

**CITY OF BURBANK
FISCAL YEAR 2016-17
ADOPTED ANNUAL BUDGET**

CITY COUNCIL

Jess Talamantes, Mayor
Will Rodgers, Vice-Mayor

Dr. David Gordon
Council Member

Emily Gabel-Luddy
Council Member

Bob Frutos
Council Member

ELECTED OFFICIALS

Debbie Kukta, City Treasurer
Zizette Mullins, City Clerk

APPOINTED OFFICIALS

Ron Davis, City Manager
Amy Albano, City Attorney

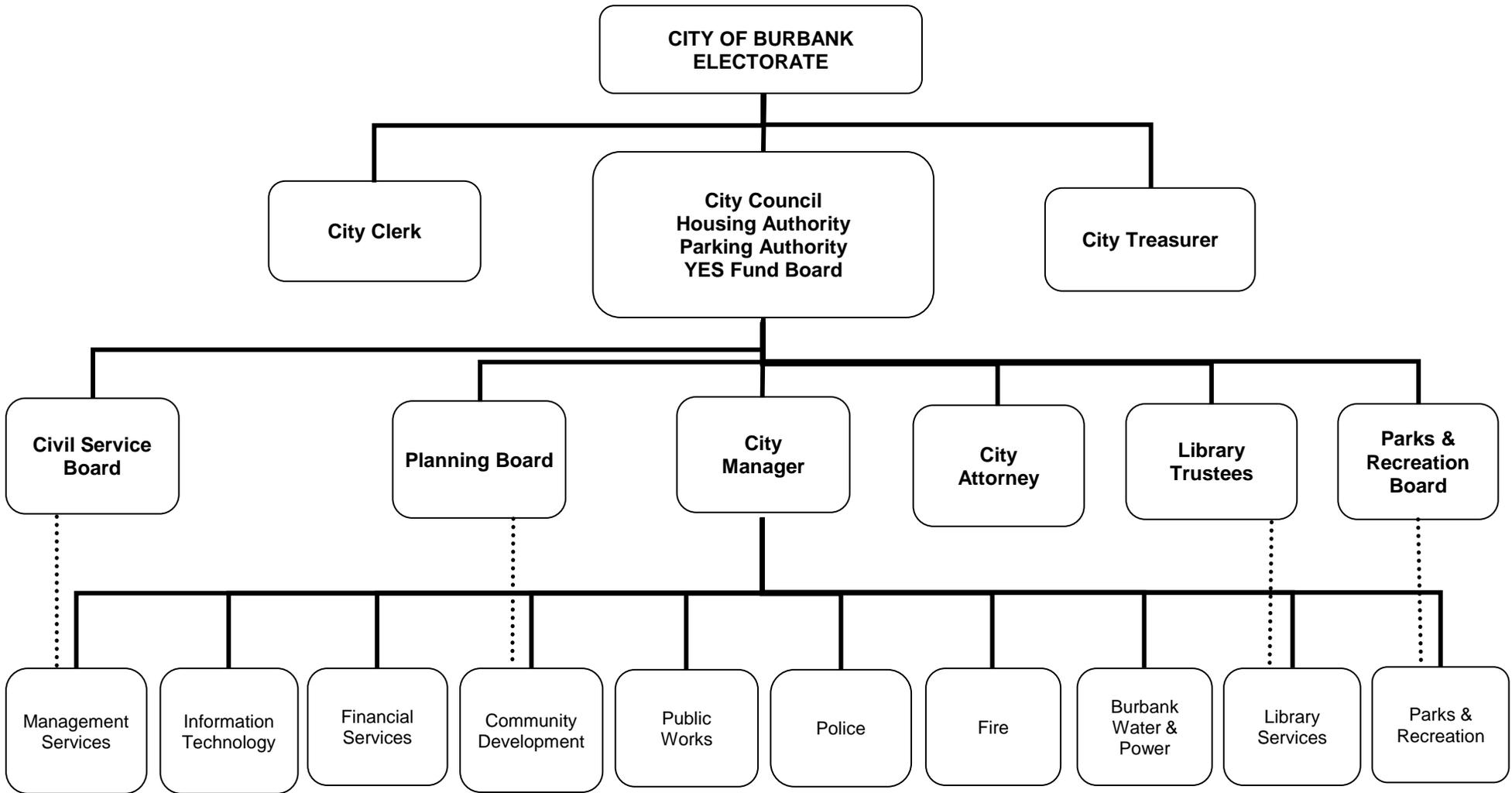
MANAGEMENT TEAM

Jorge Somoano, Burbank Water & Power Acting General Manager
Patrick Prescott, Community Development Director
Justin Hess, Assistant City Manager
Cindy Giraldo, Financial Services Director
Tom Lenahan, Fire Chief
Anthony Moore, Interim Information Technology Director
Elizabeth Goldman, Library Services Director
Betsy Dolan, Management Services Director
Judie Wilke, Park, Recreation & Community Services Director
Scott LaChasse, Police Chief
Bonnie Teaford, Public Works Director

BUDGET PREPARATION STAFF

Jennifer Becker, Deputy Financial Services Director
Patrick Flynn, Grants and Revenue Manager
Leana Mkrtychyan, Budget Manager
Susan Langford, Senior Administrative Analyst
Joy Escalante, Senior Administrative Analyst
Meri Young, Administrative Analyst

(The compilation of this document would not have come to fruition without significant input from several other departmental personnel.)



Boards, Committees and Commissions in Burbank Municipal Code (Not in City Charter)

Art In Public Places Committee
 Board of Building and Fire Code Appeals
 Burbank Housing Corporation
 Burbank Water and Power Board

Civic Pride Committee
 Heritage Commission
 Landlord-Tenant Commission
 Senior Citizen Board

Sustainable Burbank Commission
 Traffic and Transportation Commission
 Youth Board

TABLE OF CONTENTS



City Manager's Budget Message	1
Budget User's Guide	11
Budget Summaries	27
Revenues	71
City Council	91
City Clerk	95
City Treasurer	105
City Attorney	109
City Manager	115
Management Services	121
Information Technology	135
Financial Services	143
Parks and Recreation	151
Library Services	183
Community Development	191
Public Works	209
Fire	233
Police	247
Non-Departmental	267
Special Revenue Funds	271
Internal Service Funds	297
Burbank Water and Power	315
Enterprise Funds	333
Successor Agency	351
Housing Authority	357
Parking Authority	363
Performance Measures	365
Glossary	403
Appendix	413
Index	451



Last year's Adopted FY 2015-16 Annual Budget document received two awards. The Government Finance Officer's Association of the United States and Canada (GFOA) presented a "Distinguished Budget Presentation Award" to the City of Burbank, California for its annual budget for the fiscal year beginning July 1, 2015. In order to receive this award, a governmental entity must publish a budget document that meets program rating criteria, as a policy document, operations guide, financial plan, and communications device.

This award is valid for a period of one year only. In preparing the Adopted FY 2016-17 Annual Budget document, staff has once again followed the GFOA criteria. This document will be submitted to be considered for the 2016-17 budget award.



At the State level, the City's Adopted Fiscal Year 2015-16 Annual Budget document received the "Excellence in Operational Budgeting 2015-16" award from the California Society of Municipal Finance Officers (CSMFO). As with the GFOA, the CSMFO also has a set of specific rating criteria. This award is also valid for a one year period only.

In preparing the Adopted FY 2016-17 Annual Budget document, staff has once again followed the CSMFO criteria, as well as made enhancements to the budget document. This document will be submitted to the CSMFO to be considered for the FY 2016-17 budget award.

(This Page Left Intentionally Blank)

