



**BOARD OF BUILDING AND FIRE CODE APPEALS
CITY OF BURBANK**

AGENDA

Wednesday, August 29, 2018
3:00 pm, Council Chamber, City Hall
275 E. Olive Ave., Burbank, CA 91502

This agenda contains a summary of each item of business which the Board may discuss or act on at this meeting. The agenda will be posted 24 hours a day outside of City Hall at 275 E. Olive Ave. and at the Police/Fire Headquarters located at 200 N. Third St. and the public library located at 110 N. Glenoaks Blvd. during normal business hours. The agenda packet consisting of the staff reports and all other documentation relating to each item on this agenda is on file and available for public inspection at the office of the Building & Safety Division, located in the Community Services Building at 150 N. Third Street, and will be posted on the City's website www.burbankca.gov. If you have a question about any agenda item, please call the Building & Safety Division at (818) 238-5220. This facility is accessible to persons with disabilities. Auxiliary aids and services are available for individuals with speech, vision or hearing impairments. Notification 48 hours in advance of this meeting will enable the City to make reasonable arrangements for special assistance.

BOARD MEMBERS:

Ernest Dellinger, Chair
Sophia Ngo-Conn, Vice Chair
Steve Baghoomian, Member
Walt Brennan, Member
Thomas Smith, Member

- A. Call to Order
- B. Roll Call
- C. Announcements (Announcements on various topics in addition to any listed)
- D. Public Comment (Five minutes on any matter within the Board's jurisdiction)
- E. Approval of Minutes for the Meeting of January 24, 2018
- F. Election of Officers for the 2018-2019 Term

G. Introduction of Agenda Items (Board Members may request future agenda items)

H. Meeting Frequency (Requested by Chair Dellinger)

I. Reports to Board

1. Board Member Training (Building Official Ron Takiguchi)
2. City Council Expectations (Building Official Ron Takiguchi)
3. Building Official's Report to Board (Building Official Ron Takiguchi)
4. Overview of Building and Fire Code Appeals Board (Building Official Ron Takiguchi)
5. Fire Marshal's Report to Board (Fire Marshal Steve Briggs)

J. Adjourn