	3,274	(3,165)	109

MTD O&M AND OTHER VARIANCES

Distribution	823	-	823
General Manager's Office	132	-	132
Utility Administrative Services	87	-	87
Finance, Fleet & Materials	154	-	154
Intra-Fund Allocations	-	(130)	(130)
Customer Service	136	-	136
Marketing & Sustainability	-	(236)	(236)
Public Benefits	444	-	444
Security/Operations Technology	320	-	320
Telecom	62	-	62
Facilities	114	-	114
Depreciation	80	-	80
All other	74	-	74
Total	\$ 2,427	\$ (366)	\$ 2,060

August 2025 Budget to Actual P&L Variance Highlights - Electric Fund
(\$ in 000's)

	Variance Fiscal Year-to-Date		
	Favorable Items	Unfavorable Items	Budget to Actual Variance
<u>FYTD NET INCOME/(LOSS): \$(364)</u>	\$ -	\$ (849)	\$ (849)
<u>FYTD GROSS MARGIN VARIANCE</u>			
Retail Sales	-	(11,066)	(11,066)
Power Supply and Transmission			
- Lower retail load	1,142	-	1,142
- Higher than planned renewables cost and other	-	(253)	(253)
- Lower transmission	427	-	427
- Lower energy prices	2,338	-	2,338
- New minimum for IPP and Hydrogen Betterment	276	-	276
- Lower O&M	1,716	-	1,716
- Retail load management and economic dispatch	1,638	-	1,638
- SCPPA True-up and prior period adjustments	-	-	-
Other Revenues	-	(428)	(428)
Wholesale Margin	44	-	44
Total	7,581	(11,747)	(4,166)
<u>FYTD O&M AND OTHER VARIANCES</u>			
Distribution	1,320	-	1,320
General Manager's Office	180	-	180
Utility Administrative Services	194	-	194
Finance, Fleet & Materials	248	-	248
Intra-Fund Allocations	-	(297)	(297)
Customer Service	-	(88)	(88)
Marketing & Sustainability	-	(140)	(140)
Public Benefits	857	-	857
Security/Oper Technology	363	-	363
Telecom	167	-	167
Facilities	262	-	262
Depreciation	158	-	158
All other	92	-	92
Total	\$ 3,841	\$ (524)	\$ 3,317

**Burbank Water and Power
Electric Fund (496)
Estimated Statement of Changes in Cash and Investment Balances ^(a)**

	Aug-25	Jul-25	Jun-25	Jun-24	Jun-23	Recommended Reserves		Minimum Reserves
						Low	High	
Cash and Investments								
General Operating Reserve	\$ 141,112 ^(d)	\$ 131,680	\$ 141,441	\$ 101,785	\$ 52,200	\$ 102,466	\$ 159,699 ^(c)	\$ 67,243 ^(c)
BWP Projects Reserve Deposits at SCPPA	5,062	5,057	5,049	4,808	4,580	-	-	-
Sub-Total Cash and Investments	146,175	136,737	146,489	106,593	56,780	102,466	159,699	67,243
Commitments								
Customer Deposits	(47,354) ^(a)	(39,140)	(39,864)	(22,519)	(10,976)	-	-	-
Public Benefits Obligation	(10,762)	(10,640)	(10,571)	(10,829)	(10,710)	-	-	-
Low Carbon Fuel Standard ^(b)	(1,541)	(1,993)	(2,053)	(2,469)	(3,289)	-	-	-
Sub-Total Cash and Investments (less Commitments)	86,517	84,965	94,001	70,777	31,806	102,466	159,699	67,243
Bond Proceeds								
Bond Proceeds on Deposit with Trustee	24,533	28,939	32,717	71,430	120,107	-	-	-
Total Cash and Investments and Bond Proceeds (less Commitments)	\$ 111,050	\$ 113,904	\$ 126,719	\$ 142,207	\$ 151,913	\$ 102,466	\$ 159,699	\$ 67,243

^(a) The Statement of Cash Balances may not add up due to rounding.

^(b) Denotes funds reserved related to the sale of Low Carbon Fuel Standard (LCFS) credits, net of Electric Vehicle charger infrastructure expenditures.

^(c) New financial reserve policy was adopted by City Council on April 25, 2023.

^(d) Cash reserves are up primarily due to a AIC Payments & Bond Drawdowns.

^(e) Customer deposits presently include deferred capacity charges. Beginning in December 2025, BWP Finance intends to recognize revenue for capacity charges immediately upon receipt.

**Burbank Water and Power
Water Fund (497)**

**Statement of Changes in Net Assets ^{(1) (2)}
MTD and FYTD August 2025**
(\$ in 000's except Gallons)

MTD Actual FY 25-26	MTD Budget FY 25-26	\$ Variance	% Variance		YTD Actual FY 25-26	YTD Budget FY 25-26	\$ Variance	% Variance
464	508	(44)	(9%)	(a)	918	1,011	(93)	(9%) (A)
131	87	44	50%	(b)	245	178	67	37% (B)
\$ 3,380	\$ 3,781	\$ (401)	(11%)	(c)	\$ 6,650	\$ 7,526	\$ (876)	(12%) (C)
684	515	169	33%	(d)	1,168	1,048	120	11% (D)
109	126	(17)	(13%)	(e)	169	251	(82)	(33%) (E)
4,172	4,422	(250)	(6%)		7,986	8,824	(838)	(9%) (F)
(1,323)	(1,547)	224	14%	(f)	(2,620)	(3,110)	490	16% (F)
2,849	2,875	(25)	(1%)		5,366	5,714	(348)	(6%) (F)
(993)	(1,150)	157	14%	(g)	(2,034)	(2,301)	266	12% (G)
(121)	(114)	(7)	(6%)		(253)	(228)	(26)	(11%) (H)
(297)	(494)	197	40%	(h)	(687)	(955)	268	28% (I)
(131)	(150)	19	13%	(i)	(262)	(299)	38	13% (J)
(400)	(389)	(11)	(3%)		(798)	(778)	(20)	(3%) (J)
(1,943)	(2,297)	355	15%		(4,035)	(4,561)	526	12% (J)
907	578	329	57%		1,332	1,154	178	15% (J)
67	57	9	16%	(u)	126	115	11	10% (K)
2,361	(0)	2,361	875070%	(k)	2,181	(199)	2,380	1194% (L)
(133)	(160)	27	17%	(l)	(257)	(321)	64	20% (M)
2,294	(103)	2,398	2320%		2,050	(405)	2,455	605% (M)
3,201	474	2,727	575%		3,381	748	2,633	352% (N)
-	74	(74)	(100%)	(m)	-	147	(147)	(100%) (N)
\$ 3,201	\$ 548	\$ 2,653	484%		\$ 3,381	\$ 896	\$ 2,486	278% (N)

¹ This report may not foot due to rounding.

² () = Unfavorable

³ Other Revenue includes items such as fire protection services, damaged property recovery, connection fees, late fees, and tampering fees.

⁴ Other Income/(Expense) includes a one-time payment to CalPERS (for pension) and miscellaneous revenue from the sale of scrap materials, inventory, and assets.

**Burbank Water and Power
Water Fund (497)**
Statement of Changes in Net Assets - Footnotes
MTD August 2025
(\$ in 000's except Gallons)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
(a)	Water put into the system in Millions of Gallons	464	508	(44)	- Water use in August 2025 was lower than budget by 9% primarily due to conservation as well as lower than average temperatures. Burbank is currently in Stage III of the Sustainable Water Use Ordinance. Outdoor watering is limited to Saturdays only (April 1st - October 31st). Rainfall MTD measured 0.00 inches compared to the average of 0.01 inches.
(b)	Recycled Water Usage in Millions of Gallons	131	87	44	- Recycled water usage exceeded forecast by 50% due to higher-than-anticipated demand from irrigation and operational needs.
(c)	Potable Water Revenue	3,380	3,781	(401)	- Retail sales correspond with lower volume (demand).
(d)	Recycled Water Revenue	684	515	169	- Due to timing differences, there may be temporary variations in reported sales figures compared to recycled water volume. However, these differences tend to balance out on a year-to-date basis, providing a more consistent reflection of overall performance. Finance is researching this larger than expected variance.
(e)	Other Revenue	109	126	(17)	- Other revenues include items such as fire protection services, damaged property recovery, connection fees, late fees, and tampering fees, which tend to fluctuate.
(f)	Water Supply Expense	(1,323)	(1,547)	224	- The favorable variance is a result of lower demand and using less imported MWD water than planned.
(g)	Operations & Maintenance - Potable	(993)	(1,150)	157	- The favorable variance is primarily due to vacancies and the timing of other professional services and emissions credits.
(h)	Operations & Maintenance - Shared Services	(297)	(494)	197	- The favorable variance is attributable to lower than planned shared expenses (Marketing & Sustainability, Operations Technology and Security, and GM Admin & Utility Admin Services) from the electric fund.
(i)	Transfer to General Fund for Cost Allocation	(131)	(150)	19	- The favorable variance is primarily attributable to an input adjustment identified during review which will be implemented in September 2025.
(j)	Interest Income	67	57	9	- The favorable variance is primarily attributable to an increasing interest rate environment resulting in higher investment returns.
(k)	Other Income/(Expense)	2,361	(0)	2,361	- Other Income/(Expense) includes miscellaneous revenue from the sale of scrap materials, inventory, and assets, which tend to fluctuate. Litigation settlements related to environmental groundwater impacts were significant for the month of August 2025.
(l)	Bond Interest/(Expense)	(133)	(160)	27	- The favorable variance is primarily attributable to the timing of arbitrage payments.
(m)	Capital Contributions (AIC)	-	74	(74)	- The unfavorable variance is attributable to the timing of AIC projects.

**Burbank Water and Power
Water Fund (497)**
Statement of Changes in Net Assets - Footnotes
FYTD August 2025
(\$ in 000's except Gallons)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
(A)	Water put into the system in Millions of Gallons	918	1,011	(93)	- Water use for FYTD August 2025 was lower than budget by 9% primarily due conservation as well as lower than average temperatures. Burbank is currently in Stage III of the Sustainable Water Use Ordinance. Outdoor watering is limited to Saturdays only (April 1st - October 31st). Rainfall FYTD measured 0.00 inches compared to the average of 0.02 inches.
(B)	Recycled Water Usage in Millions of Gallons	245	178	67	- Recycled water usage exceeded forecast by 37% due to higher-than-anticipated demand from irrigation and operational needs.
(C)	Potable Water Revenue	6,650	7,526	(876)	- Retail sales correspond with lower volume (demand).
(D)	Recycled Water Revenue	1,168	1,048	120	- Due to timing differences, there may be temporary variations in reported sales figures compared to recycled water volume. However, these differences tend to balance out on a year-to-date basis, providing a more consistent reflection of overall performance. Finance is researching this larger than expected variance.
(E)	Other Revenue	169	251	(82)	- Other revenues include items such as damaged property recovery, connection fees, late fees, and tampering fees, which tend to fluctuate.
(F)	Water Supply Expense	(2,620)	(3,110)	490	- The favorable variance is a result of lower demand and using less imported MWD water than planned and using more BOU water.
(G)	Operations & Maintenance - Potable	(2,034)	(2,301)	266	- The favorable variance is primarily due to vacancies and the timing of other professional services and emissions credits.
(H)	Operations & Maintenance - Recycled	(253)	(228)	(26)	- The unfavorable variance is primarily attributable to the timing of electricity for water pumping.
(I)	Operations & Maintenance - Shared Services	(687)	(955)	268	- The favorable variance is attributable to lower than planned shared expenses (Marketing & Sustainability, Construction & Maintenance, and GM-Admin & Utility Admin Services) from the electric fund.
(J)	Transfer to General Fund for Cost Allocation	(262)	(299)	38	The favorable variance is primarily attributable to an input adjustment identified during review which will be implemented in September 2025.
(K)	Interest Income	126	115	11	- The favorable variance is primarily attributable to an increasing interest rate environment, resulting in higher investment returns.
(L)	Other Income/(Expense)	2,181	(199)	2,380	- Other Income/(Expense) includes miscellaneous revenue from the sale of scrap materials, inventory, and assets, which tend to fluctuate. Litigation settlements related to environmental groundwater impacts were significant for the month of August 2025.
(M)	Bond Interest/(Expense)	(257)	(321)	64	The favorable variance is primarily attributable to the timing of arbitrage payments.
(N)	Capital Contributions (AIC)	-	147	(147)	- The unfavorable variance is attributable to lower than planned contributions to AIC projects.

August 2025 Budget to Actual P&L Variance Highlights - Water Fund
(\$ in 000's)

	Variance Month-to-Date		
	Favorable Items	Unfavorable Items	Budget to Actual Variance
<u>MTD NET INCOME (LOSS): \$3,201</u>	\$ 2,727	\$ -	\$ 2,727
<u>MTD GROSS MARGIN VARIANCE</u>			
Potable Revenues	-	(401)	(401)
Recycled Revenues	169	-	169
Other Revenue	-	(17)	(17)
Water Supply Expense	224	-	224
Total	393	(418)	(25)
<u>MTD O&M AND OTHER VARIANCES</u>			
Potable O&M	157	-	157
Recycled Water O&M	-	(7)	(7)
Allocated O&M	197	-	197
Depreciation	-	(11)	(11)
All Other	2,417	-	2,417
Total	\$ 2,770	\$ (18)	\$ 2,752

August 2025 Budget to Actual P&L Variance Highlights - Water Fund
(\$ in 000's)

	Variance Fiscal Year-to-Date		
	Favorable Items	Unfavorable Items	Budget to Actual Variance
<u>FYTD NET INCOME: \$3,381</u>	\$ 2,633	\$ -	\$ 2,633
<u>FYTD GROSS MARGIN VARIANCE</u>			
Potable Revenues	-	(876)	(876)
Recycled Revenues	120	-	120
Other Revenue	-	(82)	(82)
Water Supply Expense	490	-	490
Total	<u>610</u>	<u>(958)</u>	<u>(348)</u>

<u>FYTD O&M AND OTHER VARIANCES</u>			
Potable O&M	266	-	266
Recycled Water O&M	-	(26)	(26)
Allocated O&M	268	-	268
Depreciation	-	(20)	(20)
All Other	2,493	-	2,493
Total	<u>\$ 3,027</u>	<u>\$ (46)</u>	<u>\$ 2,981</u>

Water Fund (497)
Statement of Changes in Cash and Investment Balances ^(a)
(\$ in 000's)

	Aug-25	Jul-25	Jun-25	Jun-24	Jun-23	Recommended Reserves		Minimum Reserves
						Low	High	
Cash and Investments								
General Operating Reserves	\$ 27,491 ^(c)	\$ 24,583	\$ 25,631	\$ 19,184	\$ 23,924	\$ 20,619	\$ 30,929 ^(b)	\$ 12,372
Sub-Total Cash and Investments	<u>27,491</u>	<u>24,583</u>	<u>25,631</u>	<u>19,184</u>	<u>23,924</u>	<u>20,619</u>	<u>30,929</u>	<u>12,372</u>
Commitments								
Customer Deposits	(409)	(537)	(497)	(585)	(511)	-	-	-
Sub-Total Cash and Investments (less Commitments)	<u>27,082</u>	<u>24,046</u>	<u>25,134</u>	<u>18,599</u>	<u>23,413</u>	<u>20,619</u>	<u>30,929</u>	<u>12,372</u>
Bond Proceeds								
Bond Proceeds on Deposit with Trustee	-	-	-	6,545	19,465			
Total Cash and Investments and Bond Proceeds (less Commitments)	<u>\$ 27,082</u>	<u>\$ 24,046</u>	<u>\$ 25,134</u>	<u>\$ 25,144</u>	<u>\$ 42,878</u>	<u>\$ 20,619</u>	<u>\$ 30,929</u>	<u>\$ 12,372</u>

^(a) The Statement of Cash Balances may not add up due to rounding.

^(b) New financial reserve policy was adopted by City Council on April 25, 2023.

MEMORANDUM



WATER AND POWER

DATE: November 6, 2025

TO: Burbank Water and Power Board

FROM: Mandip Kaur Samra, General Manager, Burbank Water and Power *MK Samra*
BY: Joseph Lillio, Chief Financial Officer *Joseph Lillio, CFO*

SUBJECT: Fiscal Year 2024-25 Financial Performance Summary and Strategic Insights

PURPOSE

The purpose of this memorandum is to provide the Burbank Water and Power (BWP) Board with an executive summary of the Fiscal Year (FY) 2024-25 Year-End Variance Analysis by division. The analysis highlights key variance drivers, underlying factors, and lessons learned. The companion PowerPoint presentation further summarizes results across labor and non-labor categories for ease of reference and discussion.

FY 2024-25 was a pivotal year, marked by enhanced cost discipline, strategic realignment, and sustained operational resilience. Despite ongoing challenges from shifting economic conditions, a constrained labor market, and inflationary pressure on supplies, we maintained reliability and continued to execute on strategic priorities.

ANALYSIS

Performance and Variance Drivers by Division

- General Manager's Office:
 - Training expenses came in below budget primarily due to timing. Following Mandip's transition into the General Manager (GM) role, emphasis was placed on ensuring business continuity. Approximately \$110K has been carried forward into the current FY to support ongoing leadership development and mentorship initiatives.
 - Approximately \$17K in Software and Hardware has been carried forward to fund the completion of technology upgrades in the GM's conference room. These upgrades are designed to enhance connectivity and ensure operational resilience—particularly to facilitate Attorney/Client privileged discussions and coordination with the administration building during business continuity events.

- Utility Administrative Services:
 - Higher than anticipated spend on training is due to an increase in driver's license certification fees and requirements, which is directly tied to headcount growth and added training conferences associated with the newly appointed Assistant General Manager (AGM) role.
- Electrical Services:
 - Lower spend on Other Professional Services placeholder for emergency – execute them as and when needed, removing administrative work.
 - Lower spend on Private Contractual Services – contractual employees converted to temporary City employees (per the City's requirement), shifting costs to Salaries.
 - Underrun for Software is due to the purchase of iPads instead of laptops.
 - Lower spend on Travel and Training as the division was 25% down in field crew
- Customer Service:
 - Underrun in Salaries as key positions were not filled till later in the year, which also resulted in a lower than anticipated spend on Training and Travel.
 - Other Professional Services had an underrun due to reallocation of duties, shifting it to the Operational Technology Division.
- Power Supply:
 - Higher than planned Salaries due to overtime related to storms offset by lower than planned spend on Professional Services & Private Contractual Services. In addition, deferred spending on Energy Imbalance Market (EIM) and Hydrogen studies to FY 2025-26.
- Finance:
 - Overrun in Private Contractual Services due to delays in hiring full-time staff, which further caused underspending in Travel & Training.
- Marketing & Sustainability:
 - Timing differences and aggressive forecasts for Other Professional Services and Private Contractual Services (spending deferred to 25/26).
 - Lower than planned spending on Salaries due to vacancies (to be filled 25/26).
 - Significantly lower spending on software due to deferred spending on the online application processing system (\$400K)
- Operational Technology:
 - Salaries: Higher than budget primarily due to Application Support staff reclassified from the Customer Service Division to OT.
 - Software: Lower-than-budgeted spend due to delays in renewing the VMware

contract. Approximately \$800K in costs were deferred to FY25–26, as the VMware–Broadcom merger required reconfiguration of licensing terms and contract structure.

- Water Systems:
 - Lower than anticipated spend on Other Professional Services and Private Contractual Services, mostly for emergency pipeline repair and continuity projects as a necessary redundancy.
 - Underrun for Software attributed to timing – costs will be spent in 25/26.

KEY LESSONS LEARNED AND CORRECTIVE MEASURES FOR FY 2025-26

- Accurate budgeting for temporary employees and overtime categories.
- Budget for Professional Services & Other Contractual Services will be re-estimated to accurately track spend for FY 2026-27, based on current trends and not historical analysis (especially for public outreach, low-income programs).
- Requesting timely budget transfers to ensure proper tracking of costs across Operations & Maintenance (O&M) non-labor buckets.
- Refining estimates for labor spent on Aid-In-Construction (AIC)/Capital Projects.

MEMORANDUM



COMMUNITY DEVELOPMENT

DATE: October 28, 2025

TO: Justin Hess, City Manager

FROM: Patrick Prescott, Community Development Director
VIA: Maribel Leyland, Assistant Community Development Director

SUBJECT: Landlord-Tenant Commission Meeting – October 6, 2025

- Three members of the public attended the in-person meeting.
- Two speakers had questions pertaining to habitability and pest control.
- The third speaker expressed interest in the upcoming City Council meeting on tenant protection measures scheduled for October 28, 2025.
- In response to oral communications, Commission Chair Ingalsbee provided information on the Housing Enforcement Unit (HEU) process for intake of complaints. Further, Housing Services Assistant Nikki Lotfabadi informed the Commission that the complaint was received by the HEU and was directed to Code Enforcement.
- The Commission reported on three intake forms related to disputes over reimbursement of security deposit and lease mediation.
- The meeting adjourned at 6:45 P.M.