



City of Burbank Parks & Recreation Department
SPRING DAZE 2025 REFUND REQUEST FORM

Child's Name _____ Date of Request: _____

REFUND POLICY

- All requests for refunds must be submitted in writing by completing the Spring Daze 2025 Refund Request Form.
For each week refunded, a \$10 refund fee per child, per week is withheld regardless of reason for refund.
A refund will not be issued for days missed in a week and there are no make-up days.
Camp fees are non-transferable and may not be applied toward another camp, session balance, class, or program.
Any refund of camp fees may take up to one week after notification to be processed. After a refund has been issued, credit card refunds may take up to seven business days depending on your credit card company/bank.
A refund will be issued when request is received at least 10 business days prior to the start of the week enrolled. No refunds will be issued after this time regardless of the reason of non-attendance.

Please check the camp you would like to cancel.

[] Spring Daze @ Verdugo Park (March 17-21, 2025)

Please state the reason for the request: _____

Parent Name: _____ Parent Signature: _____

Email: _____

SUBMIT YOUR REFUND REQUEST TO: summerdaze@burbankca.gov

For office use only: Date Received: _____ Staff Initials: _____ Receipt: _____