



City of Burbank – Community Development Department

BUILDING DIVISION

150 N Third St., Burbank, CA 91502

818-238-5220

Permit No.

BS _____

C&D DEBRIS RECYCLING SUMMARY REPORT

Request for Refund of C&D Deposit

Completed Recycling Summary Reports must be submitted to the Building Division within **90 days** following an approved Final Building Inspection with proof of recycling in the form of receipts or similar documentation. A separate form is required for each building permit. A refund check will be mailed within 30 days of refund request to the person or firm that paid the deposit.

PROJECT ADDRESS:

NAME OF PERSON/COMPANY THAT PAID DEPOSIT:

MAILING ADDRESS:

CITY/ STATE/ ZIP:

PHONE:

E-MAIL:

IN ORDER TO OBTAIN A REFUND OF THE DEPOSIT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. TOTAL AMOUNT OF C&D DEBRIS RECYCLED:

2. AMOUNT OF DEPOSIT:

3. DATE OF FINAL INSPECTION APPROVAL:

4. NAME OF RECYCLING FACILITY:

5. ATTACH COPIES OF RECYCLING RECEIPTS (MUST SHOW RECYCLING OF AT LEAST 50% OF TOTAL DEBRIS GENERATED)

CERTIFICATION

I HEREBY DECLARE THAT THE INFORMATION STATED ABOVE IS TRUE AND THAT I HAVE COMPLIED WITH THE REQUIREMENTS OF THE DIVERSION OF CONSTRUCTION AND DEMOLITION DEBRIS ORDINANCE:

DATE:

SIGNATURE OF APPLICANT:

PRINT NAME: