



Housing Enforcement Unit

Tenant Complaint/Request for Information Form

The Housing Enforcement Unit provides information and resources only and does not have any legal authority and does not provide legal advice. This form is a public record, subject to disclosure.

-Have You Hired an Attorney?: Yes No

-Full Name:

-Address:

-City, State, Zip Code:

-Phone Number:

-E-mail:

-Are You Being Evicted?: Yes No

-Unit Type: House

Apartment

Other

-Have you lived at this property for at least a year? Yes No

-Landlord's Name:

-Landlord's Phone Number:

-Landlord's Address:

-How Did You Hear About Us?:

Briefly Explain Your Complaint/Question:

Please attach the following documents *if applicable*:

- ✓ Rental Lease Agreement
- ✓ Notice of Violation or Notice to Vacate or Notice to Quit
- ✓ Any supporting documents to support your claim
- ✓ Any amendments to rental agreement
- ✓ Any written communications with landlord/tenant

Once you complete this form and have your documents ready, please return to:

- housinginfo@burbank.gov or nlotfabadi@burbankca.gov
- Or in person at City of Burbank Housing Authority 150 N Third St, 2nd Floor Burbank, CA 91502
- If you have any questions, please email housinginfo@burbank.gov or call 818.238.5160

This form is completed voluntarily and the information it contains may be shared at an open public meeting