Designation of a property as a Historic Resource demonstrates a commitment made by the property owner to preserving features which reflect elements of the City’s architectural and environmental heritage. Please follow the flow chart below to learn how to designate your home.

1. **START HERE**
   - Does your home meet AT LEAST ONE of the following criteria? *
     - Has your home contributed to Burbank’s history?
     - OR is it associated with historical figures?
     - OR does it have distinctive characteristics
     - OR can it yield important information?

2. **Yes!**
   - Then you should visit the Planning & Transportation Division to fill out and sign an application today!
   - Have you filled out an “Application for Designation”?

3. **Yes!**
   - Next your application goes before the Heritage Commission to review its eligibility.
   - Has your application been approved by the Heritage Commission?

4. **Yes!**
   - Finally your application goes to the City Council for final review.
   - Has your application been approved by the City Council?

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**Not yet**

If you believe your property is historic, then its important to thoroughly research its history. Research may unveil hidden historic qualities that you have yet to recognize.

It’s important to understand that even if your home is not older it still may have historical significance.

However, it’s also important to realize that not all older properties have historical landmark potential.

Don’t give up! Here are some helpful links for your research:

- Burbank Historical Society: burbankhistoricalsoc.org
- Burbank Public Library: burbank.lib.ca.us

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**CONGRATULATIONS**

The City will now record the signed Covenant in the office of the County Recorder.

As an owner of a historic home you are now eligible to apply for the Mills Act to receive tax benefits.