

## ARTICLE 12. KENNELS

### DIVISION 1. LICENSES AND PERMITS

#### 5-1-1201: LICENSE FEE:

Every person engaging in the business of operating a kennel shall pay a license fee as stated in the Burbank Fee Resolution. [Formerly numbered Section 6-89; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13; 2467.]

#### 5-1-1202: PERMIT REQUIRED; DURATION:

No one shall engage in the operation of a kennel without first obtaining a permit so to do from the Community Development Department. Permits shall be issued and may be renewed for periods not to exceed one year. [Formerly numbered Section 6-90; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3828, eff. 8/24/12; 2975, 2467.]

#### 5-1-1203: APPLICATION PERMIT; DOGS REGISTERED OR EXEMPTED NOT COUNTED IN COMPUTING FEE:

A. Applicants for such permit shall pay a permit fee as stated in the Burbank Fee Resolution.

B. Dogs which are duly registered under Article 5 of this chapter, or excepted therefrom, shall not be counted in computing the number of dogs in a kennel provided an affidavit is furnished with the application for a permit stating the number of registered or exempted dogs in the kennel and registration or description of each. [Formerly numbered Section 6-91; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13; 2467.]

#### 5-1-1204: APPROVAL OF APPLICATION:

Application for all original licenses and permits hereunder or renewal thereof shall be referred to the Animal Shelter Superintendent, the Community Development Director and the Los Angeles County Department of Public Health for approval and such investigation as they deem proper. The Community Development Department shall issue a permit to the applicant after such investigation if it is found that:

A. The keeping of animals, or the conduct or operation of the business for which the permit is requested, and at the place set forth in the application, will not violate any regulation or ordinance of this City, or any law of the State of California; and

B. The premises and establishment where animals are to be kept is maintained in a clean, sanitary and safe condition, and that animals will not be subject to suffering, cruelty or abuse; and

C. All interior and exterior kennels are maintained in a good state of repair; and

D. Crates and boxes, junked automobile bodies, scrap materials salvaged from ply boards, odd pieces of materials such as linoleum, tin, canvas and similar materials are not being used for kennel construction; and

E. The applicant has not had a permit issued under this article revoked within one year prior to the application; and

F. The kennel is at least one hundred feet (100') from the nearest boundary of any church, school, rest home, hospital, medical center or food establishment. [Formerly numbered Section 6-92; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13; 3828, 2467.]

#### 5-1-1205: DENIAL OF PERMIT; REVOCATION OR SUSPENSION; PROCEDURE:

Any permit may be denied or any permit issued hereunder may be revoked or suspended if after due investigation it is found that:

A. The permittee, or his agent or employee involved in handling or caring for the animals has been convicted of any offense involving the violation of Section 597 of the State Penal Code or of any provision of this article and has not had the accusation dismissed pursuant to Section 1203.4 of the State Penal Code; or

B. The permittee, his agent, or employee has, at the place for which the permit was issued, failed to provide any animal in his possession, care or control, with proper and sufficient food, drink, shelter, or protection, or subjected any such animal to needless suffering, unnecessary cruelty, or abuse; or

C. The permittee, his agent, or employee, has failed to maintain the premises in a clean and sanitary condition; or

D. The permittee, his agent, or employee, has violated any rule or regulation of the Burbank Animal Shelter, the Community Development Department or the Los Angeles County Department of Public Health; or

E. The licensee, his agent or employee has violated any provision of this Article, the Polanco-Lockyer Pet Breeder Warranty Act, the Animal Welfare Act or any state or federal law pertaining to animal cruelty. The licensee shall report to the Community Development Department any no contest pleas or convictions pertaining to animal cruelty involving any of his/her employees that occur during the time they are employed by licensee. [Formerly

numbered Section 6-93; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13; 2467.]

## DIVISION 2. KENNEL FACILITIES AND RUNS

### 5-1-1206: CONSTRUCTION AND MAINTENANCE:

Housing facilities and runs for animals in kennels shall comply with the following requirements:

- A. Exterior walls of buildings shall be stucco or concrete block.
- B. Floors of buildings and runs shall be concrete.
- C. Interior walls of buildings shall be waterproofed or constructed of a waterproof material.
- D. Buildings shall be structurally sound and maintained in good repair.
- E. Interior surfaces of buildings shall be constructed and maintained so that they are substantially impervious to moisture and may be readily sanitized.
- F. Premises shall be so maintained as to protect the animals from injury, keep them from escaping and restrict the entrance of other animals. [Added by Ord. No. 2467; formerly numbered Section 6-94; renumbered by Ord. No. 3058, eff. 2/21/87.]

### 5-1-1207: ADDITIONAL REQUIREMENTS FOR DOG KENNELS:

Housing facilities and runs for dogs in kennels shall comply with the following additional requirements:

- A. Facilities shall be washed down daily.
- B. Interior and exterior kennel floors accessible to dogs shall be adequately sloped so as to drain into a cement trough, with trapped and vented drains that are connected to the public sewer or a private sewage disposal system, as approved by the Community Development Department, for the disposal of animal droppings, so that under no condition shall waste material drain onto public rights of way, adjoining properties or other portions of the kennel premises.
- C. There shall be sufficient runs to accommodate all dogs at the same time.
- D. In addition to any other requirements of this code, all new construction must have the prior approval of the Community Development Department, Animal Shelter Superintendent and the Los Angeles County Department of Public Health. [Added by Ord. No. 2467; formerly numbered

Section 6-95; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13.]

5-1-1208: SLEEPING FACILITIES FOR DOGS:

Each individual indoor sleeping facility for dogs shall contain a minimum of fourteen (14) square feet (3'6" x 4') per standard, nine (9) square feet (3' x 3') per medium, and four (4) square feet (2' x 2') per small size dog. [Added by Ord. No. 2467; formerly numbered Section 6-96; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1209: HEATING:

Rooms and buildings for animals in kennels shall be sufficiently heated as may be necessary to protect the animals from cold and to provide for their health and comfort. The ambient temperature shall not be allowed to fall below sixty degrees Fahrenheit (60 F) for animals not acclimated to lower temperatures. [Added by Ord. No. 2467; formerly numbered Section 6-97; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1210: VENTILATION:

Rooms and buildings for animals in kennels shall be adequately ventilated to provide for the health and comfort of the animals. Fresh air shall be provided by means of windows, doors, vents, or air conditioning and the building shall be ventilated so as to minimize drafts, odors, and moisture condensation. Auxiliary ventilation, such as exhaust fans and vents or air conditioning, shall be provided when the ambient temperature is ninety degrees Fahrenheit (90 F) or higher. [Added by Ord. No. 2467; formerly numbered Section 6-98; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1211: LIGHTING:

Rooms and buildings for animals in kennels shall be provided with ample light by natural or artificial means, or both, of good quality and well distributed. The lighting shall provide uniformly distributed illumination of sufficient light intensity to permit routine inspection and cleaning during the entire working period. [Added by Ord. No. 2467; formerly numbered Section 6-99; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1212: DRAINAGE:

Rooms and buildings for animals in kennels shall be provided with suitable means to rapidly eliminate excess water. If drains are used, they shall be properly constructed and kept in good repair to avoid foul odors therefrom. If closed drainage systems are used, they shall be equipped with traps and so installed as to prevent any backup of sewage onto the floor of the room. Under no condition shall animal droppings or other waste material be drained so as to be deposited on public rights of way, adjoining properties or other portions of the kennel premises. [Added by Ord. No. 2467; formerly numbered Section 6-100; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### 5-1-1213: EXTERIOR BOUNDARIES OF RUNS:

Exterior boundaries of kennel runs shall be enclosed by a fence constructed of solid masonry, solid wood treated with acid resistant paint, heavy duty galvanized sheeting, or any combination of these products, except that the upper half may be constructed of chainlink fence. [Added by Ord. No. 2467; formerly numbered Section 6-101; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### 5-1-1214: OUTDOOR RUNS FOR DOGS:

Each individual outdoor run for a dog shall contain a minimum of twenty eight (28) square feet (3'6" x 8') per standard, twenty four (24) square feet (3' x 8') per medium, and sixteen (16) square feet (2' x 8') per small size dog. [Added by Ord. No. 2467; formerly numbered Section 6-102; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### 5-1-1215: EXEMPTION FOR NONCOMMERCIAL KENNELS:

Noncommercial kennels in existence on the effective date of this article need not comply with subsections 5-1-1206A, B and C, 5-1-1207B and C, and sections 5-1-1209, 5-1-1211, 5-1-1212 and 5-1-1213 of this article if:

- A. All animals on the premises are registered as required by Article 5 of this chapter; and
- B. No new animals are added to the kennel. [Added by Ord. No. 2467; formerly numbered Section 6-103; renumbered by Ord. No. 3058, eff. 2/21/87.]

### DIVISION 3. PRIMARY ENCLOSURES

#### 5-1-1216: GENERAL REQUIREMENTS:

Primary enclosures in kennels shall be:

- A. Structurally sound and maintained in good repair to protect the animals from injury, to contain them, and to keep predators out;
- B. Constructed and maintained so as to enable the animals to remain dry and clean;
- C. Constructed and maintained so that the animals have convenient access to clean food and water; and
- D. Constructed so that the floors protect the animals' feet and legs from injury and provide dogs with a rest board, floormat, or similar device that is at least equal to 50 percent in size of the minimum square footage of floor space in a primary enclosure as specified in Section 5-1-1219 that can be maintained in a sanitary condition. [Added by Ord. No. 2467; formerly numbered Section 6-104; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13.]

#### 5-1-1217: ADDITIONAL REQUIREMENTS FOR CATS:

When used for cats, primary enclosures in a kennel shall be provided with:

- A. A receptacle containing sufficient clean litter for excreta if the floor is solid, and
- B. A solid resting surface or surfaces which, in the aggregate, shall be of adequate size to comfortably hold all occupants of the primary enclosure at the same time. In primary enclosures housing two (2) or more cats, such resting surface or surfaces shall be elevated. [Added by Ord. No. 2467; formerly numbered Section 6-105; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### 5-1-1218: SPACE REQUIREMENTS GENERALLY:

Primary enclosures in kennels shall be constructed and maintained so as to provide sufficient space to allow each animal to turn about freely and to easily stand, sit and lie in a comfortable, normal position. [Added by Ord. No. 2467; formerly numbered Section 6-106; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### 5-1-1219: SPACE REQUIREMENTS FOR DOGS:

Each dog housed in a primary enclosure in a kennel shall be provided a minimum square footage of floor space equal to the mathematical square of the sum of the length of the dog in inches, as measured from the tip of its nose to the base of its tail, plus twelve inches (12"), expressed in square feet. The calculation is:  $(\text{length of dog in inches} + 12) \times (\text{length of dog in inches} + 12) = \text{required floor space in square inches}$ . Required floor space in inches/144 =

required floor space in square feet. [Added by Ord. No. 2467; formerly numbered Section 6-107; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13.]

5-1-1220: CAGED DOGS TO BE REMOVED FOR EXERCISE:

Caged dogs in kennels shall be removed from their cages at least twice a day for a minimum of thirty (30) minutes each and placed in a kennel run which meets the minimum requirements for each animal occupying the run, except with respect to dogs being confined for veterinary care. During inclement weather, dogs need not be released into open runs. [Added by Ord. No. 2467; formerly numbered Section 6-108; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13.]

5-1-1221: SPACE REQUIREMENTS FOR CATS:

Each adult cat in a kennel housed in a primary enclosure shall be provided a minimum of three and one-half (3 1/2) square feet of floor space. [Added by Ord. No. 2467; formerly numbered Section 6-109; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1222: PROTECTION FROM EXCESSIVE ILLUMINATION:

Primary enclosures in kennels shall be so placed as to protect the animals from excessive illumination. [Added by Ord. No. 2467; formerly numbered Section 6-110; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1223: CLASS AND SEPARATION:

Animals housed in the same primary enclosure in a kennel shall be maintained in compatible groups, with the following additional restrictions.

A. Females in season (estrus) shall not be housed in the same primary enclosure with males.

B. Any dog or cat exhibiting a vicious disposition shall be housed individually in a primary enclosure.

C. Puppies or kittens shall not be housed in the same primary enclosure with adult dogs or cats other than their dams.

D. Dogs shall not be housed in the same primary enclosure with cats, nor shall dogs or cats be housed in the same primary enclosure with any other species of animals.

E. Dogs or cats under quarantine, displaying symptoms of or under treatment for a communicable disease, shall be separated from other dogs or cats and other susceptible species of animals in such a manner as to preclude dissemination of the disease.

F. Animals other than those from the same household shall not be housed together. [Added by Ord. No. 2467; formerly numbered Section 6-111; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### 5-1-1224: SANITATION:

A. Cleaning: Primary enclosures in kennels shall be washed down daily and excreta shall be removed as often as is necessary to prevent contamination of the animals kept therein and to reduce disease hazards and odors. When a hosing or flushing method is used to clean a cage, any animal contained therein shall be removed from the enclosure during the cleaning process, and adequate measures shall be taken to protect animals in other enclosures from being contaminated with the water and other wastes.

B. Sanitation: Primary enclosures in a kennel shall be sanitized at least once every two (2) weeks and often enough to prevent an accumulation of debris, excreta, and other disease hazards and to prevent or eliminate flies, rodents and odors. Cages, rooms and hard surfaced pens or runs shall be sanitized by washing them with hot water one hundred twenty degrees Fahrenheit (120 F) and soap or detergent in a mechanical cage washer, or by washing all surfaces with a detergent solution followed by a safe and suitable chemical disinfectant, or by cleaning all surfaces with live steam. Pens or exercise areas other than runs using gravel, sand, or dirt shall be sanitized by removing the soiled gravel, sand, or dirt and replacing it as necessary. [Added by Ord. No. 2467; formerly numbered Section 6-112; renumbered by Ord. No. 3058, eff. 2/21/87.]

### DIVISION 4. OUTDOOR PROTECTION

#### 5-1-1225: SUNLIGHT:

When sunlight is likely to cause overheating or discomfort to animals kept outdoors in a kennel, sufficient shade shall be provided to allow the animals to protect themselves from the direct rays of the sun. [Added by Ord. No. 2467; formerly numbered Section 6-113; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### 5-1-1226: RAIN, ETC.:

Animals kept outdoors in a kennel shall be provided with access to a shelter to allow them to remain dry during rain or other inclement weather. [Added by Ord. No. 2467; formerly numbered Section 6-114; renumbered by Ord. No. 3058, eff. 2/21/87.]



5-1-1227: COLD:

Animals kept outdoors in a kennel shall be provided with access to a shelter to allow them to remain warm when the atmospheric temperature falls below sixty degrees Fahrenheit (60 F). Sufficient clean bedding material or other means of protection from the cold shall be provided for dogs and cats when the ambient temperature falls below that temperature to which such animals are acclimated. [Added by Ord. No. 2467; formerly numbered Section 6-115; renumbered by Ord. No. 3058, eff. 2/21/87.]

DIVISION 5. FOOD AND WATER

5-1-1228: FOOD:

Animals in kennels shall be fed at least once each day except as may otherwise be required to provide adequate veterinary care. The food shall not include carcasses of dead animals and shall be unspoiled, free from contamination, wholesome, palatable, and of sufficient quantity and nutritive value to meet the normal daily requirements for the condition and size of the animal being fed. [Added by Ord. No. 2467; formerly numbered Section 6-116; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1229: FOOD PREPARATION AND RECEPTACLES:

Food preparation areas in a kennel shall be kept clean and free from flies and rodents, and food receptacles shall be accessible to each animal and shall be sanitized at least once every two (2) weeks and located so as to minimize contamination by excreta. Feeding pans shall be durable and kept clean. Disposable food receptacles may be used but must be discarded after each feeding. Self-feeders may be used for the feeding of dry food, and they shall be sanitized regularly to prevent molding, deterioration, caking of feed and attraction of insects. [Added by Ord. No. 2467; formerly numbered 6-117; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1230: FOOD STORAGE; REFRIGERATION:

Food supplies in kennels shall be kept covered and stored so as to be adequately protected against infestation or contamination by vermin. Refrigeration shall be provided for perishable food. [Added by Ord. No. 2467; formerly numbered Section 6-118; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1231: WATER:

An adequate supply of fresh water shall be accessible to animals in a kennel at all times, except as may otherwise be required to provide adequate veterinary care. Water receptacles shall be

kept clean and shall be sanitized at least once every two (2) weeks. [Added by Ord. No. 2467; formerly numbered Section 6-119; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### DIVISION 6. VETERINARY CARE

##### 5-1-1232: DAILY OBSERVATION:

Each animal in a kennel shall be observed daily by the animal caretaker in charge, or by someone under his direct supervision. Sick, diseased, or injured animals shall be provided with veterinary care without delay or humanely disposed of unless the animal is being used for research and such action is inconsistent with the research purposes for which the animal was obtained and is being held. [Added by Ord. No. 2467; formerly numbered Section 6-120; renumbered by Ord. No. 3058, eff. 2/21/87; Amended by Ord. No. 3836, eff. 3/8/13.]

##### 5-1-1233: PROGRAM OF CARE<sup>18</sup>:

A program of disease control and prevention, euthanasia, and adequate veterinary care shall be established and maintained by all kennel owners under the supervision and assistance of a person licensed to practice veterinary medicine in the State. [Added by Ord. No. 2467; formerly numbered Section 6-121; renumbered by Ord. No. 3058, eff. 2/21/87.]

#### DIVISION 7. MISCELLANEOUS

##### 5-1-1234: CATS TO BE CONFINED:

Every person owning or operating a cat kennel shall keep the cats therein confined to the premises and not allow such cats to run at large. [Added by Ord. No. 2467; formerly numbered Section 6-122; renumbered by Ord. No. 3058, eff. 2/21/87.]

##### 5-1-1235: HOUSEKEEPING:

All buildings and grounds in a kennel shall be kept clean and free of accumulations of trash and maintained in a sanitary manner so as to prevent or eliminate flies, rodents and odors. [Added by Ord. No. 2467; formerly numbered Section 6-123; renumbered by Ord. No. 3058, eff. 2/21/87.]

##### 5-1-1236: FACILITIES FOR CARETAKERS:

Every kennel shall provide facilities, such as washrooms, basins, or sinks, to maintain cleanliness among animal caretakers. [Added by Ord. No. 2467; formerly numbered Section 6-124; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1237: DRAINAGE OF PREMISES:

Suitable drainage shall be provided on the grounds of every kennel to rapidly eliminate excess water. [Added by Ord. No. 2467; formerly numbered Section 6-125; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1238: PEST CONTROL:

An effective program for the control of insects, ectoparasites, and avian and mammalian pests shall be established and maintained at every kennel. [Added by Ord. No. 2467; formerly numbered Section 6-126; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1239: DEAD ANIMALS<sup>19</sup>:

Dead animals shall be promptly removed from a kennel and a record shall be maintained as to the number, type of animal, and apparent cause of death. [Added by Ord. No. 2467; formerly numbered Section 6-127; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1240: WASTE DISPOSAL:

Provisions shall be made at every kennel for the removal and disposal of animal and food wastes, bedding and debris. Disposal facilities shall be provided and operated so as to minimize vermin infestation, odors, and disease. [Added by Ord. No. 2467; formerly numbered Section 6-128; renumbered by Ord. No. 3058, eff. 2/21/87.]

5-1-1241: RECORDS:

Every operator shall maintain records on each animal kept in the kennels. Such records shall be readily available for inspection by the Animal Shelter Superintendent and City Health Officer or their representatives and shall show: the name, current address and telephone number of the owner of the animal, the date the animal entered the kennel, the reason for its being in the kennel, i.e., boarding, sale, breeding, grooming, etc., and the description of the animal (age, breed, sex, color, etc.). On any dog over four (4) months of age, the operator shall verify that there is a valid rabies certificate issued for such dog and shall record the certificate/tag number

and the expiration date upon the dog's record, as long as the dog is maintained in the kennel. [Added by Ord. No. 2467; formerly numbered Section 6-129; renumbered by Ord. No. 3058, eff. 2/21/87.]

## DIVISION 8. BREEDING GUIDELINES

### 5-1-1242: GENERAL:

In addition to the other requirements listed in this Article, kennels acting as breeding facilities, and breeders who raise and sell animals either at wholesale or retail shall comply with the following requirements in this Division. [Added by Ord. No. 3836, eff. 3/8/13.]

### 5-1-1243: HEALTH OF BREEDING DOGS AND CATS:

A. Litters should only be produced with a reasonable expectation of finding homes where they are both wanted and appreciated, and are offered a good quality of life.

B. A dog or cat must be physically fit, healthy and free of disease at the time of being mated. Animals shall have routine and preventive veterinary care including examination once yearly by a licensed veterinarian.

C. A female unaltered dog shall not be bred during her first estrus season and shall not be bred on consecutive heats. Breeders should consider the welfare of their breeding sires and dams when deciding on the best time to cease breeding their animals.

D. Offspring shall not be removed from the mother and the premises earlier than eight (8) weeks of age except for medical reasons ordered by a licensed veterinarian. The order shall be in writing, state the medical reason for the early separation and be provided upon request. [Added by Ord. No. 3836, eff. 3/8/13.]

### 5-1-1244: EXERCISE AND SOCIALIZATION:

A. Persons shall ensure that each animal that is weaned has access to locomotory activity; this activity should allow for an animal to move sufficiently to develop and/or maintain normal muscle tone and mass as pertinent for the age, breed, sex and reproductive status of the animal. Provisions for locomotory activity should also allow the animal an opportunity to achieve a running stride.

B. The provided area for locomotion should be separate from the primary enclosure if the primary enclosure does not allow for fulfillment of adequate locomotion enrichment and social activities. The run shall meet the requirements of this Article.

C. Animals shall be provided with daily socialization. For the purpose of this Article, “socialization” means physical contact with other compatible animals of the same species and with human beings. [Added by Ord. No. 3836, eff. 3/8/13.]

5-1-1245: HOUSING:

A. The facility may not house more dogs than the space will allow. At the time of permit application, staff will verify amount of room available for primary enclosures, facilities for breeding and/or whelping and exercise facilities to determine how many animals can be properly accommodated.

B. The primary enclosure shall provide 100 percent of the required space for each animal if maintained separately.

C. Each pregnant animal shall be housed separately at least three (3) days before giving birth and be monitored at reasonable intervals. An animal that has just given birth shall be provided with a whelping box or contained nesting area and housed with her litter in their own enclosure until the newborns are weaned. The box or nesting area shall be designed in a manner that maintains an appropriate temperature for the litter.

D. Animals may not be primarily housed on wire flooring and shall be provided with a rest board, floormat, or similar device that is at least equal to 50 percent in size of the minimum square footage of floor space in a primary enclosure as specified in Section 5-1-1219 that can be maintained in a sanitary condition.

E. The primary enclosure shall provide an area of retreat for the animal in the form of bedding, a built-in platform or visual barrier that allows rest and retreat.

F. Stacked cages shall have permanent solid flooring strong enough that the floor does not sag or bend between the frame or structural supports. The floor of any cage or primary enclosure may not be placed such that it inhibits the ability of caretakers or inspectors to see and check on the well-being of the animal or clean the enclosure, or otherwise hinders proper care of the animal. [Added by Ord. No. 3836, eff. 3/8/13.]

5-1-1246: BREEDING RECORDS:

A. Each licensee shall identify each dog or cat in its control or custody as prescribed by state and federal law.

B. Licensees shall maintain accurate records for at least one year as stated in Section 5-1-1241 and shall also record information on breeding dates, whelping dates, number of puppies per litter, sire for each litter and microchip or other identification number carried by or appearing on the animals. Records shall be provided to the City upon request. [Added by Ord. No. 3836, eff. 3/8/13.]

5-1-1247: STAFFING/EMERGENCY PROCEDURES:

A. An adequate number of trained staff must be provided to ensure appropriate upkeep of the facility and that all minimum care requirements for the dogs can be met. An animal facility shall have adequate staffing on the premises of the animal facility to attend to the dogs at least eight (8) hours in every twenty-four (24) hour period, so long as the dogs are not left unattended for longer than twelve (12) continuous hours. Whenever the dogs are left unattended, the name, telephone number and address of the responsible person shall be posted in a conspicuous place at the front of the property.

B. Each facility must have a documented procedure for the swift removal of animals from the facility, in the case of emergency. This document must be kept at the facility and all staff must be able to produce the document and must be familiar with its content. Commercial dog or cat kennels providing boarding facilities shall provide 24-hour supervision on the premises. In lieu of 24-hour supervision, a central station signaling system shall be installed whereby a responsible party can be contacted immediately upon detection of fire. [Added by Ord. No. 3836, eff. 3/8/13.]