



ADULT 55+ DAY TRIPS



TRIP POLICIES

Please note: Phone call reminders are only a courtesy. You are ultimately responsible to remember dates and departure times of trips booked.

Departure - All day trips depart from the north end of the Joslyn Adult Center parking lot, near corner of Clark Avenue and Griffith Park Drive

Parking - Participants traveling on day trips are required to park their vehicles at the north end of parking lot; on the Clark Avenue side, adjacent to ball field #4. Participants must leave the parking spaces near the Joslyn Adult Center for the daily participants visiting the Center.

Passengers are not permitted to leave the tour party - Passengers are required to remain with the travel group for the duration of the trip. If a person does not intend to remain with the group for the duration of the trip, he/she should not go on the tour. **Please be on time. We will not delay the excursion for late comers or no shows.**

Special Needs - To adequately plan for a successful and rewarding experience, please notify the Travel Office prior to registration. We try to make reasonable accommodations for those who wish to participate. Ample time is needed to order special buses to determine accommodation needs.

MAIL REGISTRATION is no longer an option; visit www.burbankparks.com to register online.

Call the Travel/Recreation office for more information.

Please consider tips for the tour bus driver's trip. You will be asked for a voluntary contribution towards the driver's tip. Please consider contributing a small amount if you feel his/her service warrants it.

CANCELLATION AND REFUND POLICY

Please note: there is a \$10.00 refund administration fee. It is the City of Burbank's goal to provide quality programs. In the event that a participant is unable to participate in a trip, a refund will be granted if the following guidelines are met: Notification of cancellation must be given to Travel Office staff a minimum of one (1) week prior to the scheduled trip. Notification given less than one (1) week prior to the date of departure will result in no refund unless the Travel Office can replace you from the waiting list. No refunds will be issued for cancellations or no-shows on the day of the trip. In the event a trip is cancelled by the Joslyn Center, Burbank Parks and Recreation Department, a full refund will be issued. Refunds issued by check will take between 3-6 weeks to be received in the mail.

Trip schedules are correct on the date of publication, however may be subject to change. We will contact you via phone and/or email if there is a change.

Day trips are organized through the Joslyn Adult Center for those age 55+. We invite our participants to submit ideas for new and interesting excursions to our Travel/Recreation Office by emailing BVP@burbankca.gov.

For more information call 818.238.5370

Joslyn Building hours:

Monday–Friday 8:00 am–8:00 pm

Saturday-9:00 am–4:00 pm

Sunday-10:00 am–4:00 pm