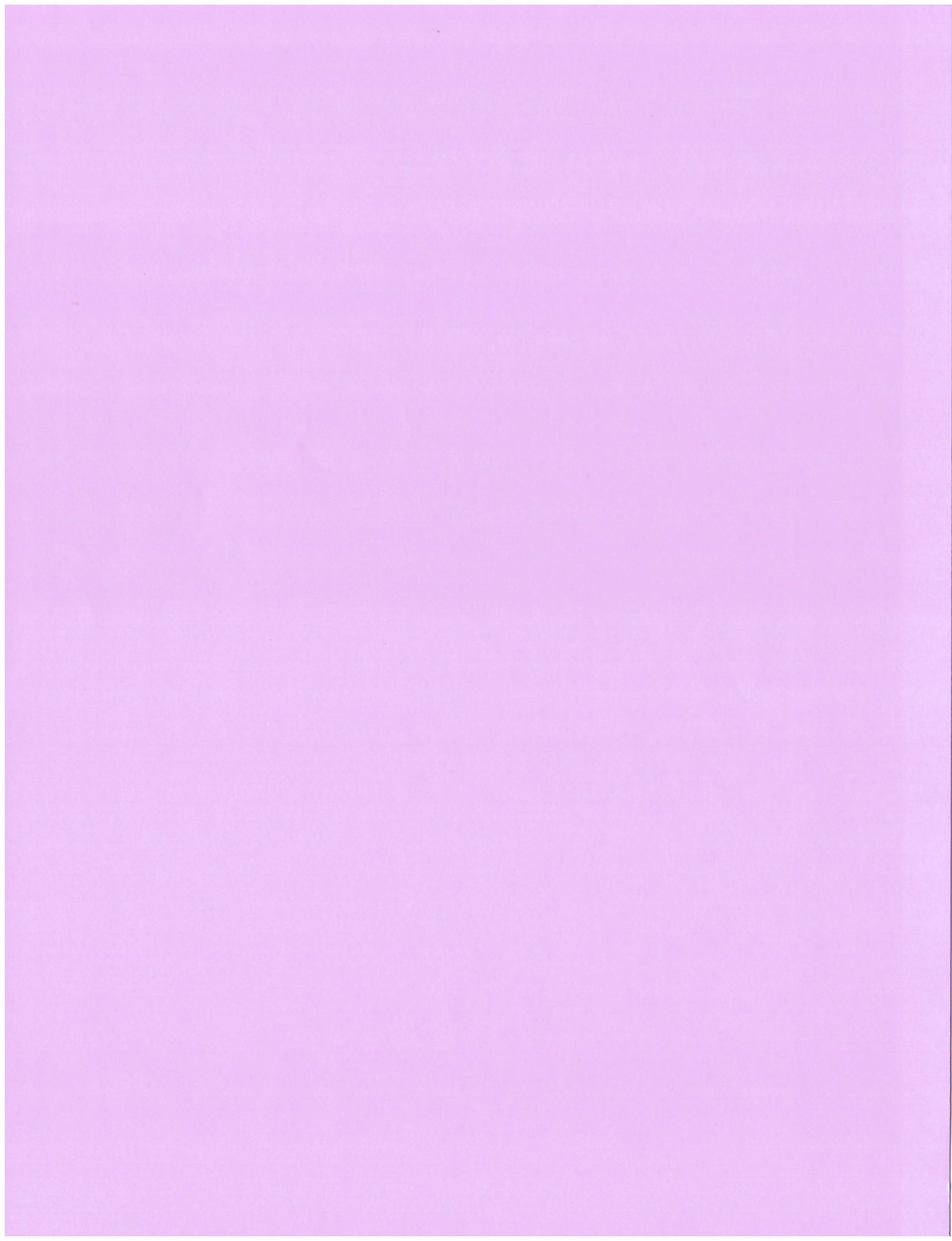




Weekly Management Report

May 30, 2025

- 1. Synopsis** Transportation Commission
Meeting on April 23, 2025
Community Development Department
- 2. Memo** Landlord-Tenant Commission Meeting
on May 5, 2025
Community Development Department
- 3. Minutes** Civil Service Board
Meeting on May 7, 2025
Management Services Department
- 4. Notice** Burbank-Glendale-Pasadena Airport Authority
Meeting on June 2, 2025
Burbank-Glendale-Pasadena Airport Authority
- 5. Minutes** Burbank Water and Power Board Meeting
on May 1, 2025
Water and Power Department
- 6. Report** April 2025 Monthly Operating Results
Water and Power Department
- 7. Memo** Information on the Consideration of the Ordinance Proposed
by the Metropolitan Water District of Southern California to
Restrict Ornamental Lawn Installation on New
Developments and Parcel Updates Adoption
Water and Power




MEMORANDUM



COMMUNITY DEVELOPMENT

DATE: May 23, 2025

TO: Justin Hess, City Manager

FROM: Patrick Prescott, Community Development Director 
VIA: David Kriske, Assistant Community Development Director –
Transportation
BY: Natalie Burns, Intermediate Clerk

COUNCIL MEMBER LIASIONS PRESENT: Christopher Rizzotti

SUBJECT: Transportation Commission Meeting Synopsis – April 23, 2025

The Commission received on the list of agenda items for future meetings, and the Commission gave their input on additional items, including new Burbank Airport transportation options, a recurring Safer Streets Burbank item, and a Metro and Metrolink service scheduling item.

The Commission decided on an Ad-hoc Subcommittee and is as follows: Chair Kalauskas, Commissioner Lewis and Commissioner Dionysian.

- The Transportation Commission Ad-hoc Subcommittee will focus on the following:
 - Investigate the needs for safer routes to school.
 - Conduct outreach to key decision makers and stakeholders.
 - To further education on the subject to schools, administration and other stakeholders.
 - Collect feedback to bring back to the Commission, and potentially City Council.

The Transportation Commission approved the Subcommittee 5-0, with two absences.

MEMORANDUM



COMMUNITY DEVELOPMENT

DATE: May 29, 2025

TO: Justin Hess, City Manager

FROM: Patrick Prescott, Community Development Director *Due for PP*
VIA: Simone McFarland, Assistant Community Development Director

SUBJECT: Landlord-Tenant Commission Meeting – May 5, 2025

- Two members of the public raised questions about rent increases, including a Burbank Housing Corporation (BHC) tenant.
- A member of the public inquired about tenant rights in the event of a landlord breaking a lease agreement.
- A member of the public gave a virtual comment asking about landlord not paying back security deposit.
- One expressed concerns regarding utility billing fluctuations often exceeding seventeen percent of the monthly rent.
- A member of the public requested clarity on the complaint process
- A representative from the Burbank Tenants Union expressed interest in the upcoming May meeting that will focus on the proposed rent cap and rental registry.
- Maribel Leyland, Housing Authority Manager responded to the inquiries regarding complaint process and rent increase.
- City Attorney Alexander Prieto announced to the public that staff would only be able to answer questions that are on the agenda. For inquiries about rent withholding and security deposit deductions, he advised reaching out to legal advisors for guidance.
- Housing staff provided an overview of the Housing Enforcement unit and updates on ongoing efforts to introduce new programs aimed at assisting renters.
- Housing staff outlined the responsibilities of the Landlord-Tenant Commission and the Housing Enforcement Unit and to reach out the Housing staff to confirm which complaint form should be used.
- The minutes were approved as amended.
- The meeting was adjourned at 7:00 p.m.

**May 7, 2025
4:30 p.m.**

The regular meeting of the Civil Service Board was held in the Council Chambers of City Hall.

Roll Call

Members present: Matthew Doyle, Chairperson
Linda Barnes, Vice-Chairperson
Jacqueline Waltman, Secretary

Members not present: Iveta Ovsepyan

Also present: Betsy McClinton, Management Services Director
Jina Oh, Chief Assistant City Attorney
Brooke Oldaker, Acting Administrative Analyst II
Alex Prestia, Ast Gen Mgr-Utility Administrative Services
April Rios, Human Resources Manager
Rene Sanchez, Acting Human Resources Manager
Jessica Sandoval, Executive Assistant
Julianne Venturo, Ast Management Services Director
Zanin Zuljevic, Senior Video Production Associate

Open Public Comment Period of Oral Communications

None.

Future Agenda Items

None.

Approval of Minutes

MOTION CARRIED: It was moved by Ms. Barnes, seconded by Ms. Waltman and carried 3-0 to approve the minutes of the regular meeting of April 2, 2025.

Proposed Amendments to Classification Plan

None

Recruitment and Selection Report – April 2025

RECOMMENDATION: Note and file.

Appointments and Assignments

For the month of May 2025, there were three temporary appointment extensions and one temporary assignment extension. The extensions were being sought on behalf of the Management Services Department and the Burbank Water and Power Department.

MOTION CARRIED: It was moved by Ms. Barnes, seconded by Ms. Waltman and carried 3-0 to approve the Appointments and Assignments for the month of May 2025.

Adjournment

The regular meeting of the Civil Service Board was adjourned at 5:38 p.m.

Julianne Venturo
Assistant Management Services Director

APPROVED:

Matthew Doyle, Chairperson

DATE _____

Jacqueline Waltman, Secretary

DATE _____



May 29, 2025

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held on Monday, June 2, 2025, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

Dial in: (818) 862-3332

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of June 2, 2025

9.00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members in-person attendance or participation at meeting of the Commission is allowed, members of the public are requested to observe the following rules of decorum:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, June 2, 2025

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT (Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Authority President may limit this time if reasonable under the circumstances.)
5. CONSENT CALENDAR (Includes Minutes. Items on the Consent Calendar are generally routine in nature and may be acted upon by one motion unless removed for separate consideration.)
 - a. Committee Minutes
(For Note and File)
 - 1) Operations and Development Committee

(i) May 5, 2025

[See page 1]
 - 2) Finance and Administration Committee

(i) May 5, 2025

[See page 4]
 - b. Commission Minutes

1) May 19, 2025

[See page 6]
 - c. Award of Professional Services Agreement
Taxiway A and C Extension Design Services ***[See page 11]***
6. ITEMS FOR COMMISSION APPROVAL
 - a. Committee Assignments
 - b. City of Los Angeles – Fire Protection, Specialized Rescue and
Emergency Medical Services Automatic Aid Agreements ***[See page 15]***
 - c. Proposed Fiscal Year 2025/2026 (“FY 2026”) Annual Budget
and Resolution No. 517 of the Burbank-Glendale-Pasadena
Airport Authority Adopting the FY 2026 Annual Budget ***[See page 18]***
7. ITEMS FOR COMMISSION INFORMATION
 - a. 2024 Burbank-Glendale-Pasadena Airport Police Officer of the Year Award
 - b. 2024 Burbank-Glendale-Pasadena Airport Firefighter of the Year Award

8. CLOSED SESSION

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))
Title: Deputy Chief of Police
- b. CONFERENCE WITH LABOR NEGOTIATOR
(California Government Code Section 54957.6)
Authority Representative: John T. Hatanaka, Executive Director
Unrepresented Employee: Deputy Chief of Police
- c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))
Name of Case: SSP America, Inc., SSP America BUR, LLC v. Burbank-Glendale-Pasadena Airport Authority (FAA Docket No. 16-25-04)

9. ITEMS PULLED FOR DISCUSSION

10. EXECUTIVE DIRECTOR COMMENTS

11. COMMISSIONER COMMENTS

(Commissioners may make a brief announcement, make a brief report on their activities, and request an agenda item for a future meeting.)

12. PUBLIC COMMENT

13. ADJOURNMENT

COMMISSION NEWSLETTER

Monday, June 2, 2025

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE MINUTES. A copy of the approved minutes of the Operations and Development Committee meeting of May 5, 2025; and a copy of the approved minutes of the Finance and Administration Committee meeting of May 5, 2025, are included in the agenda packet for information purposes.
- b. COMMISSION MINUTES. A draft copy of the May 19, 2025, Commission minutes are included in the agenda packet for review and approval.
- c. AWARD OF PROFESSIONAL SERVICES AGREEMENT – TAXIWAY A AND C EXTENSION DESIGN SERVICES. A staff report is included in the agenda packet. In anticipation of the existing passenger terminal demolition that will begin upon opening of the Replacement Passenger Terminal, at its meeting on May 19, 2025, the Operations and Development Committee voted unanimously (3–0) to recommend that the Commission award HNTB Corporation a Professional Services Agreement in the amount of \$3,345,260 for Taxiway A and C extension project design services. These services are anticipated to be a multi-year effort.

6. ITEMS FOR COMMISSION APPROVAL

- a. COMMITTEE ASSIGNMENTS. No staff report attached. This item is included in the agenda to provide the Commission President the opportunity to make any standing or ad hoc committee appointments that he or she may wish to make.
- b. CITY OF LOS ANGELES – FIRE PROTECTION, SPECIALIZED RESCUE AND EMERGENCY MEDICAL SERVICES AUTOMATIC AID AGREEMENTS. A staff report is included in the agenda packet. At its meeting on May 19, 2025, the Operations and Development Committee voted unanimously (3–0) to recommend that the Commission approve a Memorandum of Agreement (“MOA”) with the City of Los Angeles for automatic aid and exchange of fire protection, and specialized rescue and emergency medical services. This MOA identifies the key terms of mutual aid for the Los Angeles City Fire Department and the Hollywood Burbank Airport Fire Department to coordinate with each other for fire and emergency medical service response protocols for on-and-off Airport incidents.
- c. PROPOSED FISCAL YEAR 2025/2026 (“FY 2026”) ANNUAL BUDGET AND RESOLUTION NO. 517 OF THE BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY ADOPTING THE FY 2026 ANNUAL BUDGET. A staff report is included in the agenda packet. At its special meeting on May 27, 2025, the

Finance and Administration Committee voted unanimously (3–0) to recommend that the Commission approve the attached Resolution No. 517, and accompanying documents which adopts the proposed Fiscal Year 2025/2026 ("FY 2026") budget. The proposed budget provides a comprehensive balanced financial program and identifies all proposed FY 2026 Funding Sources and Uses.

7. ITEMS FOR COMMISSION INFORMATION

- a. 2024 BURBANK-GLENDALE-PASADENA AIRPORT POLICE OFFICER OF THE YEAR AWARD. No staff report attached. Officer Fernando Munoz - Officer Munoz has been selected as the Airport Police Officer of the Year for his outstanding contributions to the safety and service of the Airport community. Officer Munoz consistently demonstrates a positive and service-oriented attitude and is always willing to help where needed, going above and beyond to ensure the needs of the department and the Airport passengers are met with professionalism and care. In addition to his daily responsibilities, Officer Munoz has drawn on his experience as a former motor officer to mentor and guide officers with less experience in handling traffic accidents and traffic related issues. His willingness to share his expertise has directly improved the quality of traffic collision investigations and report writing throughout the department. Moreover, Officer Munoz is highly regarded by the Command Staff, Supervisors and his peers for his calm demeanor, strong work ethic, and commitment to excellence. He is an example of what the Burbank-Glendale-Pasadena Airport Authority Police Department strives to be each and every day.
- b. 2024 BURBANK-GLENDALE-PASADENA AIRPORT FIREFIGHTER OF THE YEAR AWARD. No staff report attached. Chief Lewis Pianka. For 2024, the firefighters and command staff determined that while all members of the Department were doing outstanding work, none were so outstanding that they felt special recognition was deserved. However, there is one individual that was recommended by the Director of Public Safety for his significant contributions to the Airport Fire Department since assuming the duties of Fire Chief. Chief Pianka assumed the duties of Fire Chief on June 24, 2024. Since then, Chief Pianka has made significant contributions to the operation and direction of the Department. In short order, he earned the trust and respect of the Department Firefighters, reorganized and relocated the Airport Fire Administration offices and Airport Emergency Operations Center, completed the transfer of a decommissioned ARFF vehicle, implemented the transition from AFFF firefighting foam to the required F3 foam, and negotiated the first Memorandum of Understanding with the Los Angeles Fire Department for mutual aid. He has also been instrumental in improving the relationships within the Verdugo Fire Dispatch membership as well as the Department's standing in the fire community. Chief Pianka is known for his calm demeanor, strong work ethic, commitment to excellence and for his leadership over the past year, Chief Pianka is being recognized as the 2024 Airport Firefighter of the Year.

**BURBANK WATER AND POWER BOARD
MINUTES OF MEETING
MAY 01, 2025**

Mr. Luddy called the meeting of the Burbank Water and Power Board to order at 5:00 p.m. in the third-floor board room of the BWP Ron E. Davis Administration Building, 164 West Magnolia Boulevard, Burbank, California.

Mr. Luddy called for the Pledge of Allegiance to the Flag.

ROLL CALL

BOARD PRESENT: Mr. Luddy; Mr. Malotte; Mr. Smith; Ms. Tenenbaum

BOARD ABSENT: Mr. Cherry; Mr. Eskandar; Mr. LeMasters

STAFF PRESENT: Ms. Samra, General Manager – BWP; Mr. Olsen, acting Assistant General Manager – Power Supply; Mr. Sleiman, Assistant General Manager – Electric Services; Mr. Wilson, Assistant General Manager – Water Systems; Mr. Lillio, Chief Financial Officer; Mr. Aquino, Assistant General Manager – Customer Services Operations; Mr. Johnstone, Sustainability Officer; Mr. Chwang, Senior Assistant City Attorney; Mr. Maruca, Legislative Analyst; Ms. Dekermenji, Senior Administrative Analyst; Ms. Gonzalez, acting Senior Secretary; Ms. Akerson, Principal Electrical Engineer; Mr. Hernandez, Transmission & Distribution Manager; Mr. Beckett, Water Maintenance and Construction Superintendent

ORAL COMMUNICATIONS

Mr. Donahue addressed the board by highlighting BWP's efforts to inform the community about the upcoming rate increases.

BOARD AND STAFF RESPONSE TO ORAL COMMUNICATIONS

Ms. Samra responded to the comment made by Mr. Donahue and thanked him for his support.

Ms. Tenenbaum responded to the comment made by Mr. Donahue.

GENERAL MANAGER REPORT

Ms. Samra began her report by notifying the board that Item 7A. Overview of the Brown Act, Conflicts of Interest Law, and the CA Public Records Act is being pulled from the agenda and will be rescheduled for a future meeting.

Ms. Samra reminded the board that there will be no meeting in July and the board will reconvene on August 7, 2025.

Ms. Samra informed the board about the recent and upcoming BWP and Public Works Rate Adjustment Town Hall Meetings held on April 23 and 26, 2025, with another scheduled for May 8, 2025.

Lastly, Ms. Samra informed the board about the Meter System Upgrade. BWP will be initiating a Meter System Upgrade to our meter system infrastructure to replace outdated technology with a modern, scalable platform noting that field deployment begins this summer and will take approximately two years to complete with minimal operation disruptions.

Ms. Samra, Mr. Wilson, Mr. Sleiman, and Mr. Lillio responded to board member questions.

CONSENT CALENDAR MINUTES

It was moved by Mr. Malotte, seconded by Ms. Tenenbaum, and carried 4-0 as amended to approve the meeting minutes of the regular meeting of April 03, 2025. Mr. Cherry; Mr. Eskandar; Mr. LeMasters were absent.

RECOMMEND THAT THE BURBANK CITY COUNCIL AUTHORIZE THE GENERAL MANAGER OF BURBANK WATER AND POWER TO EXECUTE THE THIRD AMENDMENTS TO THE RESIDENTIAL AND THE COMMERCIAL/INDUSTRIAL/INSTITUTIONAL WATER CONSERVATION FUNDING AGREEMENTS BETWEEN THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA AND THE CITY OF BURBANK

It was moved by Mr. Malotte, seconded by Ms. Tenenbaum, and carried 4-0 to recommend that the Burbank City Council authorize the General Manager of Burbank Water and Power to execute the Third Amendments to the residential and the commercial/industrial/institutional water conservation funding agreements between the Metropolitan Water District of Southern California and the City of Burbank. Mr. Cherry; Mr. Eskandar; Mr. LeMasters were absent.

END OF CONSENT CALENDAR

PRESENTATIONS

OVERVIEW OF THE RALPH M. BROWN ACT, CONFLICTS OF INTEREST LAW, AND THE CALIFORNIA PUBLIC RECORDS ACT

This item was pulled from the agenda and will be rescheduled for a future meeting.

REPORTS TO THE BOARD

BWP OPERATIONS AND FINANCIAL REPORTS

Mr. Lillio presented BWP's financial update for the month of February 2025.

Mr. Lillio and Ms. Samra responded to board member questions.

This was an information item only. No action was taken.

2025 UPDATE OF BURBANK WATER AND POWER'S WILDFIRE MITIGATION PLAN

Ms. Akerson presented the 2025 updates to Burbank Water and Power's Wildfire Mitigation Plan.

Ms. Akerson, Mr. Hernandez, Ms. Samra, and Mr. Lillio responded to board member questions.

This is an information item only. No action was taken.

UPDATE TO BURBANK WATER AND POWER'S RULES AND REGULATIONS GOVERNING UTILITY SERVICES

Mr. Aquino presented the update to Burbank Water and Power's Rules and Regulations Governing Utility Services.

Mr. Aquino and Mr. Sleiman responded to board member questions.

It was moved by Ms. Tenenbaum, seconded by Mr. Malotte, and carried 4-0 to recommend the updated BWP Rules and Regulations Governing Utility Services for approval by the Burbank City Council. Mr. Cherry; Mr. Eskandar; Mr. LeMasters were absent.

INFORMATION FROM STAFF

LEGISLATIVE UPDATE

Mr. Maruca updated the board on federal and state legislative issues and highlighted legislation that BWP is monitoring.

Mr. Maruca responded to board member questions.

COMMENTS AND REQUESTS FROM BOARD MEMBERS

None.

ADJOURNMENT

The regular meeting was adjourned at 6:02 p.m.

The next regular board meeting is scheduled for June 05, 2025, and will be held in the third-floor board room at Burbank Water and Power Ron E. Davis Administration Building.

Armando Casillas
Senior Administrative Analyst
Recording Secretary

Mandip Kaur Samra
General Manager – BWP
Secretary to the Board

Bill Luddy, BWP Board Chair

STAFF REPORT



WATER AND POWER

DATE: June 5, 2025

TO: Burbank Water and Power Board

FROM: Mandip Kaur Samra, General Manager – Burbank Water and Power

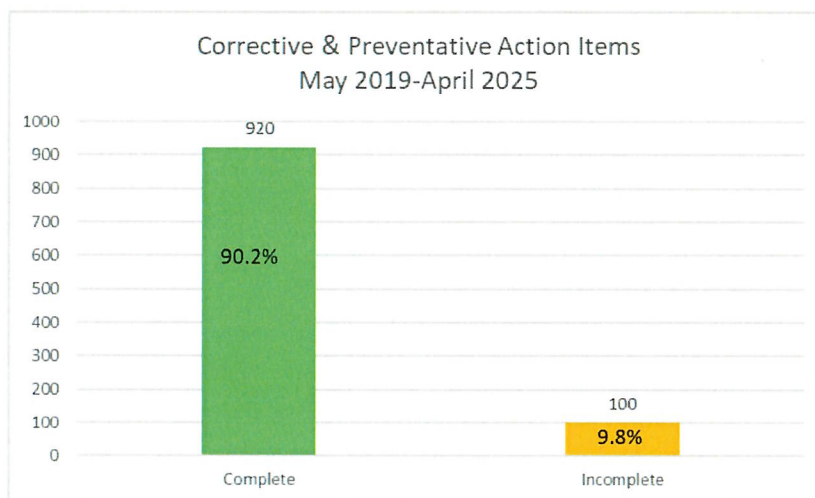
SUBJECT: April 2025 Operating Results

***Please note that changes from last month's report are in BOLD.**

SAFETY

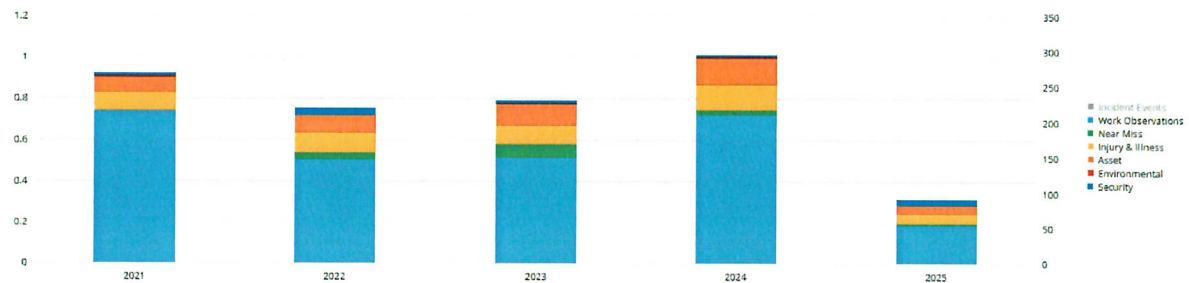
Corrective & Preventative Action Items (May 2019 – Present) (90% goal as of 2025):

Staff tracks action items for Environmental Health and Safety (EHS) events from the start to closure to prevent the recurrence of injury or damage to the City or public property; BWP has closed 90.2% of corrective and preventative action items since capturing and tracking in May 2019.



Employee Engagement - Incidents, Near Misses, and Observations:

BWP continues to improve employee engagement, as measured by the number of incidents, near misses, and observation reports received from employees. By reporting these events, we create opportunities to learn and prevent harm to people, the environment, and property. From January 1, 2025, to December 31, 2025, BWP has received 86 EHS-related reports to count towards the 2025 annual goal of 275.



| Year | Incident Event | Consequences | | | | | | Work Observations |
|-------|----------------|--------------|---------|---------------|-------|----------|-----------|-------------------|
| | | Injury | Illness | Environmental | Asset | Security | Near Miss | |
| 2021 | 45 | 21 | 4 | 2 | 21 | 3 | 0 | 217 |
| 2022 | 64 | 25 | 4 | 0 | 25 | 9 | 9 | 148 |
| 2023 | 77 | 25 | 1 | 1 | 30 | 4 | 19 | 151 |
| 2024 | 80 | 31 | 5 | 2 | 36 | 2 | 6 | 212 |
| 2025 | 30 | 13 | 0 | 0 | 13 | 7 | 2 | 50 |
| Total | 296 | 115 | 14 | 5 | 125 | 25 | 36 | 784 |

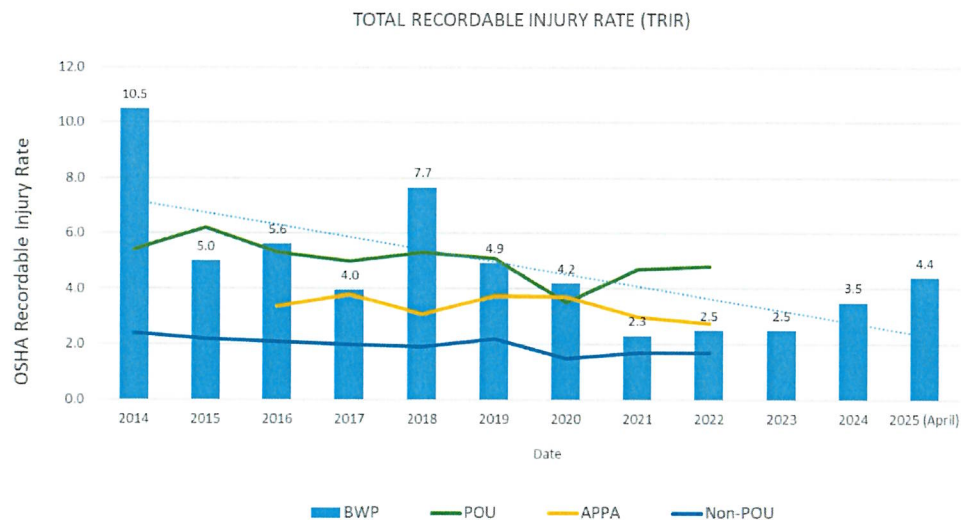
OSHA Total Recordable Incident Rate (January 2014 – Present):

BWP received three recordable injuries in this reporting period. BWP's 12-month rolling average OSHA total recordable incident rate is **4.4**, as seen in the graph below.

A storekeeper was cutting zip ties off a box and sliced a small area on his right hand. He is currently on restrictions and was provided prescription medication.

A Power Plant Mechanic was working with a magnetic drill and felt pain in his right shoulder at the end of the day. He was provided prescription medication, and he can now perform his work without restrictions.

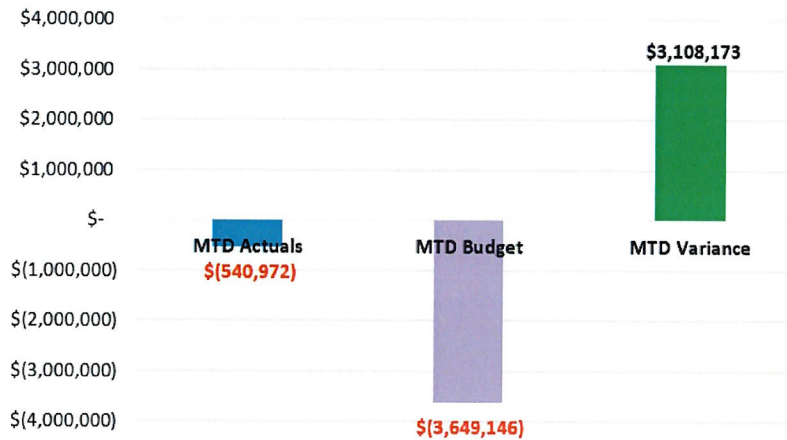
A Line Mechanic was moving equipment to a newly set pole and felt pain in his left elbow. He was provided prescription medication and physical therapy. He can perform his work without going on restrictions.



Electric Financial Results

Electric Fund - Net Income

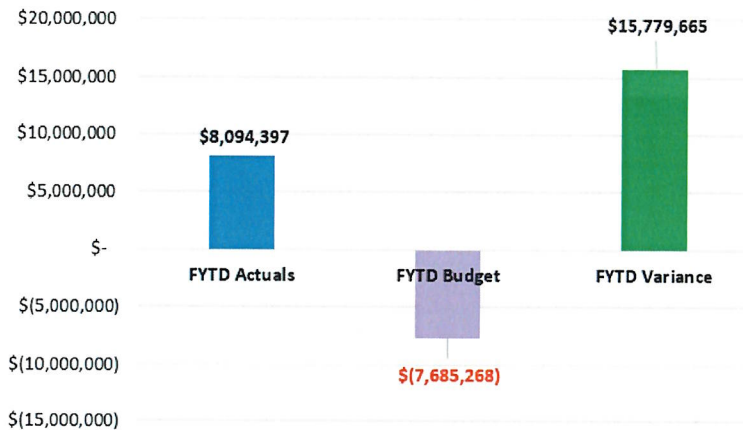
Period to Date Ending - Mar 31, 2025



In March **2025**, the Electric Fund's favorable variance was primarily driven by lower-than-expected **retail power supply & transmission costs** and lower-than-expected **operating expenses**. These factors contributed to an actual **net loss** of **-\$540,972**, which was **\$3,108,173** higher than the projected **net loss** of **-\$3,649,146**. The aforementioned savings were slightly offset by lower-than-expected **retail sales**, which came in below targeted sales by **9%**.

Electric Fund - Net Income

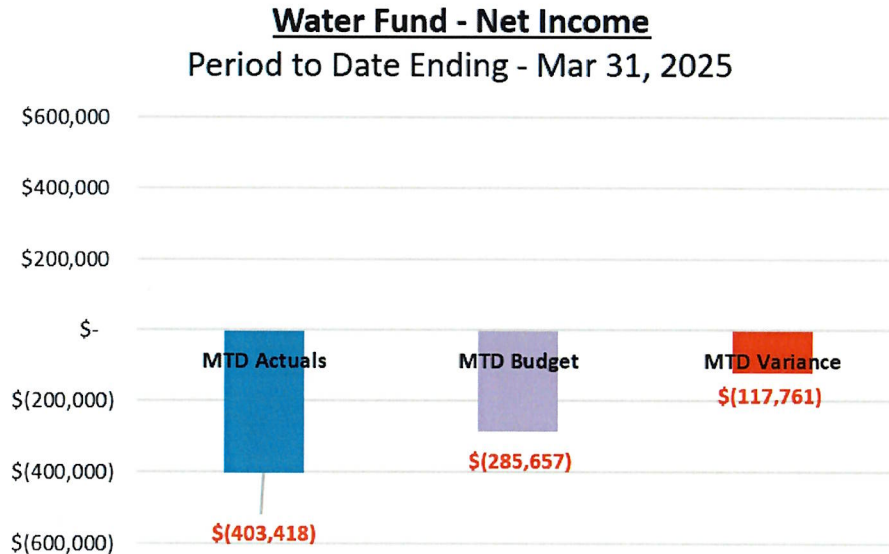
Fiscal Year to Date Ending - Mar 31, 2025



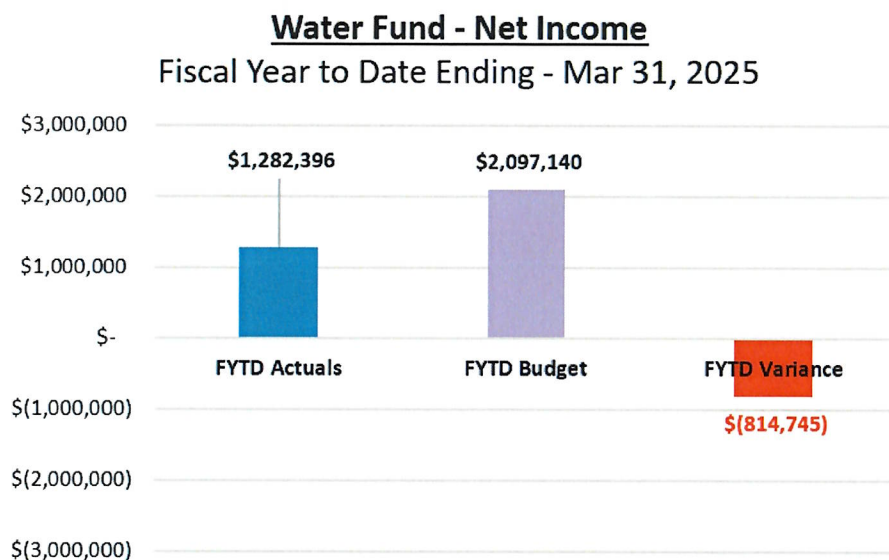
As of March **2025**, the year-to-date favorable variance for the Electric Fund was primarily driven by lower **operating costs**, including reduced **retail power supply & transmission expenses** and lower overall **operating expenses**. Additionally, higher **other operating income** resulting from emissions credits and increased **indirect income** from insurance proceeds further contributed to the positive results. These gains were partially offset by **interest expenses** related to refunding the 2010B revenue bonds, as well as lower than

forecasted **retail sales revenues**. As a result, actual net income stands at **\$8,094,397**, significantly exceeding the budgeted **net loss** by **\$15,779,665**.

Water Financial Results



For March **2025**, the Water Fund's month-to-date unfavorable variance was primarily driven by a year-to-date correction of allocated O&M from the **Electric Fund**, lower-than-planned potable **water revenues** and higher-than-planned **water supply expenses**. These negative performance metrics were significantly offset by lower-than-planned **operating expenses** for both potable and recycled water, as well as higher-than-planned **recycled sales** and **other income**. As a result, the actual **net loss** for the month was **\$-403,418**, exceeding the budgeted **net loss** by **\$-117,761**.



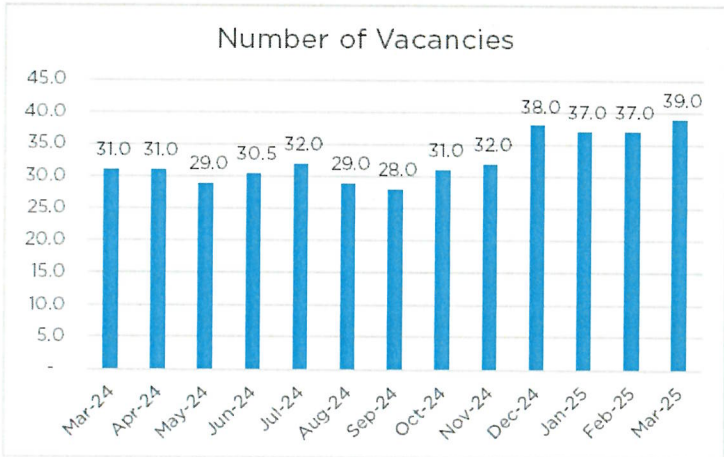
As of March **2025**, the year-to-date unfavorable variance for the Water Department was primarily driven by unplanned **expenses related to premiums on bond redemption** and lower-than-expected **operating revenues**, including both **potable and recycled water sales**. These shortfalls were partially offset by lower-than-planned **operating expenses**, **water supply costs**, and **bond interest expenses**. As a result, actual net income was **\$1,282,396**, falling short of the projected **net income** by **-\$814,745**.

For additional details, please see the attached financial statements.

Vacancies

The table below shows the number of vacant positions throughout the utility. As of **March 2025**, **10.8%** of the budgeted positions were vacant, compared to 8.9% at the beginning of the fiscal year. These vacancies result from employees leaving for other jobs that offer a more competitive salary and benefits package, retirements, personnel actions, and ongoing recruitment challenges.

| | |
|--------------------------|------------|
| Total Budgeted Positions | 360 |
| Total Positions Filled | 321 |
| Total Positions Vacant | 39 |



WATER DIVISION

Burbank’s Water Use

The table below shows water use in Burbank during **April 2025** compared to **April 2020**, measured in gallons per capita per day (gpcd).

| | Average Monthly Use |
|-------------------|---------------------|
| April 2020 | 112 gpcd |
| April 2025 | 119 gpcd |

Burbank Operating Unit (BOU) Water Production

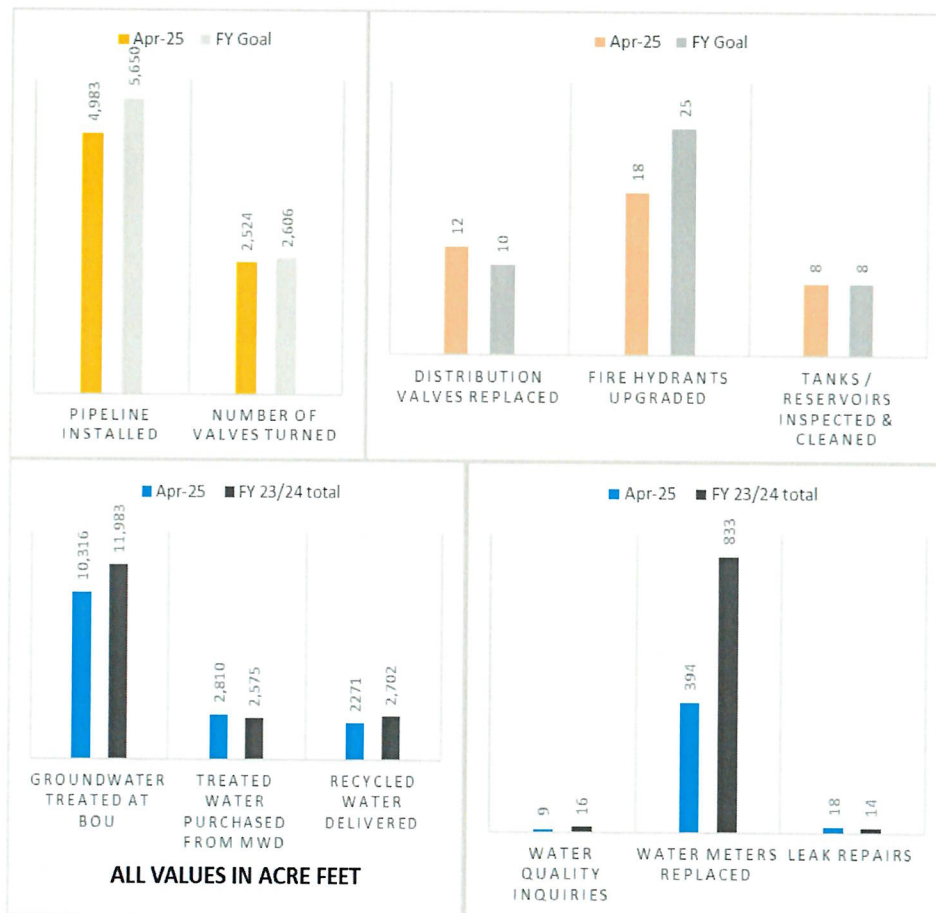
The table below provides the BOU's operational data for **April 2025**.

| Month | BOU Capacity Factor | BOU Ave. Flow Rate gpm | Total System Blend % MWD/BOU |
|------------------|------------------------|------------------------------|------------------------------------|
| April 2025 | 78.30% | 7,047 | 26%/74% |
| 12-Month Average | 85.47% | 7,692 | 19%/81% |

The total system blend percentage represents the total amount of water purchased from the Metropolitan Water District (MWD) vs. the amount treated by the BOU. This, along with the capacity factor, is an important efficiency measure. The capacity factor may fluctuate based on demand and plant production. The amount of MWD water needed is determined by demand, availability of BOU water, and O&M outages.

Key Performance Indicators

The graphs below illustrate the water division's progress on key performance indicators through April.

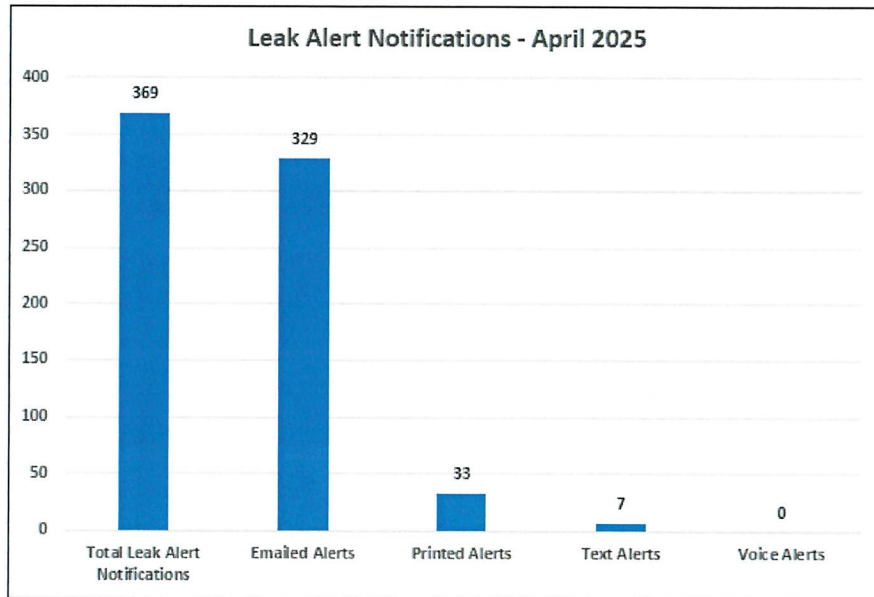


Project Updates

Click [here](#) for a link to the project updates.

Leak Alert Notifications

BWP provides leak alert services to residents who registered to receive notifications. This service, called WaterSmart, works by receiving hourly water usage from the meter and analyzing this data to determine if a leak might be present based on continuous usage.



Water Meters Communication Module Endpoints

At last count, 12,323 water meters were not communicating due to the failure of communication module endpoints on the meters. The number of endpoints that do not read data is no longer available due to work on the AMI/CSS system. However, staff reads these meters manually to ensure accurate billing.

ELECTRIC DISTRIBUTION

Electric Reliability

In **April 2025**, BWP experienced **five** sustained feeder outages. In the past 12 months, automatic reclosing has reduced customer outage time by approximately **1,619,563** customer minutes.

| Reliability Measurement | May 2023 – April 2024 | *May 2024 – April 2025 |
|---|-----------------------|------------------------|
| Average Outages Per Customer Per Year (SAIFI) | 0.2690 | 0.3234 |
| Average Outage Time Experienced Per Year (SAIDI) | 21.66 minutes | 10.7 minutes |
| Average Restoration Time (CAIDI) | 80.54 minutes | 33.08 minutes |
| Average Service Availability | 99.996% | 99.998% |
| Average Momentary Outages Per Customer Per Year (MAIFI) | 0.1734 | 0.3868 |

| | | |
|--|----|----|
| No. of Sustained Feeder Outages | 26 | 20 |
| No. of Sustained Outages by Mylar Balloons | 4 | 2 |
| No. of Sustained Outages by Animals | 1 | 5 |
| No. of Sustained Outages by Palm Fronds | 4 | 3 |

***The reliability metrics do not include the outages due to the January 2025 wind event because they are classified as major outage events.**

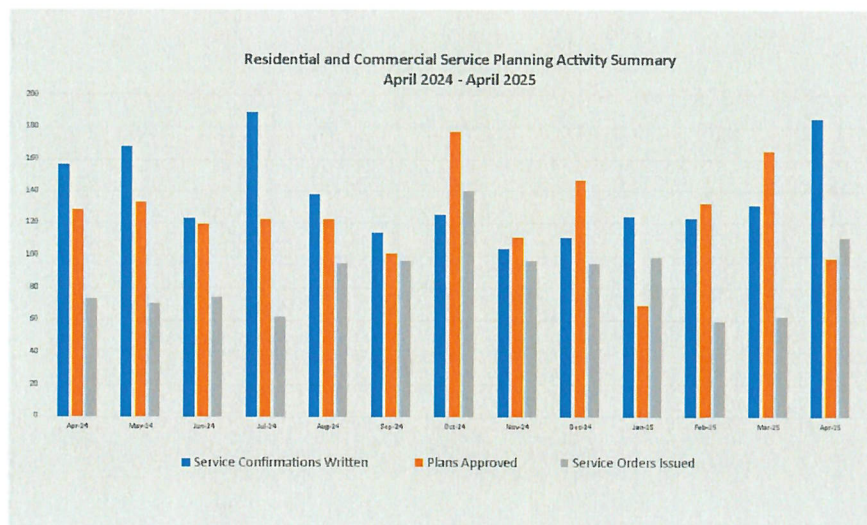
Supply Chain

The pandemic has heavily impacted the electric utility industry over the last several years. Pricing and lead times for equipment have increased at an accelerated pace. Below is a list of lead times for the most common distribution equipment:

| Equipment | Typical Lead Time | Current Lead Time |
|-------------------------|-------------------|-------------------|
| Transformers | 12-16 weeks | 20-158 weeks |
| Meters | 4-6 weeks | 38+ weeks |
| Cable | 12-16 weeks | 52+ weeks |
| Poles | 6-8 weeks | 30+ weeks |
| Substation Transformers | 48 – 52 weeks | 182-208 weeks |

Residential and Commercial Service Planning Activities

Due to the high volume of service requests, Electrical Service Planning has added some self-service options for its customers to enhance the customer experience and to help manage the Service Planning team's availability for field visits. This includes launching a new portal so customers can self-schedule field visits for meter spots, solar, plan reviews, and counter visits. The scheduling system checks the employee calendars for availability, collects required information from customers, and sends automatic reminders and follow-up emails. The scheduling portal is available on the BWP website: www.burbankwaterandpower.com/electric/electricplanning.



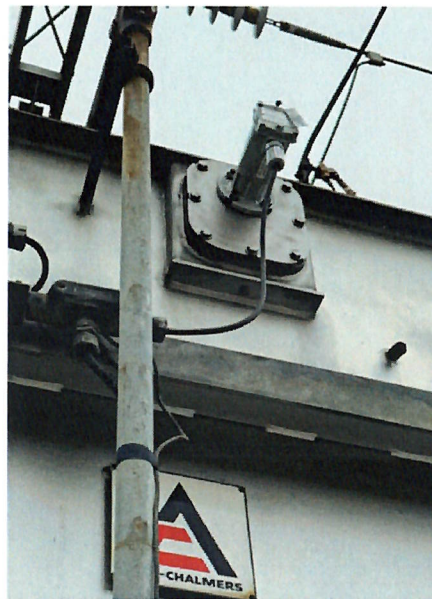
Sudden Pressure Relay Upgrade at Lincoln Substation

BWP has been working on replacing obsolete sudden pressure relays on transformers with newer, more reliable relays. The transformer sudden pressure relay is a protective device that senses a sudden rise in pressure due to gassing from internal faults. Upgrading these sudden pressure relays will assist in detecting electrical faults/problems inside the power transformer to isolate the fault in a timely manner. Detecting and isolating such faults is crucial for protecting the transformer's tank from severe mechanical damage. The new sudden pressure rise relays will send an alarm to our Energy Control Center (ECC) personnel and trip the transformers offline to avoid further damage from occurring.

BWP's Electric Equipment Section completed the installation and testing of sudden pressure relays on transformer banks A-1 and A-2 at the Lincoln Substation in April 2025. The pictures below show the sudden pressure sensors, which are side-mounted on the transformer.



Original Sudden Pressure Relay at Lincoln Bank A-2



New Sudden Pressure Relay at Lincoln Bank A-2

STREET LIGHTING

LED Replacement Program

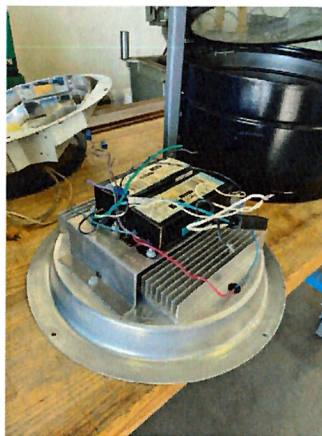
To date, **95.83%** of the total streetlight luminaires in **Burbank** are LEDs, including both new installations and conversions. **This translates** to an annualized energy savings of **5,580 MWh** or a **60.21%** reduction in energy consumption **compared to May 2014, when the LED program began, and usage was 9,268 MWh.** LED conversions have also reduced the evening load by **1,293 kW**, shortening the “neck of the duck curve” and reducing the energy generation BWP needs.

Marbelite and Octaflute posts across the city have completely transitioned to LED lighting. The remainder of LED light conversions are associated with decorative posts. BWP has

202 decorative LED lights remaining for conversion. The images below show some proposed solutions for converting the decorative lights. The Ameron Delphi, Tripole, and Gooseneck decorative streetlight standards have been fully converted using the Keystone LED bulbs.



Keystone LED Bulb



3-Ring Halo LED



Driver and Housing

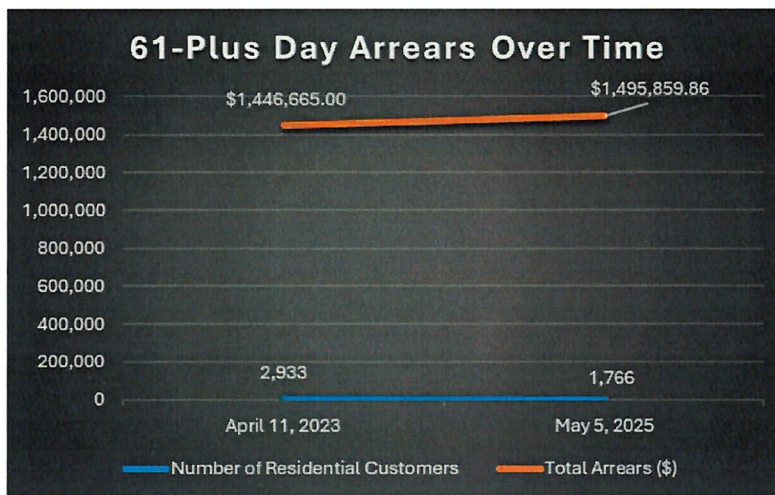
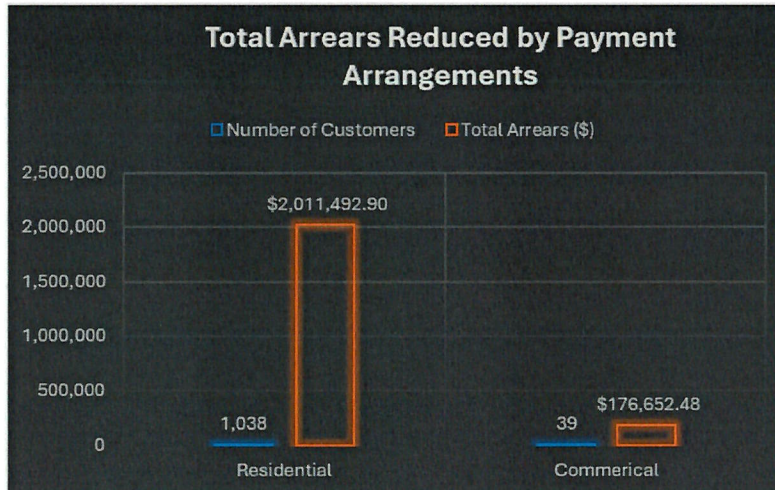
The 3-ring halo streetlight standards are currently being converted using LED retrofit kits and should be fully converted within the next month or two.



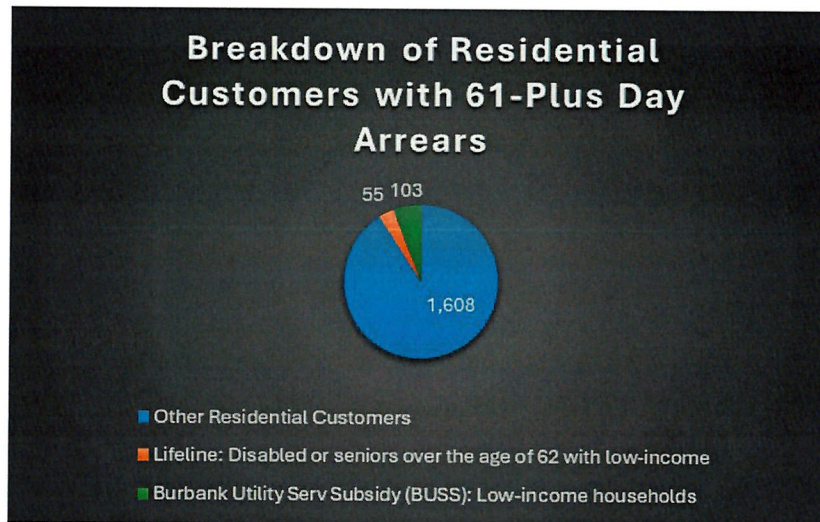
3-Ring Halo LED Conversion in Progress

CUSTOMER SERVICE OPERATIONS

The charts below reflect the total arrears data as of May 5, 2025.



As of May 5, 2025, 1,766 residential customers had at least 60-plus days of arrears. Of these 1,766 residential customers, 55 receive the Lifeline rate for low-income seniors over the age of 62 or disabled customers, and 103 receive the Burbank Utility Service Subsidy (BUSS) rate. The chart below reflects the breakdown of residential customers with 61-plus-day arrears.



As of **May 5, 2025**, no Lifeline or BUSS customers have been disconnected for non-payment.

BWP Call Center Call Volume

| Month | Call Volume |
|---------------------------------------|-------------|
| Apr - 24 | 3,734 |
| May-24 | 3,894 |
| June-24 | 3,524 |
| July-24 | 4,132 |
| Aug - 24 | 3,594 |
| Sep - 24 | 2,911 |
| Oct - 24 | 3,451 |
| Nov- 24 | 3,489 |
| Dec-24 | 3,935 |
| Jan-25 | 4,682 |
| Feb - 25 | 3,462 |
| Mar-25 | 3,383 |
| Apr - 25 | 3,790 |
| Change from previous month (%) | 12% |

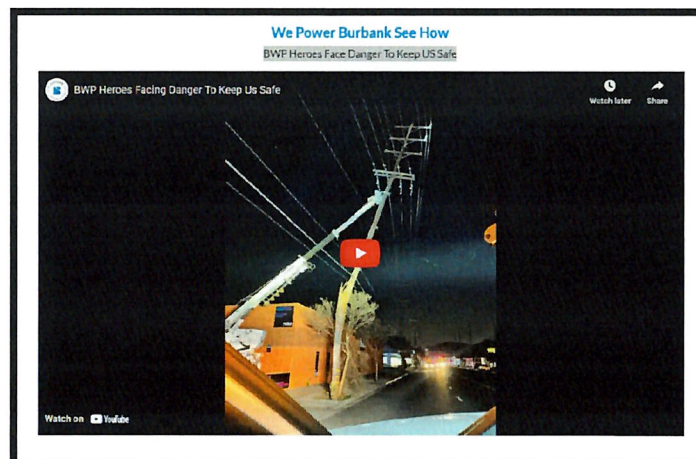
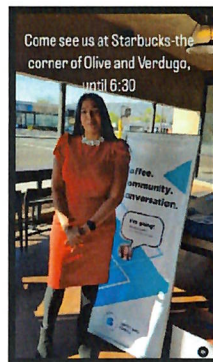
SUSTAINABILITY, MARKETING, AND STRATEGY

Social Media and Web Engagement

April 2025 was a busy month for community outreach, with the Marketing team ramping up efforts to keep Burbankers informed about the proposed rate adjustments. Our comprehensive outreach program included 2 town halls and 3 Meet the GM sessions, delivering continuous messaging and transparent communication throughout the month.

In addition to these in-person events, we executed a robust digital campaign through email updates, social media posts, and enhanced web content. These efforts reached over 40,000 Burbankers, ensuring that critical details regarding the proposed rate adjustments were clear and widely shared. Each event provided a platform for residents to ask questions, offer feedback, and gain clarity on how the proposed changes would impact their water, electric, sewer, and refuse services.

Lastly, we celebrated National Lineman Day by widely distributing a video titled “BWP Heroes Face Danger to Keep Us Safe.” We have received numerous positive responses about the video, which highlights the challenges and risks faced by our line mechanics.



Key Account Activity

The Key Account Manager (KAM) completed 22 in-person meetings, and 66 maintenance/discovery calls in April.

| | Customer in-person meetings | Customer maintenance calls/discovery calls |
|-------------------|--------------------------------|---|
| April 2025 | 22 | 66 |
| FY to date | 193 | 1,003 |

BWP's Customer Sustainability Programs

BWP continues to manage a comprehensive portfolio of resource efficiency programs for residential and commercial customers, focusing on energy efficiency, peak load reduction, water conservation, greenhouse gas savings, and building & transportation electrification.

Business Rebates

There were three business rebate applications processed in April. Budderfly (Outback) submitted two rebate applications; one for HVAC (\$7,250) and one for LED lighting (\$360.39). The third rebate was submitted by Dollar Tree and totaled \$1,574.37.

| | Customers (#) | Energy Savings (annual kWh) | Demand Savings (kW) |
|-------------------|---------------|--------------------------------|------------------------|
| April 2025 | 3 | 97,960 | 35 |
| FY to date | 9 | 1,082,317 | 471 |

Business Bucks

April's promotion of the Business Bucks (BB) program for small businesses was put on pause due to the end of the task order with the program's vendor.

| | Customer Audits (#) | Customer Installs (#) | Energy Savings (annual kWh) | Demand Savings (kW) |
|-------------------|------------------------|--------------------------|--------------------------------|------------------------|
| April 2025 | 0 | 0 | 0 | 0 |
| FY to date | 64 | 48 | 114,520 | 39 |

Home Improvement Program (HIP)

The HIP offers all Burbank residential customers energy-water surveys and efficiency measure installations. The HIP services include in-home energy and water surveys and direct installation of indoor and outdoor energy and water conservation measures.

| | Customers (#) | Energy Savings (annual kWh) | Demand Savings (kW) | Water Savings (gallons) |
|-------------------|------------------|--------------------------------|------------------------|----------------------------|
| April 2025 | 34 | 50,083 | 14 | 368,240 |
| FY to date | 363 | 303,036 | 137 | 3,330,103 |

BWP's Energy-Saving Trees Program

BWP partners with the Arbor Day Foundation, a 501(c)(3) nonprofit, to provide the Energy-Saving Trees Program to the Burbank community. Deliveries occur every other month.

| | Trees Requested | Trees Delivered | Energy Savings (annual kWh) | Demand Savings (kW) |
|-------------------|-----------------|-----------------|-----------------------------|---------------------|
| April 2025 | 16 | 11 | 2,222 | 1 |
| FY to date | 171 | 175 | 35,350 | 8 |

Home Rewards Rebates

BWP offers rebates to make customers' homes more comfortable with energy-efficient improvements and by purchasing EnergyStar-certified appliances.

| | Rebates (#) | Energy Savings (annual kWh) | Demand Savings (kW) |
|-------------------|-------------|-----------------------------|---------------------|
| April 2025 | 4 | 1,107 | 0 |
| FY to date | 238 | 72,775 | 27 |

Building Electrification Rebates

BWP offers rebates to residential customers who replace gas appliances with efficient electric alternatives.

| | HVAC | Heat-Pump Water Heater | Cooktop/Range | Clothes Dryer | Panel Upgrade |
|-------------------|-----------|------------------------|---------------|---------------|---------------|
| April 2025 | 0 | 1 | 1 | 0 | 0 |
| FY to date | 63 | 2 | 7 | 1 | 15 |

Cool Rewards Program Participation

Below are the stats for enrollment to date:

| Time Period | Thermostats Enrolled | Total Estimated Capacity (kW) |
|------------------------|----------------------|-------------------------------|
| Program Launch to Date | 807 | 1,210.5 |

Enrollments for this program are ongoing, customers can continue to enroll at any time.

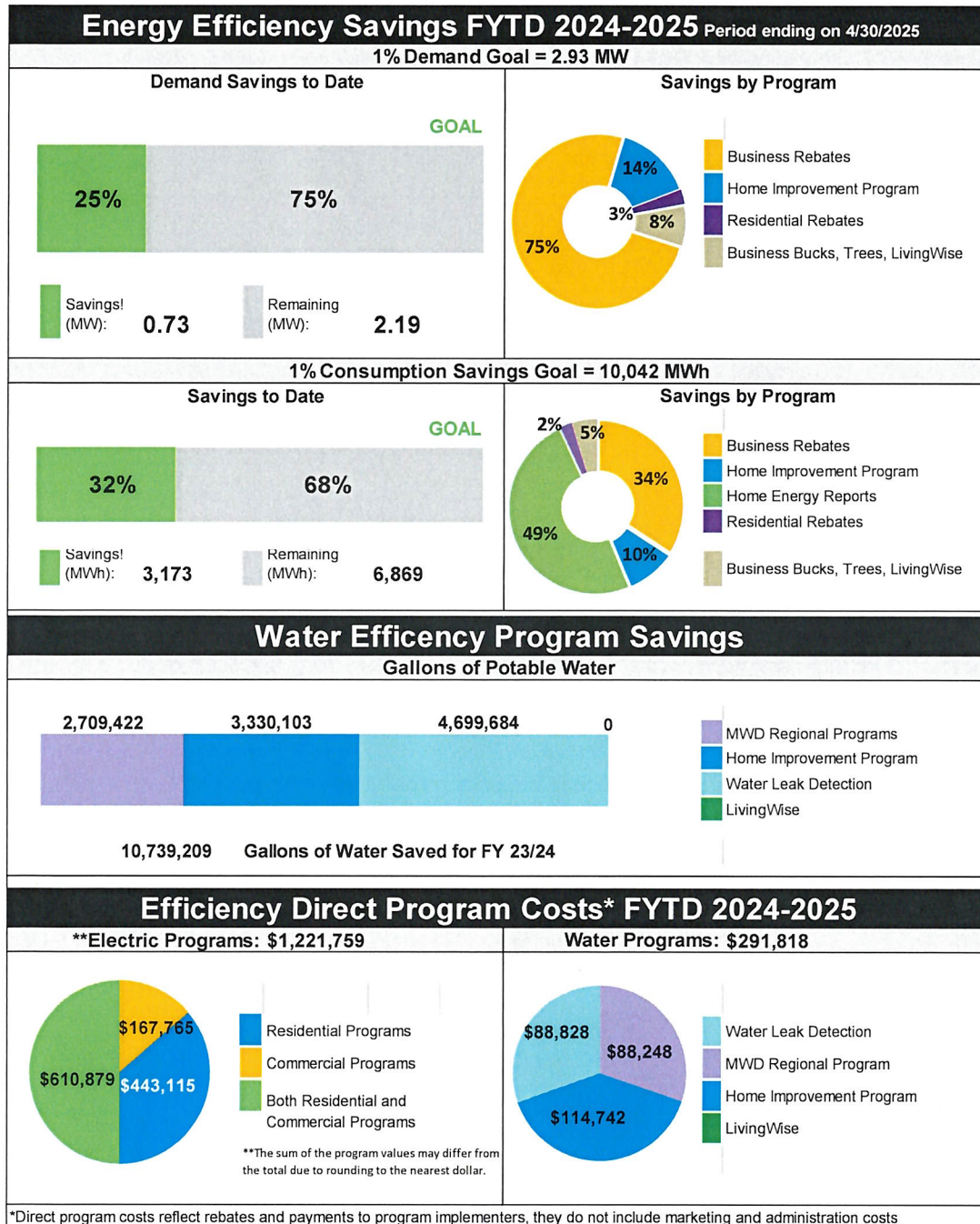
Across the six events during the summer of 2024, 1.926MW of demand was reduced. The maximum demand reduction in a single event for the duration of the event was 0.399MW.

Water Conservation Programs

BWP continues to offer various water conservation programs and incentives to the community. BWP gives away low-flow showerheads and aerators at no cost and, through the HIP, provides direct installation of water efficiency measures. BWP sends leak alerts to customers, which often results in quick repairs. Burbank residents and businesses are eligible for various water-saving technologies and turf replacement rebates funded and

administered by the Metropolitan Water District's (MWD) Regional Incentive Program.

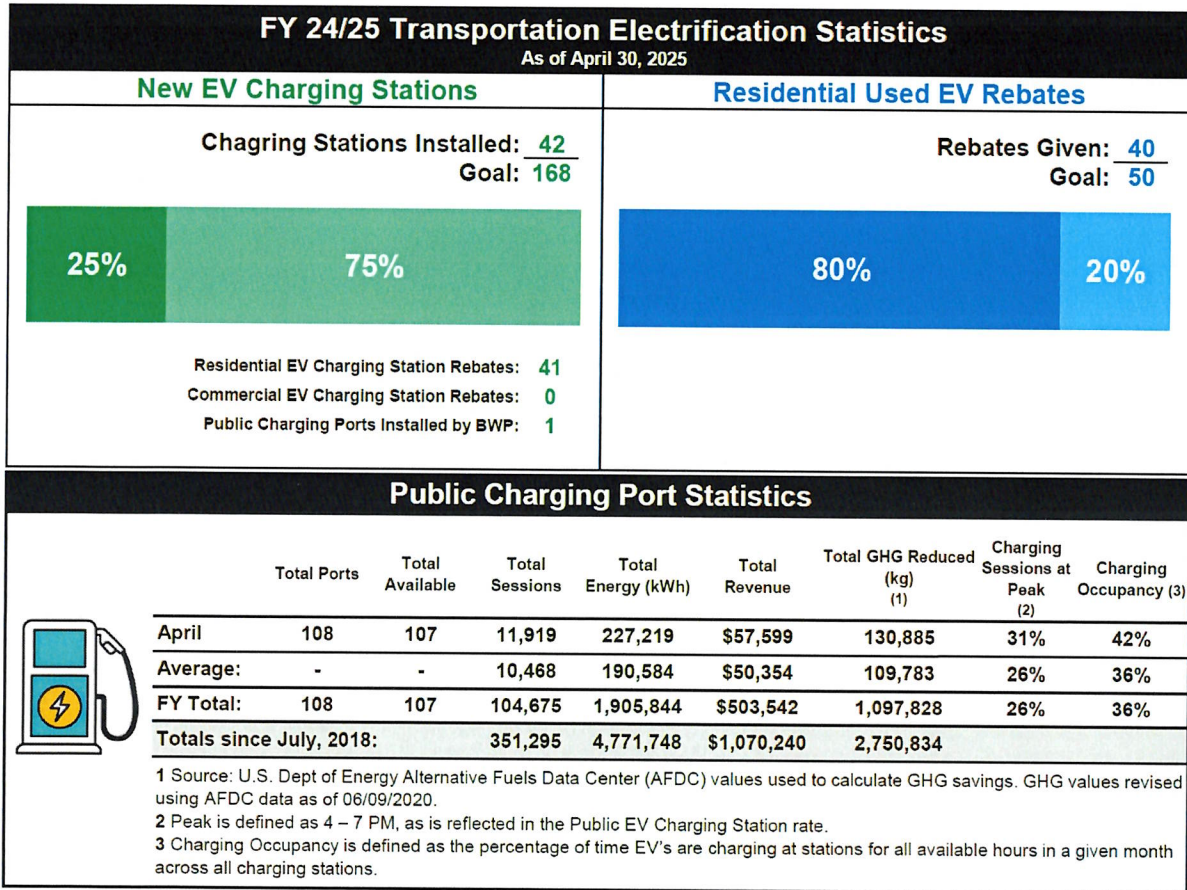
| | Turf Replacement (#) | Device Rebates (#) | HIP Measures (#) | Leaks Detected | Water Savings (gallons) |
|-------------------|----------------------|--------------------|------------------|----------------|-------------------------|
| April 2025 | 1 | 53 | 51 | 1,824 | 756,264 |
| FY to date | 23 | 262 | 491 | 23,142 | 10,739,209 |



Electric Vehicle (EV) Charging Program

Public BWP-owned charging stations continue to receive consistent usage, with charging sessions, energy delivered, and revenue above fiscal year averages in April.

The Residential EV Charging Station Rebate Program (**four** new approved applications) and the Used EV Program (**seven** new applications) continue to see consistent participation.

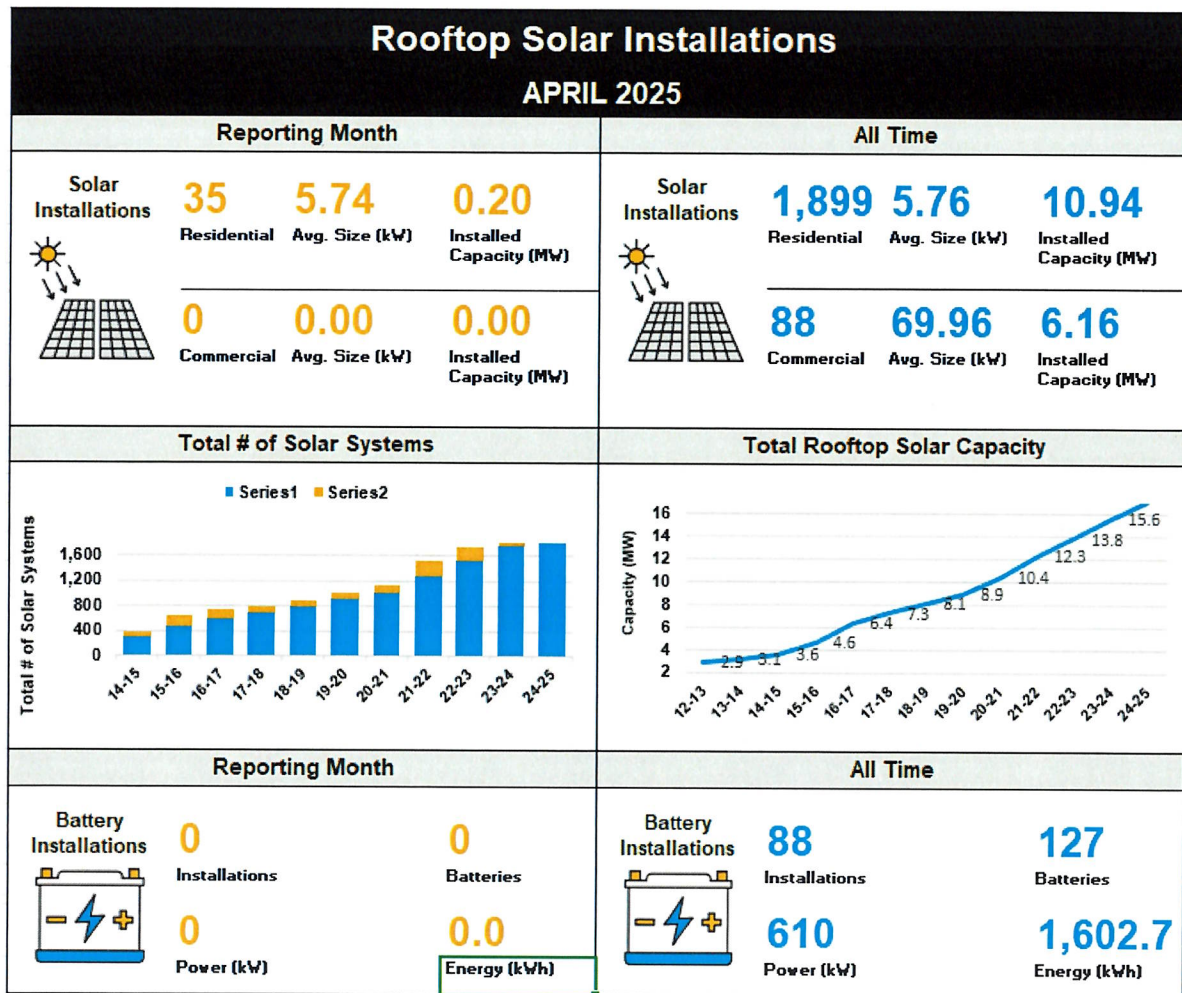


Distributed Solar and Battery Installations

Customer-owned rooftop solar system installations continue to grow. As of **April 2025**, the City of Burbank has **17.1 MW** of installed customer solar and **610 kW** of installed battery capacity.

New Proposed Solar Net Billing Program

The Solar Net Billing web page is active as of 8/14/24. The web page received updates on 5/2/25 to clarify the launch date of the program, and to better communicate the program information. BWP staff received City Council approval for the new program in February 2025. Staff will implement the new program by January 1, 2026.



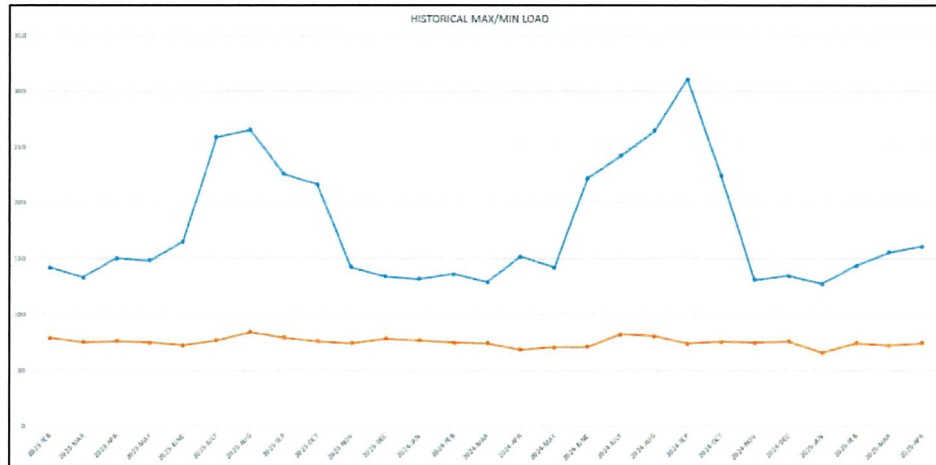
TECHNOLOGY

Broadband Services (ONEBurbank)

| | April 2025 New Orders | Revenues for April 2025 | FYTD 2024-25 Revenues | FYTD Budget |
|-------|--------------------------|----------------------------|--------------------------|-------------|
| Lit | 1 | \$136,865 | \$1,457,961 | \$1,800,000 |
| Dark | 0 | \$157,500 | \$1,636,938 | \$1,950,000 |
| Total | 1 | \$294,365 | \$3,094,899 | \$3,750,000 |

POWER SUPPLY

BWP SYSTEM OPERATIONS



| YEAR | MAX LOAD | MAX DATE |
|------|-----------|-----------------|
| 2025 | 161.1 MW | 11-Apr-25 15:44 |
| 2024 | 310.6 MW | 6-Sep-24 15:54 |
| 2023 | 265.2 MW | 28-Aug-23 15:35 |
| 2022 | 292.8 MW | 06-Sep-22 15:58 |
| 2021 | 248.5 MW | 15-Jun-21 14:57 |
| 2020 | 292.3 MW | 18-Aug-20 15:22 |
| 2019 | 282.66 MW | 04-Sep-19 15:31 |

The table below shows the average spot market (delivery next day or next few days) natural gas prices for SoCal Citygate. It shows that spot natural gas prices in 2025 year-to-date are **higher (1.2)** than in 2020.

Average SoCal Citygate Spot Market Natural Gas Prices

| Calendar Year | \$/MMBtu |
|-------------------|---------------|
| 2017 | \$3.41 |
| 2018 | \$5.14 |
| 2019 | \$4.08 |
| 2020 | \$3.01 |
| 2021 | \$6.99 |
| 2022 | \$9.27 |
| 2023 | \$6.78 |
| 2024 | \$2.47 |
| 2025 (YTD) | \$3.73 |
| Change since 2020 | 1.2X |

We procure much of our natural gas needs well before delivery. This is done to follow our risk policy and to guard against potential price spikes, which could have a major impact on the budget. This is referred to as hedging. As a result of hedging, our procurement cost is more aligned with forward (delivery in the future, typically 1-3 years out) prices. The table below provides the average annual price (\$/MMBtu) of natural gas delivered in the future, as of specific dates in time at SoCal Citygate, from FY 2025-26 through FY 2028-29.

SoCal Citygate Future Delivery Pricing
Average \$/MMBtu

| As of date: | FY 25/26 | FY 26/27 | FY 27/28 | FY 28/29 |
|-------------|----------|----------|----------|----------|
| 2/6/2025 | \$6.25 | \$6.50 | \$6.75 | \$7.10 |
| 3/5/2025 | \$6.30 | \$6.50 | \$6.90 | \$7.15 |
| 4/2/2025 | \$6.30 | \$6.60 | \$6.20 | \$6.40 |
| 5/6/2025 | \$6.65 | \$6.80 | \$6.85 | \$6.95 |

*Monthly Market Quotes

ELECTRICITY GENERATION:

BWP Generating Facilities

| Unit | Availability | Operating Hrs | MWH (Net) | Net Heat Rate (Btu/kWh) | Number of Starts |
|--------|--------------|---------------|-----------|-------------------------|------------------|
| Lake 1 | 100% | 0 | 0 | - | 0 |
| MPP | 16.5% | 118.7 | 17,302 | 8,467 | 4 |

Lake 1 was not placed online during the month of April.

Magnolia Power Project (MPP)

| | April | FYTD | YTD |
|-------------------------------|-------|-------|-------|
| Availability | 16.5% | 77.8% | 53.1% |
| Unit Capacity Factor (240 MW) | 10% | 61.8% | 39.0% |

MPP was shut down on February 28, 2025, to perform a minor inspection, combustion turbine rotor replacement, boiler inspection, and balance of plant maintenance. The combustion turbine “green rotor run-in” procedure was completed on April 19, 2025. Due to a substation fault and loss of auxiliary power, the April 22, 2025, start-up was delayed until April 25, 2025. During the April 25, 2025 start-up, the steam turbine tripped due to bearing vibration. The plant was successfully restarted the next day, April 26, 2025. Post-maintenance emissions tuning was completed on Monday, April 28, 2025. Post-maintenance performance testing was completed on Tuesday, April 29, 2025.

Tieton Hydropower Project (Tieton)

Generation for 2025 began on April 25 with a single generator. Water flow was low in April and fluctuated below the minimum required flow, causing intermittent generation.

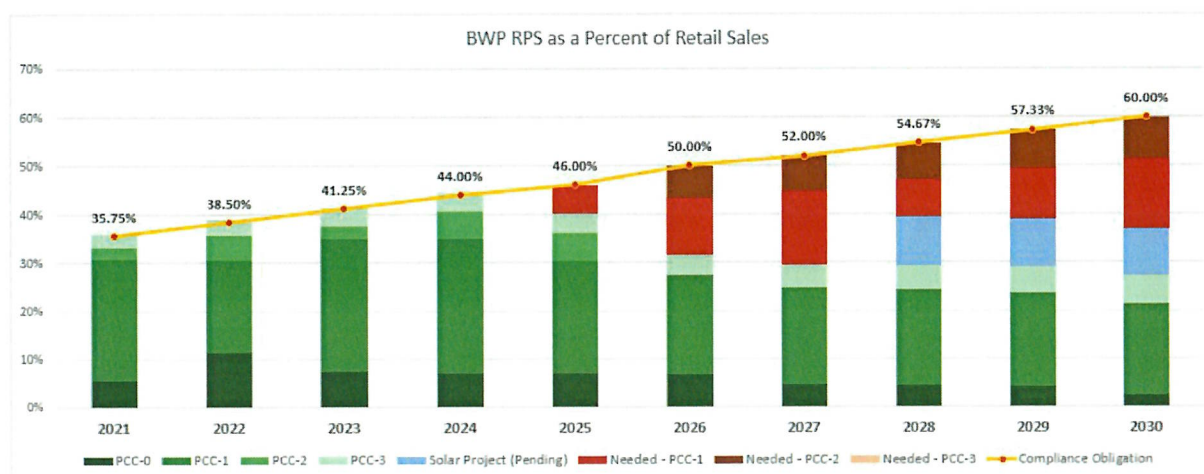
ENVIRONMENTAL

Air Quality

The Lake 1, Magnolia Power Plant, and Landfill Microturbines are scheduled for air quality testing during the period of May 12 to May 21, 2025, as required by its SCAQMD permit to operate.

Power Resources

Renewable Portfolio Standard (RPS) Compliance



The chart above shows RPS progress to date through calendar year 2030 where we must meet 60% of our retail sales with renewable energy. We continue to experience challenges with negotiations and delivery of new long-term contracts for renewables, which will likely cause BWP to fall short of the 65% Long Term Requirement (LTR) in RPS for calendar year 2025 through 2027.

Staff continues to negotiate long-term renewable contracts. All of these projects anticipate commercial operation in calendar year 2027 or 2028. We recently dropped out of one of the three contracts due to challenges with negotiations that caused cost uncertainty and to keep the Southern Transmission System (STS) available for more baseload resources that will allow us to ensure the reliability of resources to serve load. The larger of the contract has reached the end of negotiations and will be presented on June 5, 2025, and then go to City Council thereafter. The third project is potentially delayed 12 to 18 months due to issues with the interconnection studies and will likely incur a price increase. These two remaining projects combined could add approximately 145,000 PCC1 MWh annually to

our renewable energy supply and would count towards the 65% minimum LTR once they begin production, which is unlikely to occur before 2027.

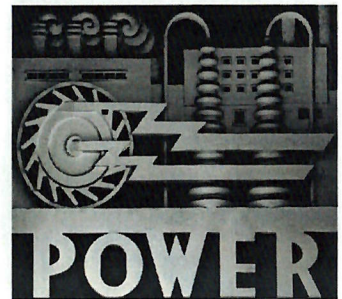
Intermountain Power Project (Delta, UT) Renewal Progress

The IPP coal facility converts to the IPP Renewal project, composed of natural gas and hydrogen, in mid to late -2025. Below are details of the contract and estimated costs.

| Item | Existing Contract (1987-2027) | Renewable Contract (2027-2077) | Cost (BWP) |
|---------------------------|---|--------------------------------|--|
| STS total share | 2400 MW | 2400 MW | \$2.5 billion total project cost in 2019, now \$5 billion. BWP's share was \$86.5 million in 2019 and now is \$183 million (without debt service, interest and hydrogen component) |
| BWP % share of STS | 4.49% | 4.2% | |
| BWP MW of STS | 107.95 MW | 101.4 MW | |
| BWP % share of generation | 4.17% | 3.33% | |
| BWP MW of generation | 89.28 MW coal, 35.028 MW of natural gas | 28 MW | |

The current plan is for one of the IPP coal units to remain online through August 2025. Due to delays in testing natural gas unit 4, discussions continue to determine the operations of the coal plants through their end of life and when they will be taken out of service. IPP Natural Gas Unit 3 achieved its first fire in February 2025, and Unit 4 achieved its first fire in April 2025. IPA has procured enough additional coal to allow for one of the coal units to remain in operation through the summer to ensure that they are available to support energy demand and the Southern Transmission System through August 2025.

Burbank Water and Power



**Financial Report
March 2025**

**Burbank Water and Power
Electric Fund (496)**
Statement of Changes in Net Assets ^{(1) (2)}
MTD and FYTD March 2025
(\$ in 000's except MWh Sales)

| MTD Actual FY 24-25 | MTD Budget FY 24-25 | \$ Variance | % Variance | | YTD Actual FY 24-25 | YTD Budget FY 24-25 | \$ Variance | % Variance |
|------------------------|------------------------|----------------|-----------------------|--|------------------------|------------------------|----------------|------------------------|
| 74,751 | 80,782 | (6,031) | (7%) ^(a) | NEL MWh | 769,824 | 834,429 | (64,605) | (8%) ^(A) |
| | | | | Retail | | | | |
| \$ 13,852 | \$ 15,143 | \$ (1,291) | (9%) ^(b) | Retail Sales | \$ 147,212 | \$ 157,611 | \$ (10,399) | (7%) ^(7%) |
| 356 | 633 | (277) | (44%) ^(c) | Other Revenues (3) | 6,738 | 5,697 | 1,040 | 18% ^(B) |
| 9,851 | 12,952 | 3,100 | 24% ^(d) | Retail Power Supply & Transmission | 98,328 | 111,593 | 13,265 | 12% ^(C) |
| 4,357 | 2,825 | 1,532 | 54% | Retail Margin | 55,621 | 51,715 | 3,906 | 8% |
| | | | | Wholesale | | | | |
| 606 | 354 | 252 | 71% | Wholesale Sales | 7,461 | 26,443 | (18,982) | (72%) ^(72%) |
| 516 | 347 | (169) | (49%) | Wholesale Power Supply | 6,121 | 25,914 | 19,793 | 76% |
| 90 | 7 | 83 | 1172% | Wholesale Margin | 1,340 | 529 | 811 | 153% |
| 4,447 | 2,832 | 1,615 | 57% | Gross Margin | 56,962 | 52,244 | 4,717 | 9% |
| | | | | Operating Expenses | | | | |
| 663 | 958 | 295 | 31% ^(e) | Distribution | 10,064 | 8,619 | (1,444) | (17%) ^(D) |
| (15) | 148 | 163 | 110% ^(f) | General Manager's Office | 1,137 | 1,336 | 199 | 15% ^(E) |
| 73 | 96 | 23 | 24% ^(g) | Utility Administrative Services | 630 | 865 | 236 | 27% ^(F) |
| (74) | (98) | (24) | (24%) ^(h) | Utility Administrative Services - Allocation | (648) | (881) | (233) | (26%) ^(G) |
| 216 | 390 | 174 | 45% ⁽ⁱ⁾ | Finance, Fleet & Materials | 3,773 | 3,525 | (249) | (7%) ^(7%) |
| 617 | 618 | 0 | 0% | Transfer to General Fund for Cost Allocation | 5,556 | 5,560 | 4 | 0% |
| 435 | 608 | 173 | 28% ^(j) | Customer Service | 5,070 | 5,053 | (17) | (0%) ^(0%) |
| 215 | 260 | 45 | 17% ^(k) | Marketing & Sustainability | 1,117 | 2,338 | 1,222 | 52% ^(H) |
| 62 | 534 | 472 | 88% ^(l) | Public Benefits | 2,049 | 4,805 | 2,757 | 57% ^(I) |
| 205 | 160 | (45) | (28%) ^(m) | Security/Oper Technology | 2,284 | 1,449 | (835) | (58%) ^(J) |
| 337 | 150 | (187) | (125%) ⁽ⁿ⁾ | Telecom | 1,482 | 1,347 | (134) | (10%) ^(K) |
| 248 | 274 | 26 | 9% | Facilities | 2,058 | 2,468 | 410 | 17% ^(L) |
| 2,115 | 2,017 | (97) | (5%) | Depreciation | 15,816 | 18,157 | 2,341 | 13% |
| 5,096 | 6,114 | 1,018 | 17% | Total Operating Expenses | 50,388 | 54,643 | 4,255 | 8% |
| \$ (649) | \$ (3,282) | \$ 2,633 | 80% | Operating Income/(Loss) | \$ 6,574 | \$ (2,399) | \$ 8,973 | 374% |

**Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets ^{(1) (2)}
MTD and FYTD March 2025**

| (\$ in 000's) | | | | | | | |
|------------------------------|------------------------|----------------|---------------|------------------------|------------------------|----------------|---------------|
| MTD Actual FY 24-25 | MTD Budget FY 24-25 | \$ Variance | % Variance | YTD Actual FY 24-25 | YTD Budget FY 24-25 | \$ Variance | % Variance |
| \$ (649) | \$ (3,282) | \$ 2,633 | 80% | \$ 6,574 | \$ (2,399) | \$ 8,973 | 374% |
| 452 | 284 | 168 | 59% (p) | 4,966 | 2,554 | 2,411 | 94% (M) |
| 3 | 113 | (110) | (97%) (q) | 5,380 | (971) | 6,351 | 654% (N) |
| (347) | (763) | 416 | 55% (r) | (8,826) | (6,870) | (1,956) | (28%) (O) |
| 108 | (367) | 475 | 129% | 1,520 | (5,287) | 6,807 | 129% |
| (541) | (3,649) | 3,108 | 85% | 8,094 | (7,685) | 15,780 | 205% |
| 76 | 807 | (731) | (91%) (s) | 711 | 7,261 | (6,550) | (90%) (P) |
| \$ (465) | \$ (2,842) | \$ 2,377 | 84% | \$ 8,805 | \$ (425) | \$ 9,230 | 2173% |
| Operating Income/(Loss) | | | | | | | |
| Other Income/(Expenses) | | | | | | | |
| Interest Income | | | | | | | |
| Other Income/(Expense) (4) | | | | | | | |
| Bond Interest/ (Expense) | | | | | | | |
| Total Other Income/(Expense) | | | | | | | |
| Net Income | | | | | | | |
| Capital Contributions (AIC) | | | | | | | |
| Net Change in Net Assets | | | | | | | |

1. This report may not foot due to rounding.

2. () = Unfavorable.

3. Other Revenues include transmission, telecom and internet revenues as well as other items such as revenues related to Low Carbon Fuel Standard credits, damaged property recovery, connection fees, late fees, and tampering fees.

4. Other Income/(Expense) includes a one-time payment to CalPERS (for pension) and miscellaneous revenue from the sale of scrap materials, inventory, and assets, as well as BABS subsidy.

**Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets - Footnotes
MTD March 2025
(\$ in 000's)**

| Foot-note # | Accounts/Description | Actual | Budget | Variance to Budget | Explanation |
|-------------|--|--------|--------|--------------------|--|
| (a) | Electric Usage in MWh | 74,751 | 80,782 | (6,031) - | NEL is 7% lower than budget. The average high temperature in March was 68°F, compared to the 15-year average high temperature of 71°F. The average low temperature was 43°F, compared to the 15-year average low temperature of 47°F. MTD CDD was 6 versus the 15-year average of 19. HDD was 280 versus the 15-year average of 197. The demand forecast used to develop the FY 2024-25 budget was overly optimistic, and several of the developments expected in come online did not. |
| (b) | Retail Sales | 13,852 | 15,143 | (1,291) - | Retail sales correspond with lower NEL (demand). |
| (c) | Other Revenues | 356 | 633 | (277) - | Other revenues include transmission, telecom and internet revenues as well as other items such as damaged property recovery, connection fees, late fees, and tampering fees, which tend to fluctuate. |
| (d) | Retail Power Supply & Transmission | 9,851 | 12,952 | 3,100 - | The favorable variance is attributable to various components within Retail Power Supply and Transmission. Please refer to page 5 for additional details. |
| (e) | Distribution | 663 | 958 | 295 - | The favorable variance is primarily attributable to lower than planned salaries due to six vacancies and higher than planned capital work and work for other departments, offset by higher than planned overtime work. |
| (f) | General Manager's Office | (15) | 148 | 163 - | The favorable variance is primarily attributable to a reclass of misclassified expenses to private contractual services which belong to marketing. |
| (g) | Utility Administrative Services | 73 | 96 | 23 - | The favorable variance is primarily attributable to higher than planned capital work and work for other departments. |
| (h) | Utility Administrative Services - Allocation | (74) | (98) | (24) | Utility Admin Services is typically allocated entirely to other departments, therefore, lower month-to-date costs lead to a proportionally lower month-to-date allocation. |
| (i) | Finance, Fleet & Materials | 216 | 390 | 174 - | The favorable variance is primarily attributable to the timing of private contractual services and shared support recovery offset by fleet usage recovery. |
| (j) | Customer Service | 435 | 608 | 173 - | The favorable variance is primarily attributable to the timing of software and hardware support and higher than planned work for other departments. Additionally, moving Customer Service staff to the newly created BWP IT Applications cost center in addition to existing vacancies is creating a favorable variance in salaries. |
| (k) | Marketing & Sustainability | 215 | 260 | 45 - | The favorable variance is primarily attributable to vacancies and to the timing of professional services, event sponsorship, and customer rebates, offset by unplanned costs for temporary staffing. |
| (l) | Public Benefits | 62 | 534 | 472 - | The favorable variance is primarily attributable to lower than planned program spending. |
| (m) | Security/Operations Technology | 205 | 160 | (45) - | The unfavorable variance is primarily due to unbudgeted salaries from staff transferred from Customer Service to the newly established BWP IT Applications department as well as lower-than-expected capital work and interdepartmental projects, offset by the timing of software and hardware support and professional services. |
| (n) | Telecom | 337 | 150 | (187) - | The unfavorable variance is primarily attributable to the timing of private contractual services. |
| (o) | Facilities | 248 | 274 | 26 - | The favorable variance is primarily attributable to two departmental vacancies and to the timing of custodial services. |
| (p) | Interest Income | 452 | 284 | 168 - | The favorable variance is attributable to interest earned on the funds from the 2023 Electric Revenue Bonds, based on higher than planned balances related to the timing of bond drawdowns as well as an increasing interest rate environment resulting in higher investment returns. |
| (q) | Other Income/(Expense) | 3 | 113 | (110) - | Other Income/(Expense) includes miscellaneous revenue from the sale of scrap materials, inventory, and assets. Miscellaneous revenue from the sale of scrap materials, inventory, and assets tend to fluctuate. |
| (r) | Bond Interest Expense | (347) | (763) | 416 - | The favorable variance is primarily attributable to interest expense changes associated with the refunding of the 2010B revenue bonds. |
| (s) | Capital Contributions (AIC) | 76 | 807 | (731) - | The unfavorable variance is attributable to the timing of AIC projects. |

Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets - Footnotes
FYTD March 2025
(\$ in 000's)

| Foot-note # | Accounts/Description | Actual | Budget | Variance to Budget | Explanation |
|-------------|--|---------|---------|--------------------|---|
| (A) | Electric Usage in MWh | 769,824 | 834,429 | (64,605) | - NEL is 8% lower than budget. The YTD average high temperature was 79°F, compared to the 15-year average high temperature of 78°F. The YTD average low temperature was 49°F, compared to the 15-year average low temperature of 52°F. YTD CDD were 1,167 versus the 15-year average of 1,417. The demand forecast used to develop the FY 2024-25 budget was overly optimistic, and several of the developments expected to come online did not |
| (B) | Other Revenues | 6,738 | 5,697 | 1,040 | - Other revenues include transmission, telecom and internet revenues as well as other items such as damaged property recovery, connection fees, late fees, and tampering fees which tend to fluctuate. Included in this year-to-date analysis, proceeds from energy and emissions credits were substantial, accounting for a significant portion of the observed variance |
| (C) | Retail Power Supply & Transmission | 98,328 | 111,593 | 13,265 | - The favorable variance is attributable to various components within Retail Power Supply & Transmission. Please refer to page 6 for additional details. |
| (D) | Distribution | 10,064 | 8,619 | (1,444) | - The unfavorable variance is primarily attributable to higher than planned overtime and the BCEA Retro Payroll adjustment, offset by higher than planned capital work and to the timing of planned private contractual and professional services. |
| (E) | General Manager's Office | 1,137 | 1,336 | 199 | - The favorable variance is primarily attributable to the timing of memberships & dues, professional services, training, and miscellaneous expenses; offset by higher than planned private contractual services as well as higher than planned work performed by other departments. |
| (F) | Utility Administrative Services | 630 | 865 | 236 | - The favorable variance is primarily driven by higher than expected electrical capital work and work for other departments performed by the electrical services trainer, who is budgeted under utility admin services. Additionally, the favorable variance is due to the timing of professional services and training, offset by higher than expected safety program spending, salaries, and overtime due to unplanned temporary labor costs. |
| (G) | Utility Administrative Services - Allocation | (648) | (881) | (233) | Utility Admin Services is typically allocated entirely to other departments, therefore, lower month-to-date costs lead to a proportionally lower month-to-date allocation. |
| (H) | Marketing & Sustainability | 1,117 | 2,338 | 1,222 | - The favorable variance is primarily attributable to vacancies and to lower than planned customer rebates, professional services, memberships and software & hardware, offset by higher than planned spending on temporary staffing. |
| (I) | Public Benefits | 2,049 | 4,805 | 2,757 | - The favorable variance is primarily attributable to lower than planned program spending. |
| (J) | Security/Oper Technology | 2,284 | 1,449 | (835) | - The unfavorable variance is primarily due to unbudgeted salaries from staff transferred from Customer Service to the newly established BWP IT Applications department as well as lower-than-expected capital work and interdepartmental projects; offset by the timing of professional and private contractual services as well as software & hardware support |
| (K) | Telecom | 1,482 | 1,347 | (134) | - The unfavorable variance is primarily attributable to higher than planned private contractual services and work performed by other departments; offset by the timing of other professional services and special departmental supplies. |
| (L) | Facilities | 2,058 | 2,468 | 410 | - The favorable variance is primarily attributable to vacancies; as well as higher than planned capital work, lower than planned custodial services and building grounds maintenance & repair; offset by higher than planned overtime and to the BCEA retro payroll adjustment. |
| (M) | Interest Income | 4,966 | 2,554 | 2,411 | The favorable variance is attributable to interest earned on the funds from the 2023 Electric Revenue Bonds, based on higher than planned balances related to the timing of bond drawdowns as well as an increasing interest rate environment resulting in higher investment returns. |
| (N) | Other Income/(Expense) | 5,380 | (971) | 6,351 | - Other Income/(Expense) includes a one-time payment to CalPERS (for pension) and miscellaneous revenue from the sale of scrap materials, inventory, and assets, as well as BABS subsidy. Miscellaneous revenue from the sale of scrap materials, inventory, and assets tend to fluctuate. Included in this year-to-date analysis, proceeds from insurance claim settlements were substantial, accounting for a significant portion of the observed variance. |
| (O) | Bond Interest Expense | (8,826) | (6,870) | (1,956) | - The unfavorable variance to budget is attributable to the unplanned bond refunding of the 2010B Series bonds and the reissue of new debt that includes a redemption bond premium. |
| (P) | Capital Contributions (A/C) | 711 | 7,261 | (6,550) | - The unfavorable variance is attributable to the timing of A/C projects. |

March 2025 Budget to Actual P&L Variance Highlights - Electric Fund
(\$ in 000's)

| | <u>Variance Month-to-Date</u> | | |
|--|-------------------------------|------------------------------|--|
| | <u>Favorable Items</u> | <u>Unfavorable Items</u> | <u>Budget to Actual Variance</u> |
| <u>MTD NET INCOME/(LOSS): \$(541)</u> | \$ 3,108 | \$ - | \$ 3,108 |
| <u>MTD GROSS MARGIN VARIANCE</u> | | | |
| Retail Sales | - | (1,291) | (1,291) |
| Power Supply and Transmission: | | | |
| - Lower retail load | 207 | - | 207 |
| - Lower than planned renewables cost and other | 532 | - | 532 |
| - Lower transmission | 256 | - | 256 |
| - Lower energy prices | 297 | - | 297 |
| - Lower O&M | 973 | - | 973 |
| - Retail load management and economic dispatch | 835 | - | 835 |
| - Timing True-up and prior period adjustments | - | (277) | (277) |
| Other Revenues | 83 | - | 83 |
| Wholesale Margin | 3,183 | (1,568) | 1,615 |
| Total | 3,183 | (1,568) | 1,615 |
| <u>MTD O&M AND OTHER VARIANCES</u> | | | |
| Distribution | 295 | - | 295 |
| General Manager's Office | 163 | - | 163 |
| Utility Administrative Services | 23 | - | 23 |
| Utility Administrative Services - Allocation | - | (24) | (24) |
| Finance, Fleet & Materials | 174 | - | 174 |
| Customer Service | 173 | - | 173 |
| Marketing & Sustainability | 45 | - | 45 |
| Public Benefits | 472 | - | 472 |
| Security/Operations Technology | - | (45) | (45) |
| Telecom | - | (187) | (187) |
| Facilities | 26 | - | 26 |
| Depreciation | - | (97) | (97) |
| All other | 475 | - | 475 |
| Total | 1,845 | (353) | 1,493 |

March 2025 Budget to Actual P&L Variance Highlights - Electric Fund
(\$ in 000's)

| | Variance Fiscal Year-to-Date | | |
|--|-------------------------------------|------------------------------|--|
| | Favorable Items | Unfavorable Items | Budget to Actual Variance |
| <u>FYTD NET INCOME/(LOSS): \$8,094</u> | \$ 15,780 | - | \$ 15,780 |
| <u>FYTD GROSS MARGIN VARIANCE</u> | | | |
| Retail Sales | - | (10,399) | (10,399) |
| Power Supply and Transmission | | | |
| - Lower retail load | 1,162 | | 1,162 |
| - Lower than planned renewables cost and other | 2,378 | | 2,378 |
| - Lower transmission | 1,532 | | 1,532 |
| - Higher energy prices | 297 | | 297 |
| - Lower O&M | 5,254 | | 5,254 |
| - Retail load management and economic dispatch | 2,070 | | 2,070 |
| - SCPPA True-up and prior period adjustments | 571 | | 571 |
| Other Revenues | 1,040 | - | 1,040 |
| Wholesale Margin | 811 | - | 811 |
| Total | \$ 15,116 | \$ (10,399) | \$ 4,717 |
| <u>FYTD O&M AND OTHER VARIANCES</u> | | | |
| Distribution | - | (1,444) | (1,444) |
| General Manager's Office | 199 | - | 199 |
| Utility Administrative Services | 236 | - | 236 |
| Utility Administrative Services - Allocation | - | (233) | (233) |
| Finance, Fleet & Materials | - | (249) | (249) |
| Customer Service | - | (17) | (17) |
| Marketing & Sustainability | 1,222 | - | 1,222 |
| Public Benefits | 2,757 | - | 2,757 |
| Security/Oper Technology | - | (835) | (835) |
| Telecom | - | (134) | (134) |
| Facilities | 410 | - | 410 |
| Depreciation | 2,341 | - | 2,341 |
| All other | 6,811 | - | 6,811 |
| Total | \$ 13,974 | \$ (2,912) | \$ 11,062 |

Electric Fund (496)

Statement of Changes in Cash and Investment Balances ^(a)

| | Mar-25 | Feb-25 | Jan-25 | Dec-24 | Sep-24 | Jun-24 | Jun-23 | Recommended Reserves | | Minimum Reserves |
|--|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------------------|--------------------------|
| | | | | | | | | Low | High | |
| Cash and Investments | | | | | | | | | | |
| General Operating Reserve | \$ 139,245 ^(b) | \$ 137,389 | \$ 140,898 | \$ 145,741 | \$ 102,069 | \$ 101,785 | \$ 52,200 | \$ 82,003 | \$ 123,004 ^(c) | \$ 53,814 ^(e) |
| BWP Projects Reserve Deposits at SCPPA | 5,002 | 4,998 | 4,976 | 4,947 | 4,848 | 4,808 | 4,580 | - | - | - |
| Sub-Total Cash and Investments | 144,247 | 142,387 | 145,874 | 150,687 | 106,918 | 106,593 | 56,780 | 82,003 | 123,004 | 53,814 |
| Commitments | | | | | | | | | | |
| Customer Deposits | (43,017) | (43,589) | (44,745) | (46,027) | (27,946) | (22,519) | (10,976) | - | - | - |
| Public Benefits Obligation | (10,690) | (10,639) | (10,747) | (11,192) | (11,322) | (10,829) | (10,710) | - | - | - |
| Low Carbon Fuel Standard ^(b) | (2,162) | (2,175) | (2,189) | (2,295) | (2,460) | (2,469) | (3,289) | - | - | - |
| Sub-Total Cash and Investments (less Commitments) | 88,377 | 85,985 | 88,194 | 91,173 | 65,191 | 70,777 | 31,806 | 82,003 | 123,004 | 53,814 |
| Bond Proceeds | | | | | | | | | | |
| Bond Proceeds on Deposit with Trustee | 44,028 | 45,964 | 47,553 | 49,559 | 66,209 | 71,430 | 120,107 | - | - | - |
| Total Cash and Investments and Bond Proceeds (less Commitments) | \$ 132,405 | \$ 131,948 | \$ 135,748 | \$ 140,733 | \$ 131,399 | \$ 142,207 | \$ 151,913 | \$ 82,003 | \$ 123,004 | \$ 53,814 |

^(a) The Statement of Cash Balances may not add up due to rounding.

^(b) Denotes funds reserved related to the sale of Low Carbon Fuel Standard (LCFS) credits, net of Electric Vehicle charger infrastructure expenditures.

^(c) New financial reserve policy was adopted by City Council on April 25, 2023.

**Burbank Water and Power
Water Fund (497)**
Statement of Changes in Net Assets ^{(1) (2)}
MTD and FYTD March 2025
(\$ in 000's except Gallons)

| MTD Actual FY 24-25 | MTD Budget FY 24-25 | \$ Variance | % Variance | | YTD Actual FY 24-25 | YTD Budget FY 24-25 | \$ Variance | % Variance |
|--------------------------------|------------------------|----------------|---------------|--|------------------------|------------------------|----------------|---------------|
| 349 | 330 | 19 | 6% | Water put into the system in Millions of Gallons | 3,640 | 3,845 | (205) | (5%) |
| 33 | 29 | 4 | 14% (a) | Metered Recycled Water in Millions of Gallons | 740 | 783 | (42) | (5%) |
| Operating Revenues | | | | | | | | |
| \$ | 2,464 | \$ 2,579 | \$ (115) | Potable Water | \$ 26,429 | \$ 28,379 | \$ (1,950) | (7%) |
| 203 | 163 | 40 | 25% (b) | Recycled Water | 4,011 | 4,415 | (403) | (9%) |
| 121 | 118 | 3 | 2% | Other Revenue ⁽³⁾ | 1,100 | 1,060 | 40 | 4% |
| 2,787 | 2,859 | (72) | (3%) | Total Operating Revenues | 31,540 | 33,853 | (2,313) | (7%) |
| 1,110 | 971 | (139) | (14%) | Water Supply Expense | 10,668 | 11,865 | 1,198 | 10% (A) |
| 1,677 | 1,888 | (211) | (11%) | Gross Margin | 20,872 | 21,988 | (1,115) | (5%) |
| Operating Expenses | | | | | | | | |
| 792 | 932 | 141 | 15% (c) | Operations & Maintenance - Potable | 8,977 | 8,390 | (587) | (7%) |
| 70 | 144 | 74 | 52% (d) | Operations & Maintenance - Recycled | 827 | 1,294 | 467 | 36% (B) |
| 617 | 421 | (196) | (47%) (e) | Operations & Maintenance - Shared Services | 3,019 | 3,718 | 699 | 19% (C) |
| 125 | 125 | 0 | 0% | Transfer to General Fund for Cost Allocation | 1,123 | 1,123 | 0 | 0% |
| 382 | 397 | 15 | 4% | Depreciation | 3,470 | 3,571 | 101 | 3% |
| 1,985 | 2,018 | 33 | 2% | Total Operating Expenses | 17,417 | 18,096 | 680 | 4% |
| (308) | (130) | (178) | (136%) | Operating Income/(Loss) | 3,456 | 3,891 | (436) | (11%) |
| Other Income/(Expenses) | | | | | | | | |
| 62 | 33 | 28 | 85% (f) | Interest Income | 404 | 300 | 104 | 35% (D) |
| 15 | 41 | (25) | (62%) (g) | Other Income/(Expense) ⁽⁴⁾ | (875) | (32) | (843) | (2603%) (E) |
| (172) | (229) | 57 | 25% (h) | Bond Interest/(Expense) | (1,702) | (2,062) | 360 | 17% (F) |
| (95) | (155) | 60 | 39% | Total Other Income/(Expenses) | (2,173) | (1,794) | (379) | (21%) |
| (403) | (286) | (118) | (41%) | Net Income/(Loss) | 1,282 | 2,097 | (815) | (39%) |
| 0 | 53 | (53) | (100%) (i) | Capital Contributions (AIC) | 327 | 475 | (149) | (31%) (G) |
| \$ (403) | \$ (233) | \$ (171) | (73%) | Net Change in Net Assets | \$ 1,609 | \$ 2,572 | \$ (964) | (37%) |

¹ This report may not foot due to rounding.

² () = Unfavorable

³ Other Revenue includes items such as fire protection services, damaged property recovery, connection fees, late fees, and tampering fees.

⁴ Other Income/(Expense) includes a one-time payment to CalPERS (for pension) and miscellaneous revenue from the sale of scrap materials, inventory, and assets.

**Burbank Water and Power
Water Fund (497)
Statement of Changes in Net Assets - Footnotes
MTD March 2025
(\$ in 000's except Gallons)**

| Foot-note # | Accounts/Description | Actual | Budget | Variance to Budget | Explanation |
|-------------|---|--------|--------|-----------------------|---|
| (a) | Recycled Water Usage in Millions of Gallons | 33 | 29 | 4 | - As of March 2025, recycled water usage is significantly lower than average due to a major maintenance outage at Magnolia Power Plant. However, the March billing period included the week ending March 2, 2025, during which 12.54 acre-feet were used. This timing difference accounts for the 14% variance from the budget. |
| (b) | Recycled Water Revenue | 203 | 163 | 40 | - Due to timing differences within our billing system, there may be temporary variations in reported sales figures compared to recycled water volume. However, these differences tend to balance out on a year-to-date basis, providing a more consistent reflection of overall performance. |
| (c) | Operations & Maintenance - Potable | 792 | 932 | 141 | - The favorable variance is primarily attributable to vacancies. |
| (d) | Operations & Maintenance - Recycled | 70 | 144 | 74 | - The favorable variance is primarily attributable to lower than planned electricity for water pumping and higher than planned work for other departments. |
| (e) | Operations & Maintenance - Shared Services | 617 | 421 | (196) | - The unfavorable variance is attributable to higher than planned shared expenses (Marketing & Sustainability, Operations Technology and Security, and GM Admin & Safety) from the electric |
| (f) | Interest Income | 62 | 33 | 28 | - The favorable variance is primarily attributable to interest earned on a higher than planned cash balance. |
| (g) | Other Income/(Expense) | 15 | 41 | (25) | - Other Income/(Expense) includes miscellaneous revenue from the sale of scrap materials, inventory, and assets, which tend to fluctuate. |
| (h) | Bond Interest/(Expense) | (172) | (229) | 57 | - The favorable variance is primarily attributable to interest expense changes associated with the refunding of the 2010B revenue bonds. |
| (i) | Capital Contributions (AIC) | - | 53 | (53) | - The unfavorable variance is attributable to the timing of AIC projects. |

**Burbank Water and Power
Water Fund (497)
Statement of Changes in Net Assets - Footnotes
FYTD March 2025
(\$ in 000's except Gallons)**

| Foot-note # | Accounts/Description | Actual | Budget | Variance to Budget | Explanation |
|-------------|--|---------|---------|--------------------|--|
| (A) | Water Supply Expense | 10,668 | 11,865 | 1,198 | - The favorable variance is a result of lower demand and using less imported MWD water than planned. |
| (B) | Operations & Maintenance - Recycled | 827 | 1,294 | 467 | - The favorable variance is primarily attributable to higher than planned work performed for other departments and lower than planned electricity for water pumping. |
| (C) | Operations & Maintenance - Shared Services | 3,019 | 3,718 | 699 | - The favorable variance is attributable to lower than planned shared expenses (Marketing & Sustainability, Construction & Maintenance, and GM-Admin & Safety) from the electric fund. |
| (D) | Interest Income | 404 | 300 | 104 | - The favorable variance is attributable to a correction to accrued interest for the 2021 Water Revenue Bonds. |
| (E) | Other Income/(Expense) | (875) | (32) | (843) | - The unfavorable variance is due primarily to the accounting loss on the 2010B Series bond refunding. |
| (F) | Bond Interest/(Expense) | (1,702) | (2,062) | 360 | The favorable variance to budget is attributable to the unplanned bond refunding of the 2010B Series bonds and the reissue of new debt that includes a redemption bond premium. |
| (G) | Capital Contributions (AIC) | 327 | 475 | (149) | - The unfavorable variance is attributable to the timing of AIC projects. |

March 2025 Budget to Actual P&L Variance Highlights - Water Fund
(\$ in 000's)

| | Variance Month-to-Date | | |
|---|-------------------------------|------------------------------|--|
| | Favorable Items | Unfavorable Items | Budget to Actual Variance |
| <u>MTD NET INCOME (LOSS): \$(403)</u> | \$ - | \$ (118) | \$ (118) |
| <u>MTD GROSS MARGIN VARIANCE</u> | | | |
| Potable Revenues | - | (115) | (115) |
| Recycled Revenues | 40 | - | 40 |
| Other Revenue | 3 | - | 3 |
| Water Supply Expense | - | (139) | (139) |
| Total | <u>43</u> | <u>(254)</u> | <u>\$ (211)</u> |
| <u>MTD O&M AND OTHER VARIANCES</u> | | | |
| Potable O&M | 141 | - | 141 |
| Recycled Water O&M | 74 | - | 74 |
| Allocated O&M | - | (196) | (196) |
| Depreciation | 15 | - | 15 |
| All Other | 60 | - | 60 |
| Total | <u>290</u> | <u>(196)</u> | <u>\$ 93</u> |

March 2025 Budget to Actual P&L Variance Highlights - Water Fund
(\$ in 000's)

| | Variance Fiscal Year-to-Date | | |
|--|------------------------------|----------------------|---------------------------------|
| | Favorable Items | Unfavorable Items | Budget to Actual Variance |
| <u>FYTD NET INCOME: \$1,282</u> | \$ - | \$ (815) | \$ (815) |
| <u>FYTD GROSS MARGIN VARIANCE</u> | | | |
| Potable Revenues | - | (1,950) | (1,950) |
| Recycled Revenues | - | (403) | (403) |
| Other Revenue | 40 | - | 40 |
| Water Supply Expense | 1,198 | - | 1,198 |
| Total | \$ 1,238 | \$ (2,353) | \$ (1,115) |
| <u>FYTD O&M AND OTHER VARIANCES</u> | | | |
| Potable O&M | - | (587) | (587) |
| Recycled Water O&M | 467 | - | 467 |
| Allocated O&M | 699 | - | 699 |
| Depreciation | 101 | - | 101 |
| All Other | - | (379) | (379) |
| Total | \$ 1,267 | \$ (966) | \$ 301 |

Water Fund (497)
Statement of Changes in Cash and Investment Balances ^(a)
(\$ in 000's)

| | Mar-25 | Feb-25 | Jan-25 | Dec-24 | Sep-24 | Jun-24 | Jun-23 | Recommended Reserves | | Minimum Reserves |
|--|------------------|--------------------------|------------------|------------------|------------------|----------------------|------------------|----------------------|--------------------------|------------------|
| | | | | | | | | Low | High | |
| Cash and Investments | | | | | | | | | | |
| General Operating Reserves | \$ 23,466 | \$ 23,400 ^(a) | \$ 27,116 | \$ 26,730 | \$ 23,030 | \$ 19,184 | \$ 23,924 | \$ 18,878 | \$ 28,316 ^(b) | \$ 11,327 |
| Sub-Total Cash and Investments | 23,466 | 23,400 | 27,116 | 26,730 | 23,030 | 19,184 | 23,924 | 18,878 | 28,316 | 11,327 |
| Commitments | | | | | | | | | | |
| Customer Deposits | (705) | (697) | (522) | (555) | (655) | (585) | (511) | - | - | - |
| Sub-Total Cash and Investments (less Commitments) | 22,761 | 22,703 | 26,595 | 26,174 | 22,375 | 18,599 | 23,413 | 18,878 | 28,316 | 11,327 |
| Bond Proceeds | | | | | | | | | | |
| Bond Proceeds on Deposit with Trustee | - | - | - | - | 3,074 | 6,545 ^(c) | 19,465 | | | |
| Total Cash and Investments and Bond Proceeds (less Commitments) | \$ 22,761 | \$ 22,703 | \$ 26,595 | \$ 26,174 | \$ 25,449 | \$ 25,144 | \$ 42,878 | \$ 18,878 | \$ 28,316 | \$ 11,327 |

^(a) The Statement of Cash Balances may not add up due to rounding.
^(b) New financial reserve policy was adopted by City Council on April 25, 2023.
^(c) Reduction in bond proceeds primarily related to VRDN Investment.

MEMORANDUM



WATER AND POWER

DATE: May 28, 2025

TO: Justin Hess, City Manager

FROM: Mandip Samra, General Manager – Burbank Water and Power *MS*
BY: Richard Wilson, Assistant General Manager – Water Systems *RW*

SUBJECT: Information on the Consideration of the Ordinance Proposed by the Metropolitan Water District of Southern California to Restrict Ornamental Lawn Installation on New Developments and Parcel Updates Adoption

At the February 28, 2023 City Council meeting, Vice Mayor Takahashi requested a first-step report on the consideration of the ordinance proposed by the Metropolitan Water District of Southern California (MWD) to restrict ornamental lawn installation on new developments and parcel updates.

On October 19, 2021, Governor Gavin Newsom declared a state of emergency to exist in all California counties due to worsening drought conditions and called on Californians to re-double their efforts to reduce water use by 15%. This proclamation followed other increasingly expansive drought declarations and executive orders that were issued since April 2021. On August 11, 2022, Governor Newsom issued his California Water Supply Strategy, which includes a long-term commitment to replace 500 million square feet of turf with drought-tolerant landscaping by promoting programs and policies that incentivize turf conversion.

In response, on October 11, 2022, MWD proposed sample language that would ban irrigation of non-functional turf to reduce water demand and could be inserted into a municipality's water conservation ordinance. At the same time, State Assemblymember Laura Friedman was crafting her own bill, which became law on October 13, 2023. It prohibits the use of drinking water to irrigate decorative or non-functional grass on commercial, industrial, and institutional properties (CII). Based on feedback from water retailers, multifamily residential properties were removed from the bill.

The new law prohibits public agencies, restaurants, corporate campuses, industrial parks, and certain other property owners from using potable water to water “nonfunctional turf.” Noncompliance by a person or entity is subject to civil liability and penalties. This law closely resembles the State Water Resources Control Board’s (State Water Board) June 10, 2022 emergency regulation prohibiting the use of potable water to irrigate nonfunctional turf.

Assembly Bill (AB) 1572 gradually phases out the use of potable water for irrigation of nonfunctional turf. The law’s effective dates are as follows:

- **January 1, 2027** – Properties owned by the California Department of General Services and properties owned by local government agencies
- **January 1, 2028** – Commercial, industrial, and institutional properties
- **January 1, 2029** – Common areas of homeowners’ associations, common interest developments, and community service organizations or similar entities
- **January 1, 2031** – Local government facilities in disadvantaged communities (contingent upon availability of State financial assistance)

The law does not impose restrictions on residential yards, cemeteries, parks, golf courses, and sports fields, and permits the use of potable water to the extent it is necessary to ensure the health of trees or other perennial non-turf plants.

Further, AB 1572 authorizes and/or requires the following notable items: (1) State Water Board is directed to create a form for compliance certification, and require owners of covered properties to certify their compliance; (2) by January 1, 2027, public water systems are required to revise regulations to include AB 1572 restrictions; (3) a public water system, city, county, or city and county is authorized to enforce the irrigation restrictions; (4) owners of commercial, industrial, or institutional irrigated parcels larger than 5,000 square feet to self-certify compliance to the State Water Board beginning in 2030; and (5) integrated regional water management plans to include identification and consideration of the water needs of owners and occupants of affordable housing, including the removal and replacement of nonfunctional turf.

The City’s Sustainable Water Use Ordinance is currently being updated to include feedback from master gardeners and horticulturists, the inclusion of weather-based controllers, community input, data analysis from Advanced Metering Infrastructure (AMI), and operational conditions that impact water supply. The updates will also revise the Ordinance to include AB 1572 requirements and restrictions, which must be presented to and approved by Council before January 1, 2027.