



# Weekly Management Report

## April 25, 2025

- 1. Memo**                      Update on the Olive Avenue and Magnolia Boulevard  
Bridges Safety Railing Project  
**Public Works Department**
  
- 2. Synopsis**                Landlord-Tenant Commission  
Meeting on April 7, 2025  
**Community Development Department**
  
- 3. Memo**                      Recruitment Report - End of March 2025  
**Management Services Department**
  
- 4. Summary**                Parks and Recreation Board  
Meeting on April 10, 2025  
**Parks and Recreation Department**
  
- 5. Memo**                      Burbank Federal Grant Funds -Tracking Item No. 2620  
**Financial Services Department**





## PUBLIC WORKS

## MEMORANDUM

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**DATE:** April 2, 2025

**TO:** Justin Hess, City Manager

**FROM:** Ken Berkman, Public Works Director *KB*  
VIA: Lifan Xu, Chief Assistant Public Works Director-City Engineer  
BY: Artin Megerdichian, Principal Civil Engineer

**SUBJECT:** Update on the Olive Avenue and Magnolia Boulevard Bridges Safety Railing Project

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The Olive Avenue and Magnolia Bridges Safety Railing Project was established at the City Council's request in FY2021/22, due to safety concerns for pedestrians and cyclists using the sidewalk given the relatively low height original railings, which are still in use today.

Both the Olive Avenue and Magnolia Boulevard Bridges are jointly owned by the City and Caltrans. Olive's bridge is 1,420 feet long and the first three spans (east end) are owned and maintained by Caltrans while the remaining seven spans are owned by the City. Magnolia's bridge consists of ten spans and is 1,260 feet long and the first four spans (east end) are owned and maintained by Caltrans while the remaining six spans are owned by the City. The City-owned structures are maintained by the County of Los Angeles under contract with the City.

Preliminary design work commenced in June 2023 with the civil engineering consulting firm, Stantec. This work consisted of confirming permitting, design and construction requirements with Caltrans, Metrolink, LA County Department of Public Works and others prior to Stantec providing a proposal for the actual design services, to ensure an accurate scope, budget, schedule and cost can be provided to the City.

With the preliminary design phase completed, design of construction documents commenced in November 2023 and, since July 2024, is at the 65% completion stage.

Permitting approval by Caltrans is a critical step and has three key individual components: the Project Structural Alternatives Approval, the Encroachment Permit, and the

NEPA/CEQA clearance for the Project. The design team submitted 65% plans and appurtenant documents to Caltrans in July 2024.

The Project's design is at a critical juncture with Caltrans' Structural Alternatives staff, who is reviewing an aesthetically desirable, yet simple and cost effective fencing alternative. The recommended alternative currently under design review was confirmed as a viable alternative by Caltrans staff before actual design commenced and was also confirmed as the preferred alternative by the City's Development Oversight Committee (DOC).

The proposed fencing will improve all users' safety on the sidewalks, as well as freeway travelers and rail patrons and operators below. The critical issue requiring Caltrans approval is a 6" reduction in sidewalk width that would occur with the fencing installation, which will be installed inside the existing railings. That reduction would make the sidewalks 5 ½' wide as opposed to Caltrans' standard of 6'; thus, it requires a "design exception" from Caltrans.

Stantec and Public Works/Engineering staff have been steadily working with Caltrans to review the 65% plan package submittal and answer questions. Last month, staff finally received verbal approval and are awaiting written approval on the design exception. With Caltrans approval, staff can continue towards completion of the design package so it is "shovel ready" to bid for construction services.

Staff will continue to seek grant funding for construction, as originally intended at Project inception. Construction of the new fencing (and bridge deck improvements) for both bridges is currently estimated at \$2.5 million.



# MEMORANDUM





## COMMUNITY DEVELOPMENT

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**DATE:** April 15, 2025

**TO:** Justin Hess, City Manager

**FROM:** Patrick Prescott, Community Development Director   
VIA: Simone McFarland, Assistant Community Development Director 

**SUBJECT:** Landlord-Tenant Commission Meeting – April 7, 2025

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- Fourteen members of the public attended the in-person meeting, and no one joined via Zoom.
- Four public members had concerns about rent Increases, security deposits, Ratio Utility Billing Systems fluctuation costs of up to 17% monthly, and Rental Registry directions from the City Council.
- Maribel Leyland, Housing Authority Manager, informed the public about a presentation from Livable regarding a Ration Utility Billing System, which could potentially explain the fluctuations stated by the third speaker, and encouraged the speaker to submit an intake form. Regarding the question about the rental registry, Mrs. Leyland informed the public that the budget for the rental registry will be discussed in the upcoming council meeting in May, which will mainly focus on a database of multifamily homes in Burbank.
- City Attorney Alexander Prieto delivered a presentation on the Brown Act.
- The minutes were approved.
- The meeting was adjourned at 7:45 p.m.





# MEMORANDUM



## MANAGEMENT SERVICES



**DATE:** April 10, 2025

**TO:** Justin Hess, City Manager

**FROM:** Betsy McClinton, Management Services Director  
By: Rene Sanchez, Acting Human Resources Manager

**SUBJECT: RECRUITMENT REPORT – End of March 2025**

### **Vacancies open to the public (21)**

*The Management Services Department (MS) is currently accepting applications from the public for these positions.*

|                                       |   |
|---------------------------------------|---|
| Account Clerk*                        | (23) Police Recruit or Police Officer** |
| (4) Communications Operator*          | (5) Senior Clerk*                       |
| (3) Custodian*                        | Senior Lifeguard*                       |
| (13) Facility Attendant II (PT)(Temp) | (2) Senior Recreation Leader            |
| (2) Groundskeeper*                    | Senior Secretary*                       |
| (3) Groundskeeper Helper*             | Sign Language Interpreter (Temp)*       |
| (2) Intermediate Clerk*               | Treasurer Technician                    |
| Legal Assistant*                      | (2) Tree Trimmer*                       |
| (15) Lifeguard (PT)(Temp)*            | (2) Tree Trimmer Helper*                |
| (8) Lifeguard-Instructor (PT)(Temp)*  | Veterinarian*                           |
|                                       | Youth Services Worker (BEST)*           |

\*Continuous opening/open until filled

\*\*Includes anticipated vacancies

### **Vacancies open to City employees (1)**

*MS is currently accepting applications from City employees only for these positions.*

Fire Engineer

### **Recruitment examinations in process (20)**

*MS is conducting an examination process for these positions. MS estimates it will complete the examination process by the date indicated and will provide a list of candidates eligible for hire to the hiring department.*

|   |  |
|---|--|
| Administrative Analyst II (M) (Apr 2025)        | Fire Fighter (Lateral) (May 2025)            |
| Administrative Analyst II (Z) (May 2025)        | Housing Assistant (Apr 2025)                 |
| Buyer I (May 2025)                              | Human Resources Technician I (Apr 2025)      |
| (3) Civil Engineering Associate (Apr 2025)      | Jailer (May 2025)                            |
| Collection Systems Worker (May 2025)            | (5) Library Operations Supervisor (Apr 2025) |
| (2) Construction & Maint Leadworker (May 2025)  | (4) Pipefitter Apprentice (May 2025)         |
| (2) Customer Service Rep III (Apr 2025)         | Social Services Supervisor (May 2025)        |
| Diversity, Equity, and Inclusion Mgr (May 2025) | Water Quality Manager (Apr 2025)             |
| Electrical Supervisor (May 2025)                | Workers' Compensation Rep II (Apr 2025)      |



Youth Services Worker (CREST) (Apr 2025)

Youth Services Worker (STEP) (Apr 2025)

### **Recruitment examinations completed (70)**

*MS completed the examination process for these positions. MS gave names of candidates eligible for hire to the hiring department for their internal selection process (typically a final interview). MS is awaiting notice of selection.*

(2) Accountant  
Account Clerk (Temp)  
Administrative Analyst I  
(3) Administrative Analyst II  
Administrative Officer  
Building Inspector II  
(4) Civil Engineering Assistant  
(3) Civil Engineering Associate  
Clerical Worker (PT)(Temp)  
(4) Communications Operator  
(2) Community Service Officer  
(2) Construction & Maintenance Worker  
(5) Crossing Guard  
(3) Custodian  
(3) Customer Service Representative II  
Deputy Assistant City Attorney  
Electrical Engineer  
Electrical Engineering Associate I (Temp)  
(2) Electrical Engineering Associate II  
(4) Electrician Apprentice  
Engineering Aide  
Engineering Technician  
Executive Assistant  
(13) Facility Attendant II (PT)(Temp)  
Field Service Representative  
Financial Accounting Manager - BWP  
(5) Firefighter Recruit or Firefighter  
Fire Inspector I  
Fleet Manager - BWP  
Fleet Services Supervisor  
Food Services Aide (PT)  
(2) Groundskeeper  
(3) Groundskeeper Helper  
(2) Heavy Truck Driver  
(2) Intermediate Clerk

Irrigation Specialist  
(5) Jailer  
Kennel Attendant  
Laborer  
(15) Lifeguard (PT)(Temp)  
(8) Lifeguard-Instructor (PT)(Temp)  
(4) Line Mechanic Apprentice  
(2) Manager Technology  
(2) Permit Technician  
(4) Pipefitter Apprentice  
Police Communications Manager  
(23) Police Recruit or Police Officer  
Police Sergeant  
(2) Power Plant Maintenance Trainee  
(2) Power Plant Operator Trainee  
(3) Power System Operator Trainee  
Records Manager (Z)  
(22) Recreation Leader  
Recreation Services Manager  
Recreation Supervisor  
Senior Assistant City Attorney  
(5) Senior Clerk  
Senior Electrical Engineer  
(2) Senior Engineering Technician  
(2) Senior Recreation Leader  
Senior Secretary  
(2) Skilled Worker  
(3) Solid Waste Truck Operator  
Street Maintenance Leadworker  
(2) Test Technician Apprentice  
Transportation Scheduler  
(2) Utility Worker  
Veterinarian  
(27) Work Trainee I (PT)  
Workers' Compensation Representative II

### **Recruitments by outside recruitment firms (2)**

*The City sometimes uses outside firms for certain difficult-to-fill positions and also managerial and executive positions because outside firms have expertise in specific fields, use established networks of quality candidates, and proactively reach out to prospective candidates.*

Assistant City Engineer

Financial Accounting Manager - BWP

### **Upcoming job openings (21)**

*MS received notice that these positions are vacant, and they will be open to accept applications soon.*

Assistant GM BWP (Power Supply Division)  
Building Inspector Manager  
Civil Engineer – BWP

(2) Civil Engineering Assistant - BWP  
Contracts Administrator  
Cross Connection Control Specialist

Electrician  
Engineering Aide  
Engineering Technician  
Fire Captain  
Graphics Media Designer  
(2) Heavy Truck Driver  
Librarian  
Library Associate (PT)

(2) Parking Permit Technician  
Permit Technician  
Senior Test Technician  
(3) Senior Tree Trimmer  
Solid Waste Leadworker  
Traffic Control Journeyman  
Utility Locator

### **Recruitment Plan Update – Police Recruit/Police Officer**

There are currently twelve (12) Police Recruit/Police Officer vacancies. There were no candidates hired this month and we received one (1) personnel requisition. Physical agility examinations are tentatively scheduled to occur once a month in 2025 and our goal is to complete 12 based on need.

Currently, there are six (6) candidates in the onboarding process. Also, the following are updates for Police Recruits attending police academies:

- Four (4) Police Recruits are attending the Los Angeles Sheriff's Department (LASD) Academy. Two (2) are scheduled to graduate in April 2025, one (1) in May 2025, and one (1) in July 2025.

### **Recruitment Plan Update – Firefighter Recruit/Firefighter**

There are currently no Firefighter Recruit/Firefighter vacancies. However, to continue to prepare for anticipated vacancies, the Department is recruiting for Firefighter (lateral) and oral examinations are scheduled for April 22, 23, and 24, 2025.

### **Ongoing Candidate Pool (OCP)**

The OCP is an alternative recruitment process being used for certain classifications that the City usually recruits for multiple times annually. These recruitments are identified on the job posting as OCP and posted without a closing date. MS staff conducts frequent reviews of new candidates that have applied for these recruitments. Those who meet the Minimum Qualifications (MQs) for the respective classification they applied for, and who successfully pass the recruitment examination(s) as determined by the City, will be added to that OCP. Below are the departments that have received an OCP this month.

FSD – Account Clerk  
PD – Senior Clerk  
PW – Senior Clerk



**CITY OF BURBANK  
PARKS AND RECREATION  
ANNOTATED AGENDA/MEETING SUMMARY**

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Meeting: Parks and Recreation Board (Board)

Date: Thursday, April 10, 2025

**Staff Present:** Marisa Garcia, Park, Recreation and Community Services Director; Kristen Smith, Assistant Park, Recreation and Community Services Director; Diego Cevallos, Assistant Park, Recreation and Community Services Director; Grace Coronado, Assistant Park, Recreation and Community Services Director; Michael del Campo; Assistant Park, Recreation and Community Services Director Megan Wilke, Administrative Analyst II; Jon McGinley, Recreation Services Manager; Chad Thompson, Executive Assistant; Edgar Manoukian, Recreation Coordinator; Lisette Rojo, Administrative Analyst II; Gianni Razavi, Senior Recreation Leader.

**Board Members Present:** Mr. Messerlian, Mr. Brody, Ms. Ramsey and Mr. DePalo

**Board Members Absent:** Ms. Gamiño

**Council Liaison Present:** None.

**Council Liaison Absent:** Konstantine Anthony and Christopher Rizzotti (Alternate).

| Item Discussed |                                 | Summary   | Direction or Action, if any |
|----------------|---------------------------------|---|-----------------------------|
| 1              | Announcements                   | Mr. Razavi provided announcements for the P&R programs and facilities.  |                             |
| 2              | Presentations                   | Ms. Rojo recognized the Volunteers of the Burbank Animal Shelter for all their hard work and dedication to the animals of the Burbank Animal Shelter. Mr. Manoukian introduced the coach of Piper's Pals to recognize all players and participants.   |                             |
| 3              | Department Director Report      | Ms. Coronado provided an update on the Request of Qualifications for the Johnny Carson Park Shade Structure Public Art Project.   |                             |
| 4              | Oral Communications             | Ms. Crone announced that Family Services Agency will be celebrating Parks and Recreation at their upcoming Care Walk.<br>Mr. Gregos shared his experience and appreciation for Piper's Pals. He would like to see more money allocated for adaptive sports and Piper's Pals.  |                             |
| 5              | Response to Oral Communications | Mr. DePalo shared his thanks to the Burbank Animal Shelter for all the great work they do, and gave a shoutout to Piper's Pals for their amazing program. Ms. Ramsey requested additional information on the Care Walk. Mr. Brody gave Leadership Burbank a shoutout for selecting the Burbank Adaptive Sports Program as their class project. Mr. Messerlian thanked the Volunteers of the Burbank Animal Shelter and thanked all the Piper's Pals volunteers. |                             |
| 6              | Written Communications          | None.   |                             |
| 7              | Park Board Comments             | None.   |                             |

**CITY OF BURBANK  
PARKS AND RECREATION  
ANNOTATED AGENDA/MEETING SUMMARY**

|    |  |   |  |
|----|--|---|--|
| 8  | Pilot Park Patrol Program                          | Ms. Smith provided an update on the Pilot Park Patrol Program. Mr. Brody shared his appreciation for the hard work of the Allied staff and inquired about the best way to contact Allied employees was.   | Discussed, noted and filed.  |
| 9  | Aleppo Pine Removal and Replacement Project Update | Ms. Garcia provided an update on the Aleppo Pine Removal and Replacement Project. Mr. Brody commented on the timeline of the removal of Aleppo Pines. He shared his appreciation for Parks staff and their attention to the Aleppo Pine trees. Ms. Ramsey thanked Ms. Garcia for her knowledge and information on residents' responsibility of tree maintenance.  | Discussed, noted and filed.  |
| 10 | Dick Clark Dog park Update                         | Mr. del Campo gave an update on the Dick Clark Dog Park project. Mr. Brody raised questions about the City of Los Angeles's approval process for the Park. In response, Mr. del Campo and Ms. Garcia provided the Board with more details about how the project is moving forward. Mr. DePalo questioned the funding of the project and Ms. Garcia explained the allocation of the money.                     | Discussed, noted and filed.  |
| 11 | Consent Calendar                                   | <p>Approval of Minutes</p> <p>Minutes of the March 13, 2025 meetings were approved.</p> <p><u>City Council Agenda Items Update</u></p> <p>Noted and Filed.</p> <p><u>Contract Compliance</u></p> <p>Noted and Filed.</p> <p><u>Police Park Patrol Reports</u></p> <p>The Police Park Patrol Report for February was noted and filed.</p> <p><u>Departmental Operations Update</u></p> <p>Noted and Filed.</p> | <p>It was motioned by Mr. Brody, seconded by, Mr. DePalo and carried 4-0 to approve the Consent Calendar. Absent: Ms. Gamiño</p> |
| 12 | Tabled Items                                       | None.   |  |
| 13 | Additional Comments from the Board and staff       | Mr. Brody mentioned that Leadership Burbank should get involved in the Dick Clark Dog park.   |  |
| 14 | Introduction of New Agenda Items                   |   |  |
| 15 | Adjournment  | The meeting adjourned at 8:00 pm.   |  |





# MEMORANDUM




## FINANCIAL SERVICES

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**DATE:** April 10, 2025

**TO:** Justin Hess, City Manager

**FROM:** Jennifer Becker, Financial Services Director 

**SUBJECT:** City Manager Tracking List Item #2620 – Burbank Federal Grant Funds

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At the May 7, 2024 City Council meeting, Vice-Mayor Takahashi requested that a list of federal level grant funds received by the City be provided during the FY 2025-26 Budget process. Attached is a Schedule of Expenditures of Federal Awards from Burbank's Single Audit for the most recently closed fiscal year ended June 30, 2024.

Non-federal entities spending \$1 million or more in federal awards during a fiscal year must undergo a Single Audit, which includes a schedule of federal expenditures along with financial and compliance audits. The Single Audit is part of Burbank's annual audit process and is prepared in cooperation with the City's audit partner, Lance, Soll, & Lunghard (LSL). The reporting package must be submitted to the Federal Audit Clearinghouse within nine months after the end of the audit period, which for Burbank, is March 31.

Burbank's Single Audit was completed in mid-March and submitted to the Federal Audit Clearinghouse prior to the stated deadline. The attachment provided is included as part of the larger Single Audit package, which can be found on the City's website at <https://www.burbankca.gov/documents/d/financial-services/city-of-burbank-single-audit-fy-23-24-pdf>.

### **Attachments:**

Attachment 1 – City of Burbank Schedule of Expenditures of Federal Awards for the Year Ended June 30, 2024



CITY OF BURBANK, CALIFORNIA  
Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2024

| Federal Grantor/Pass-Through Grantor/Program Title   | Assistance Listing Number | Pass-Through Unique Entity ID | Federal Expenditures | Amounts Passed Through to Subrecipients |
|--|---------------------------|-------------------------------|----------------------|---|
| <b><u>U.S. Economic Development Administration</u></b>   |                           |                               |                      |   |
| Direct Program   |                           |                               |                      |   |
| Economic Adjustment Assistance   | 11.307                    | N/A                           | \$ 85,000            | \$ -                                    |
| Total Department of Homeland Security  |                           |                               | <u>85,000</u>        | <u>-</u>                                |
| <b><u>U.S. Department of Housing and Urban Development</u></b>                                   |                           |                               |                      |   |
| Direct Programs  |                           |                               |                      |   |
| Housing Voucher Cluster  |                           |                               |                      |   |
| Section 8 Housing Choice Vouchers  | 14.871                    | N/A                           | 14,610,217           | -                                       |
| Emergency Housing Voucher  | 14.871                    | N/A                           | 1,228,197            | -                                       |
| Subtotal Assistance Listing Number 14.871  |                           |                               | <u>15,838,414</u>    | <u>-</u>                                |
| Total Housing Voucher Cluster  |                           |                               | <u>15,838,414</u>    | <u>-</u>                                |
| CDBG - Entitlement Grants Cluster*   |                           |                               |                      |   |
| Community Development Block Grants/Entitlement Grants*   | 14.218                    | N/A                           | 345,974              | 172,495                                 |
| Total CDBG - Entitlement Grants Cluster  |                           |                               | <u>345,974</u>       | <u>172,495</u>                          |
| Home Investment Partnership Program  | 14.239                    | N/A                           | 540,075              | -                                       |
| Total Home Investment Partnership Program  |                           |                               | <u>540,075</u>       | <u>-</u>                                |
| Continuum of Care Program  | 14.267                    | N/A                           | 380,014              | 63,729                                  |
| Total Continuum of Care  |                           |                               | <u>380,014</u>       | <u>63,729</u>                           |
| Total Department of Housing and Urban Development  |                           |                               | <u>17,104,477</u>    | <u>172,495</u>                          |
| <b><u>U.S. Department of Justice</u></b>   |                           |                               |                      |   |
| Direct programs  |                           |                               |                      |   |
| 2021 Justice Assistance Grant - Recovery   | 16.738                    | N/A                           | 2,125                | -                                       |
| 2022 Justice Assistance Grant - Recovery   | 16.738                    | N/A                           | 1,703                | -                                       |
| Total Justice Assistance Grant Program 16.738  |                           |                               | <u>3,828</u>         | <u>-</u>                                |
| Total Department of Justice  |                           |                               | <u>3,828</u>         | <u>-</u>                                |
| <b><u>U.S. Department of Transportation</u></b>  |                           |                               |                      |   |
| Passed through the State of California   |                           |                               |                      |   |
| Office of Traffic Safety   |                           |                               |                      |   |
| STEP Grant 2023  | 20.608                    | XCA4E3XL2KY7                  | 29,654               | -                                       |
| TRIP Grant 2023  | 20.608                    | XCA4E3XL2KY7                  | 24,800               | -                                       |
| STEP Grant 2024  | 20.608                    | XCA4E3XL2KY7                  | 84,602               | -                                       |
| Total STEP Grant Program 20.608  |                           |                               | <u>139,056</u>       | <u>-</u>                                |
| Total Department of Transportation   |                           |                               | <u>139,056</u>       | <u>-</u>                                |
| <b><u>U.S. Department of Treasury</u></b>  |                           |                               |                      |   |
| Direct programs  |                           |                               |                      |   |
| Drug Asset Forfeiture  | 21.000                    | N/A                           | 41,005               | -                                       |
| SLFRF Coronavirus State and Local Fiscal Recovery Funds*   | 21.027                    | N/A                           | 3,159,014            | -                                       |
| Passed through the State of California   |                           |                               |                      |   |
| COVID-19 - SLFRF Coronavirus State and Local Fiscal Recovery Funds*                              | 21.027                    | 68-0281986                    | 1,101,895            | -                                       |
| Total SLFRF Program 21.027   |                           |                               | <u>4,260,909</u>     | <u>-</u>                                |
| Total Department of Treasury   |                           |                               | <u>4,301,914</u>     | <u>-</u>                                |
| <b><u>U.S. Department of Health and Human Services</u></b>                                       |                           |                               |                      |   |
| Passed through the Los Angeles County Workforce  |                           |                               |                      |   |
| Special Programs for the Aging Cluster   |                           |                               |                      |   |
| Development, Aging & Community Services:   |                           |                               |                      |   |
| Special Programs for Aging-Title III, Part B - Grants for Supportive Services and Senior Centers | 93.044                    | JS7ACKMEB286                  | 1,000                | -                                       |
| Special Programs for the Aging-Title III, Part C   |                           |                               |                      | -                                       |
| Nutrition Services (Congregate/Home Delivery)  | 93.045                    | JS7ACKMEB286                  | 567,836              | -                                       |
| Nutrition Services Incentive Program (NSIP)  | 93.053                    | JS7ACKMEB286                  | 59,523               | -                                       |
| Total Special Programs for the Aging Cluster   |                           |                               | <u>628,359</u>       | <u>-</u>                                |
| Total Department of Health and Human Services  |                           |                               | <u>628,359</u>       | <u>-</u>                                |
| <b><u>U.S. Department of Homeland Security</u></b>   |                           |                               |                      |   |
| Passed through the State of California   |                           |                               |                      |   |
| City of Los Angeles  |                           |                               |                      |   |
| Urban Area Security Initiative (UASI) FY21   | 97.008                    | WCG9G7LWYLR9                  | 170,674              | -                                       |
| Urban Area Security Initiative (UASI) FY22   | 97.008                    | WCG9G7LWYLR9                  | 162,572              | -                                       |
| Total Urban Areas Security Initiative (UASI) Program 97.008                                      |                           |                               | <u>333,246</u>       | <u>-</u>                                |
| Total Department of Homeland Security  |                           |                               | <u>333,246</u>       | <u>-</u>                                |
| <b><u>U.S. Department of Labor</u></b>   |                           |                               |                      |   |
| Direct Program   |                           |                               |                      |   |
| WIOA Adult Program   | 17.258                    | N/A                           | 82,109               | -                                       |
| Total Department of Labor  |                           |                               | <u>82,109</u>        | <u>-</u>                                |
| Total Expenditures of Federal Awards   |                           |                               | <u>\$ 22,677,989</u> | <u>\$ 236,224</u>                       |

\* Major Program

† There were no federal awards expended in the form of noncash assistance and insurance in effect during the year.

The notes to the schedule of expenditures of federal awards are an integral part of this schedule.