

CITY OF BURBANK

CITY ATTORNEY

The Charter of the City of Burbank specifies that the duties of this office shall be as follows:

1. He/She shall be the legal advisor of the Council and all other City officials.
2. He/She shall attend all Council meetings unless excused therefrom by the Council or the Mayor.
3. He/She shall draft all ordinances, contracts, or other legal documents or proceedings required by the Council or other officials except as may be otherwise provided.
4. He/She shall provide such other legal services from time to time as the Council may require.

The Charter of the City of Burbank specifies that the requirements for this office shall be as follows:

1. He/She shall devote his/her entire time to the duties of this office.
2. He/She shall not engage in the private practice of law.
3. He/She shall be an Attorney at Law admitted to the Bar of the Supreme Court of the State of California.
4. He/She shall have been in actual practice in the State for at least five years next preceding his/her appointment.