



**BUSINESS LICENSE RENEWAL APPLICATION: SOLICITOR – INDIVIDUAL  
OR WORKING UNDER COMPANY BLANKET**

Business Name \_\_\_\_\_ Account Number \_\_\_\_\_  
Business Address \_\_\_\_\_ Phone \_\_\_\_\_  
Residence Address \_\_\_\_\_ Phone \_\_\_\_\_

1. PLEASE RETURN A COPY OF THIS FORM, BILL AND YOUR PAYMENT BY JULY 31 OF THIS YEAR.
2. NEW SOLICITORS working under a Company Blanket License must complete a special application and be fingerprinted and cleared by the Burbank Police Department before they may solicit door-to-door. Once approved, the applicant shall submit two passport photos taken within 60 days. See Step No.3.
3. SOLICITOR BADGE: A valid badge issued by the City of Burbank is required for solicitations in Burbank. The Solicitors must surrender their expired badge in order to receive their new badge. This may be taken care of at the Permit Counter located on the first floor of the Community Services Building, 150 N. Third St., Burbank, 91502. Our hours are Monday – Friday 8:00 am to 12:00 pm (last ticket at 11:45 am) and 1:00 pm to 3:00 pm.

I hereby certify under penalty of perjury that the foregoing information is true and correct, and I understand any false or withheld information is grounds for denial and/or revocation of this business license or permit.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Thank You,  
BUILDING & SAFETY DIVISION

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