



MISSION STATEMENT

The City Council is committed to improving the overall quality of life in the City of Burbank by enhancing our neighborhoods, delivering exceptional public services, preserving and enhancing the City's economic prosperity, embracing the diversity of our citizens, and making Burbank a desirable, safe City in which to live, work and raise a family.

ABOUT CITY COUNCIL

The City Council serves as the elected legislative and policy-making body of the City of Burbank, enacting all laws and directing any actions necessary to provide for the general welfare of the community through appropriate programs, services and activities. The City Council reviews and adopts the operating budget, holds public hearings to solicit advice and hears feedback from the public. The City Council authorizes contracts, purchases and sales of City property, approves agreements with other governmental agencies and appoints City commissions, boards and committees. In addition, the City Council serves as the Burbank Parking Authority, Burbank Housing Authority and Public Finance Authority.

OBJECTIVES

- Provide legislative policy directives for City programs and services.
- Represent the interests of Burbank citizens at all levels of government.
- Approve programs for the City's physical, cultural, and socio-economic development.
- Encourage cooperation among community leaders, civic groups and citizens to resolve area-wide problems.
- Work to maintain high quality City programs and services.
- Actively participate in state and federal legislative processes.
- Work closely with the Southern California Area Governments (SCAG), League of California Cities and other organizations to focus attention on problems facing local government.
- Continue to concentrate on communication and cooperative efforts with City residents.

CHANGES FROM PRIOR YEAR

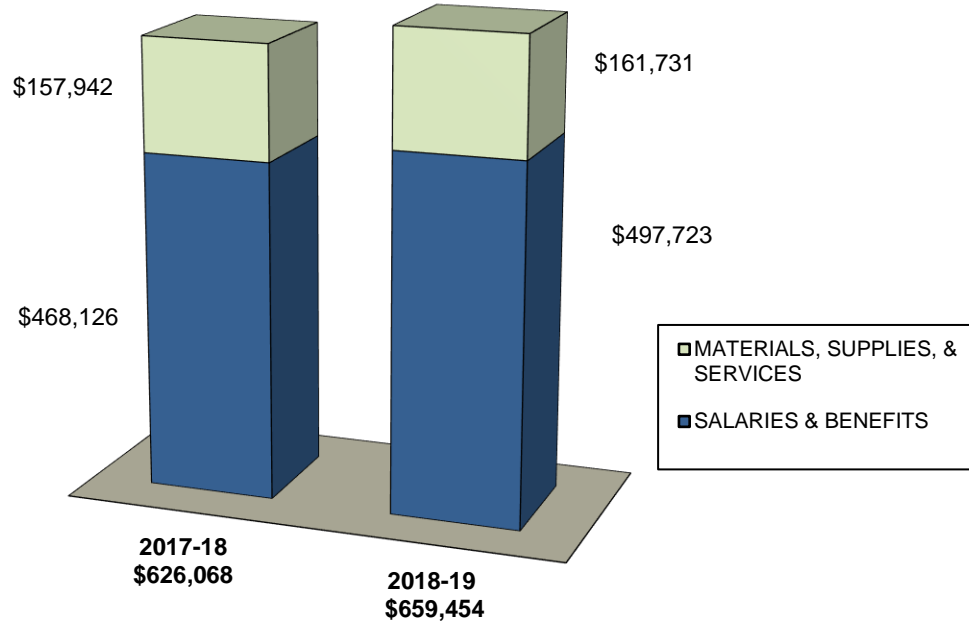
Based on the City's limited involvement over the past several months, the National League of Cities membership will not be renewed for next year. The City of Burbank will still remain members of The League of California Cities (and Los Angeles Division), Independent Cities Association, and Valley Economic Alliance.

DEPARTMENT SUMMARY

	EXPENDITURES FY2016-17	BUDGET FY2017-18	BUDGET FY2018-19	CHANGE FROM PRIOR YEAR
Staff Years	3,000	3,000	3,000	
Salaries & Benefits	\$ 428,520	\$ 468,126	\$ 497,723	\$ 29,597
Materials, Supplies & Services	118,594	157,942	161,731	3,789
TOTAL	\$ 547,114	\$ 626,068	\$ 659,454	\$ 33,386



DEPARTMENT SUMMARY



I. ANNUAL COMPENSATION (CASH) BUDGETED FOR COUNCIL MEMBERS

<u>Position</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Mayor	\$15,480	\$1,290
Vice Mayor	\$15,480	\$1,290
Council Member	\$15,480	\$1,290
Council Member	\$15,480	\$1,290
Council Member	\$15,480	\$1,290
Total	\$77,400	\$6,450

Pursuant to State law, Council salaries can be raised five percent on January 1 of each year. In FY 2015-16, Council salaries increased by 20 percent after five years with no salary increases. There have been no salary increases since that time. Each Council Member's salary amount is subject to all applicable federal and state income taxes. In addition, the City contributes a percentage of each Council Member's salary to the Public Employees' Retirement System.

II. ANNUAL FRINGE BENEFITS BUDGETED FOR COUNCIL MEMBERS

	<u>PERS Retirement</u>	<u>Medical/Dental/Vision Insurance*</u>	<u>Medicare (1.45%)</u>	<u>Employee Assistance Program</u>	<u>Other Health</u>	<u>Life Ins.</u>	<u>Workers Comp</u>	<u>OPEB</u>	<u>Total</u>
Member	\$1,372	\$10,123	\$224	\$72	\$3,500	\$191	\$212	\$217	\$15,912
Total (All Members)	\$6,860	\$50,615	\$1,122	\$360	\$17,500	\$956	\$1,060	\$1,084	\$79,558

*Individual medical/dental insurance options actually selected vary. The \$7,658 figure represents the amount budgeted. Actual annual costs may range between \$0 and \$7,658. Each Council Member also has the option of receiving an annual physical examination at a maximum cost of \$1,000. If utilized, it is charged to the Management Services Department's Medical Services line-item expense account (001.MS01A.62125).

City Council

001.CL01A



	EXPENDITURES FY2016-17	BUDGET FY2017-18	BUDGET FY2018-19	CHANGE FROM PRIOR YEAR
Staff Years	3,000	3,000	3,000	
60001.0000 Salaries & Wages	\$ 283,409	\$ 280,980	\$ 285,478	\$ 4,498
60012.0000 Fringe Benefits	85,616	115,107	132,374	17,267
60012.1008 Fringe Benefits:Retiree Benefits	3,919	4,992	5,184	192
60012.1509 Fringe Benefits:Employer Paid PERS	47,257	23,793	25,302	1,509
60012.1528 Fringe Benefits:Workers Comp	3,413	3,540	3,911	371
60012.1531 Fringe Benefits:PERS UAL	-	35,640	41,335	5,695
60015.0000 Wellness Program Reimbursement	1,000	-	-	
60027.0000 Payroll Taxes Non-Safety	3,245	4,074	4,139	65
60031.0000 Payroll Adjustments	661	-	-	
Salaries & Benefits	428,520	468,126	497,723	29,597
62000.0000 Utilities	\$ 93	\$ 982	\$ 982	
62015.0000 BUSD - Close Up Program	-	10,000	8,000	(2,000)
62135.1012 Govt Svcs:Council Reorganization	1,957	5,500	5,500	
62220.0000 Insurance	6,284	6,261	7,300	1,039
62300.0000 Special Dept Supplies	10,442	6,800	6,800	
62310.0000 Office Supplies, Postage & Printing	5,646	5,000	5,000	
62420.0000 Books & Periodicals	-	650	650	
62440.0000 Office Equip Maint & Repair	1,658	2,000	2,000	
62485.0000 Fund 535 Communications Rental Rate	4,294	4,669	7,063	2,394
62496.0000 Fund 537 Computer System Rental	4,350	5,106	14,205	9,099
62700.0000 Memberships & Dues	58,474	63,376	54,633	(8,743)
62710.0000 Travel	12,288	35,819	35,819	
62895.0000 Miscellaneous Expenses	13,109	11,779	13,779	2,000
Materials, Supplies & Services	118,594	157,942	161,731	3,789
Total Expenses	\$ 547,114	\$ 626,068	\$ 659,454	\$ 33,386

CITY COUNCIL

Authorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2016-17	STAFF YEARS FY2017-18	STAFF YEARS FY2018-19	CHANGE FROM PRIOR YEAR
COMMUNITY ASSISTANCE CORD	1.000	1.000	1.000	
EXEC AST	2.000	2.000	2.000	
TOTAL STAFF YEARS	3.000	3.000	3.000	