



# ANNUAL REPORT 2024



# FROM THE FIRE CHIEF

I am pleased to share the 2024 Burbank Fire Department (BFD) Annual Report. This year in review is designed to provide insight into the deployment, response, and accomplishments of the Burbank Fire Department. Throughout the year, we have faced challenges, celebrated successes, and worked tirelessly to protect, lives, property, and the environment.

The Burbank Fire Department is a professional all-risk fire agency and dedicated community partner. We strive to provide a high level of service to our community, which includes both residents and the many who choose the Media Capital of the World as their destination to work, shop, and visit. Our dedicated sworn and civilian staff take great pride in delivering excellent service while displaying professionalism and compassion to all who call on us in their time of need. We value every community member and consider them an integral part to our mission.

As the number of service calls continues to rise each year, we see each call as an opportunity to have a positive impact on those we service. The dynamic nature of our work necessitates continuous training and innovation to ensure we remain at the forefront of emergency services and fire prevention. Our strong ties with local partners, organizations, and community members are instrumental in our success, and we deeply value their support.

I would like to take a moment to acknowledge the selfless efforts of everyone at the Burbank Fire Department. Their unwavering commitment to serving others with integrity and excellence is the foundation of everything we do. This commitment is what allows us to earn and maintain the trust of our community. I am honored to lead such a dedicated group of professionals, and I am proud to serve alongside each member of the Department.



**Danny Alvarez**  
Fire Chief



# MISSION, VISION & VALUES

## CITY & DEPARTMENT OVERVIEW

**17.14** Square Miles

**103,936** Population

**250,000** Daytime Population

**\$46.9M** Annual Budget

**125** Sworn Personnel

**19** Civilian Personnel

To protect lives, property, and the environment, while enhancing the quality of life and safety through values-driven service.

### MISSION

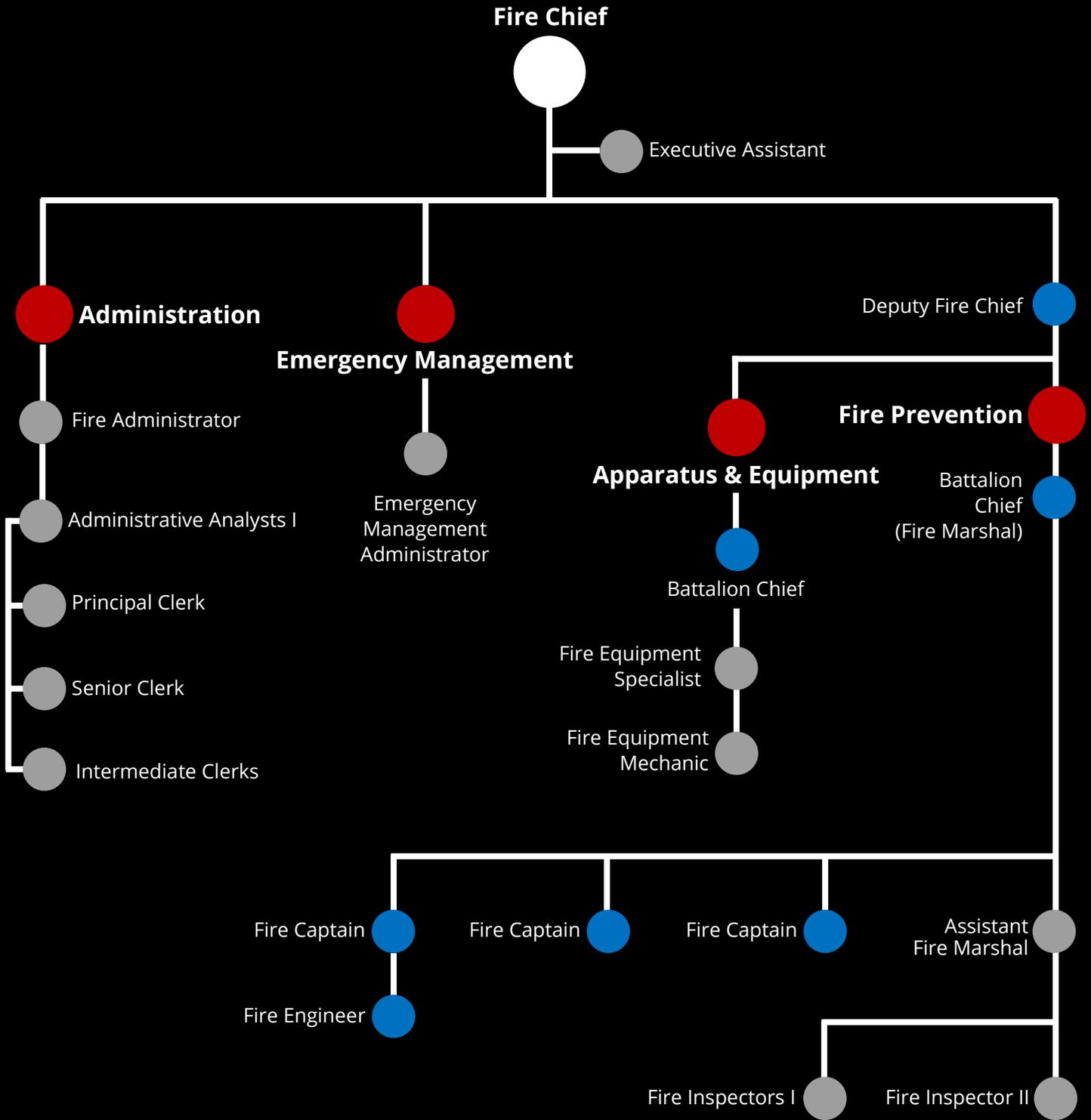
To responsibly shape a new future that actively focuses on efficiency, development, and sustainability.

### VISION

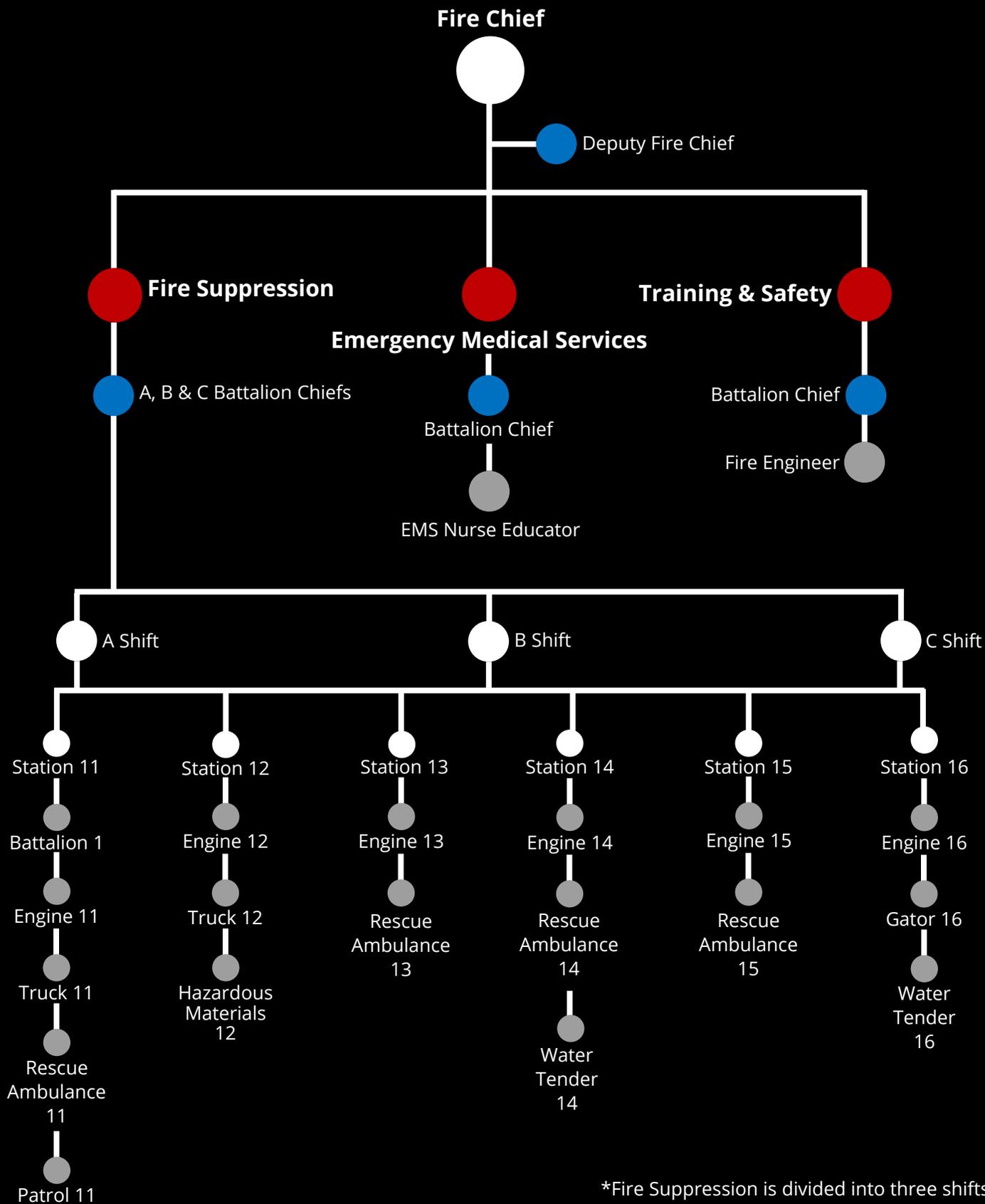
- Integrity
- Ownership
- Compassion
- Innovation
- Excellence

### VALUES

# ORGANIZATIONAL CHART



# FIRE SUPPRESSION



\*Fire Suppression is divided into three shifts:  
A, B, and C Shift

# FIREFIGHTER OF THE YEAR

**Adam Boyd**

Firefighter Paramedic

Adam Boyd was selected as Firefighter of the Year for demonstrating all the qualities of a Burbank Firefighter and setting a high standard of excellence in his character and service.

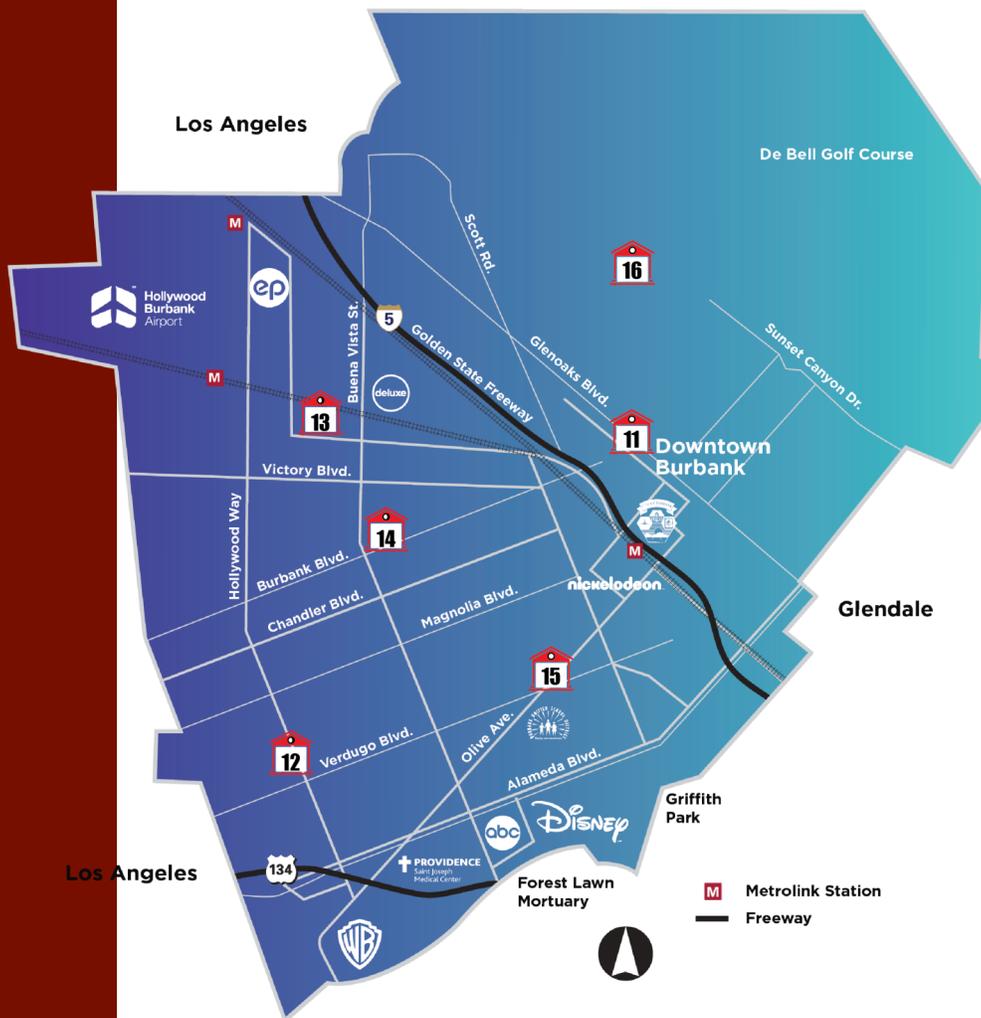
As a Peer Instructor for the Firefighter Recruit Academy, he trained the Recruits to a high level and provided mentorship to enable their success in the fire service. He shared his passion for the Department and passed this on to the Academy Class.

With an exceptionally positive attitude, he is always found with a smile on his face, a joke to tell, or a magic trick to display as entertainment for the crew. This is fundamental in establishing and fostering valuable traditions and camaraderie within the Department. Firefighter Paramedic Adam Boyd exudes enthusiasm for his career and coworkers his presence automatically uplifts those around him.

# STATION STATS

BFD has six strategically located fire stations and a training center. Frontline emergency response apparatus include six engines companies, two truck companies, three paramedic rescue ambulances, a hazardous materials response vehicle, a water tender, a brush patrol and a command vehicle. Each unit dispatched counts as one response, hence a single incident may involve multiple units dispatched and, therefore, multiple responses.

Incidents include Fire Suppression, Emergency Medical Service, Technical Rescue, Hazardous Materials, Wildland Fire Services, Service, and other service calls. Unit responses also include those outside the Verdugo System.



**Station 11**  
**8,861** Unit Responses  
**3,784** Total Incidents

**Station 14**  
**2,168** Unit Responses  
**1,608** Total Incidents

**Station 12**  
**2,447** Unit Responses  
**1,629** Total Incidents

**Station 15**  
**6,397** Unit Responses  
**2,696** Total Incidents

**Station 13**  
**5,426** Unit Responses  
**1,811** Total Incidents

**Station 16**  
**1,296** Unit Responses  
**988** Total Incidents

# INCIDENT BREAKDOWN

Burbank Fire is a full-service fire agency that provides a variety of services to the community, including fire suppression, EMS, fire prevention, and emergency preparedness.

**TOTAL  
INCIDENTS**

**12,516**



**10,818** Emergency Medical Incidents



**1,152** Fire Incidents



**428** Service Incidents



**20** Hazardous Materials Incidents



**70** Technical Rescues



**23** Wildland Fire Services



**5** Other Incidents

# RESPONSE TIMES

Verdugo Fire Communications Center (VFCC) is jointly owned by Burbank, Glendale, and Pasadena and provides dispatch services to thirteen cities in the region. VFCC dispatches based on the closest available unit to ensure the quickest response to an emergency.

Response times begin upon dispatch of the resource and end upon arrival at the scene, taking in account for the donning of turnouts and driving to the dispatch location. In accordance with the National Fire Protection Agency standard, the 90th Percentile Baseline Performance Data is the total response time for the first unit on scene.

**Fire Suppression**

**08:14**

**Emergency Medical Service**

**06:50**

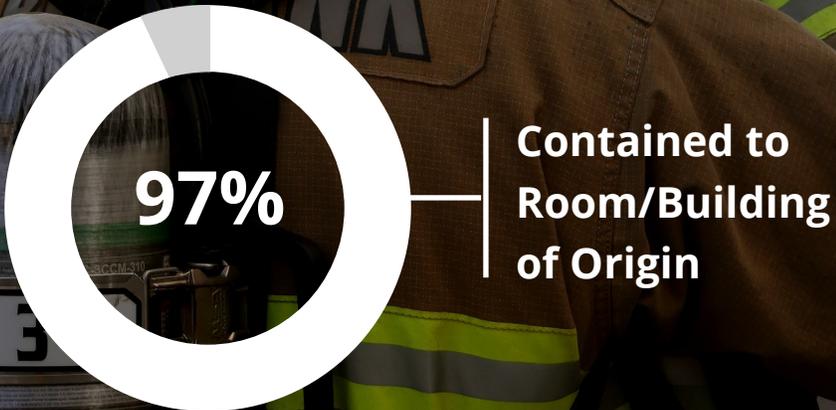
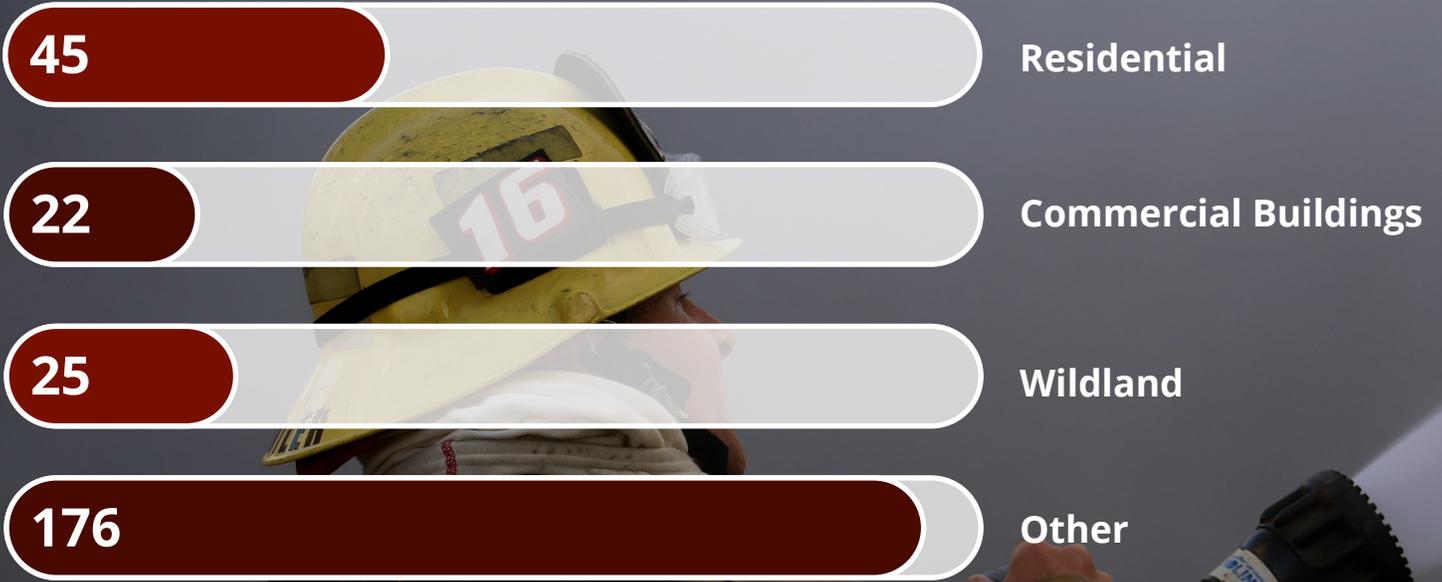


## RESPONSES BY DAY



# FIRE ACTIVITY

## Within City Limits



<b>\$14.8M</b> Total Dollar Loss	<b>\$681.9M</b> Total Value Saved	<b>97.8%</b> Save vs. Loss
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# EMS ACTIVITY

## TOP 10 CALL TYPES

**1** Fall  
(Advanced Life Support)

**100%**

Patients with stroke symptoms given a stroke screening in the field

**2** Shortness of Breath

**3** Chest Pain

**99%**

Stroke patient transported to a Primary or Comprehensive Stroke Center

**4** Altered Level of Consciousness

**5** Miscellaneous Medical

**22%**

Cardiac arrest patients with sustained return of spontaneous circulation

**6** Traffic Collision

**7** Person Sick

**57**

Number of times the LUCAS Chest Compression System was used

**8** Assist the Invalid

**9** Blood Pressure Problem

**100%**

ST-Evaluation Myocardial Infarction (STEMI) patient transported to the base hospital/ STEMI Receiving Center

**10** Syncope

# MUTUAL & AUTOMATIC AID

BFD maintains operational relationships with fire agencies that support the unified goal of protecting life, property and the environment by participating in several automatic and mutual aid systems. Below are the number of incidents to which Burbank was dispatched outside of city limits:



BFD supports state and federal incidents through the deployment of Strike Team resources. A Strike Team consists of a Chief Officer and five Fire Engines staffed by four members on each unit. The department also participates in Single Resource Assignments, which includes Division Chiefs, Crew Bosses, and Specialists in Logistics and Geographic Information.



# FIRE PREVENTION

The primary responsibility of the Fire Prevention Bureau is to anticipate and reduce the potential for fire, life safety, and environmental hazards by enforcing relative laws, codes, and ordinances through inspections, permitting, and safety education programs.



**3,200**

Fire Prevention Bureau Inspections



**209**

Studio Inspections



**456**

Construction Inspections



**2,902**

Wildland Inspections/Weed Abatement



**51**

Public Outreach/Station Visits



**268**

Fires Investigated



**226**

Fire Plan Reviews



**508**

Annual Permits Issued



**911**

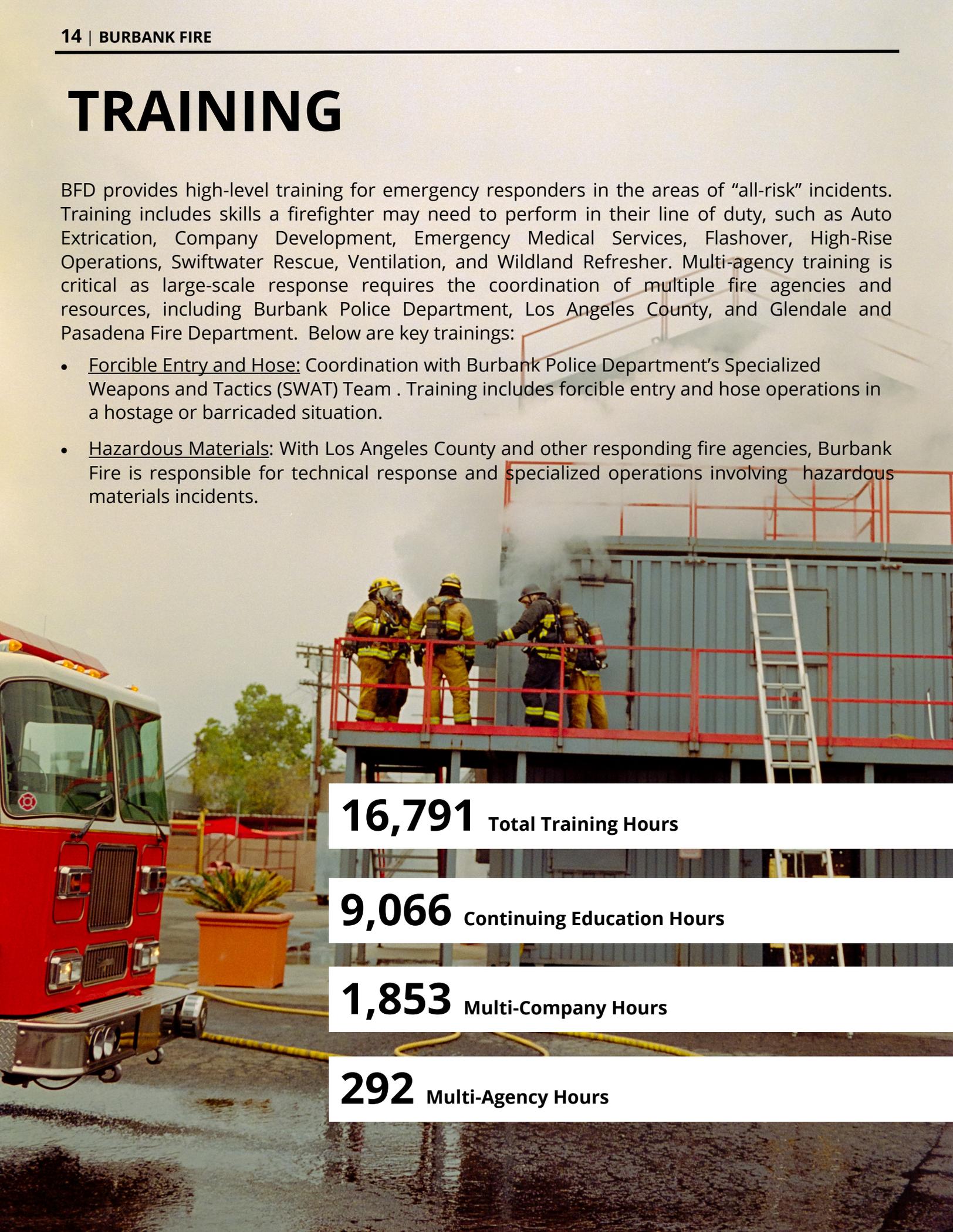
Filming Permits



# TRAINING

BFD provides high-level training for emergency responders in the areas of “all-risk” incidents. Training includes skills a firefighter may need to perform in their line of duty, such as Auto Extrication, Company Development, Emergency Medical Services, Flashover, High-Rise Operations, Swiftwater Rescue, Ventilation, and Wildland Refresher. Multi-agency training is critical as large-scale response requires the coordination of multiple fire agencies and resources, including Burbank Police Department, Los Angeles County, and Glendale and Pasadena Fire Department. Below are key trainings:

- Forcible Entry and Hose: Coordination with Burbank Police Department’s Specialized Weapons and Tactics (SWAT) Team . Training includes forcible entry and hose operations in a hostage or barricaded situation.
- Hazardous Materials: With Los Angeles County and other responding fire agencies, Burbank Fire is responsible for technical response and specialized operations involving hazardous materials incidents.

A photograph of firefighters in full gear standing on a red metal platform next to a blue industrial building. A red fire truck is visible on the left. The scene is outdoors, possibly at a training facility.

**16,791** Total Training Hours

**9,066** Continuing Education Hours

**1,853** Multi-Company Hours

**292** Multi-Agency Hours

# EMERGENCY MANAGEMENT

The City of Burbank’s Emergency Operations Center and overall emergency management program is overseen by the BFD. This division coordinates mitigation, preparedness, and response and recovery activities for the city, as well as overseeing emergency preparedness volunteer groups.

- Coordinated response and recovery operations for significant rain and wind events
- Developed the framework and organization for the Tri-City Emergency Management Cooperative



## BURBANK FIRE CORPS

This volunteer program officiates under the regulations of Disaster Service Workers to provide support services to the BFD and community. Functions of the program include Emergency Operations Center Support Staff, Emergency Logistics, Disaster Communications, Volunteer Fire Patrol, and emergency preparedness outreach to the community.

71

Registered  
Volunteers

1,000+

Volunteer  
Hours

## CERT

The Community Emergency Response Team (CERT) is offered to educate and prepare the public for potential emergencies. Over eight modules, participants are trained in disaster preparedness, disaster medical operations, fire safety and utility controls, and basic search and rescue, with an opportunity to join the Burbank Fire Corps.

2

8 Week  
Courses

26

CERT  
Graduates



# BFD ASSIGNMENTS



## Academy Peer Instructor

As a part of the Instructor Cadre, Peer Instructors work under the direction of the Primary Academy Instructor. Peer Instructors assist in the daily operations of the Training Academy, including instruction and demonstration of skills and responsibilities. Instructors are the support system for the firefighter recruits and are given the opportunity to offer additional assistance and coaching.



## Paramedic

EMS incidents account for over 80% of emergency activities and have the greatest impact on resources. Functions performed by a Paramedic include Advanced Life Support (ALS) Treatments, which entails the addition of advanced airway, drug therapy, cardiac monitoring, and intravenous therapy. To maintain continuing education and improve service quality and best practices, BFD has a full time Nurse Educator and dedicated EMS Battalion Chief and Fire Captain. The Department also retains the service and counsel of an EMS Medical Director.



## Type 1 Hazardous Materials Response Team

BFD maintains a California Governor's Office of Emergency Services (Cal OES) Type 1 Hazardous Materials Response Team and provides Technical/Specialist HazMat response for the Area C Region. All BFD personnel are trained to the HazMat First Responder Operational level. On duty every day at Station 12, there are between 4-8 members who are trained to the HazMat Specialist level and cross staff the HazMat 12 apparatus.



## Urban Search and Rescue

BFD provides a wide range of technical rescue services to the community. Technical rescue incidents include vehicle extrication, confined space rescue, trench collapse, low/high angle rescue, swift water rescue, and building collapse. BFD provides awareness, operational knowledge and skills in coordination with Area C Urban Search & Rescue teams for most technical rescue incidents.

# JOIN BFD

## Minimum Requirements

- ▶ Must be at least 21 years of age at time of appointment
- ▶ Graduation from high school or equivalent
- ▶ United State citizenship or applied for citizenship at least one year prior to last day of filing application
- ▶ Valid California Class "C" driver's license or equivalent
- ▶ State of California Emergency Medical Technician (EMT) Certificate at time of appointment
- ▶ Completion of the Firefighter Candidate Testing Center (FCTC) Written Test with a passing score
- ▶ Must maintain the physical endurance, muscular strength, and agility to satisfactorily perform the essential functions of a Fire Fighter

## Online City Application

Visit the City of Burbank Online Employment Center to set job alerts for employment opportunities and to apply:

<https://www.governmentjobs.com/careers/burbankca>

## Interview

This is a general review of a candidate's personal history. It is designed to evaluate reasoning and problem solving abilities, as well as interpersonal and communication skills. The minimum passing score is **70**. This score will determine a candidate's rank on the eligibility list, which is valid for **one year**.

## Pre-Background & Physical Agility Assessment

Candidates will be selected to move forward in the recruitment process and continue onto the background orientation. Candidates will then be required to complete the Biddle Exam, the physical agility assessment. This exam consists of 11 consecutive events that must be completed within 9 minutes and 34 seconds or less.

## Background Investigation

The Background Investigation includes a thorough check of personal and employment histories along with contacting persons who know the candidate and can evaluate the candidate's potential as a Burbank Firefighter Recruit. There will also be a Truth Verification Examination of all records and statements.

## Department Interview

The interview is conducted with the Fire Chief for final selection. Upon selection, the candidate will be given a conditional offer of employment with the Burbank Fire Department. After a Psychological Examination and Medical Evaluation, a final offer of employment will be provided to the candidate. Upon acceptance, the candidate will enter the Recruit Academy.



# THANK YOU, BURBANK



The Burbank Fire Department sincerely thanks City departments and the community for its support and partnership. We are honored to serve the City of Burbank with excellence and integrity. Thank you for entrusting us with your safety.

## STAY CONNECTED

### PulsePoint

PulsePoint notifications provide an early heads up to local threats, such as wildland fires, flooding, and utility emergencies. For more information, visit [www.pulsepoint.org](http://www.pulsepoint.org)



### EMS Membership Program

Monthly or annual payment option covers any deductible or co payment not covered by insurance. For more information, visit [www.burbankfire.us/emsmembershipprogram](http://www.burbankfire.us/emsmembershipprogram)



The Burbank Fire Department conducts CERT training to educate and prepare the public for potential emergencies. For more information, visit [www.burbankcert.org](http://www.burbankcert.org)



Alert Burbank is the Public Emergency Notification System for the City of Burbank and provides time sensitive emergency notifications. For more information, visit [www.readyburbank.org](http://www.readyburbank.org)



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