



MISSION STATEMENT

The City Council is committed to improving the overall quality of life in the City of Burbank by enhancing our neighborhoods, delivering exceptional public services, preserving and enhancing the City's economic prosperity, embracing the diversity of our citizens, and making Burbank a desirable, safe City in which to live, work and raise a family.

ABOUT CITY COUNCIL

The City Council serves as the elected legislative and policy-making body of the City of Burbank, enacting all laws and directing any actions necessary to provide for the general welfare of the community through appropriate programs, services and activities. The City Council reviews and adopts the operating budget, holds public hearings to solicit advice and hears feedback from the public. The City Council authorizes contracts, purchases and sales of City property, approves agreements with other governmental agencies and appoints City commissions, boards and committees. In addition, the City Council serves as the Burbank Parking Authority, Burbank Housing Authority, and Public Finance Authority.

OBJECTIVES

- Provide legislative policy directives for City programs and services.
- Represent the interests of Burbank citizens at all levels of government.
- Approve programs for the City's physical, cultural, and socio-economic development.
- Encourage cooperation among community leaders, civic groups and citizens to resolve area-wide problems.
- Work to maintain high quality City programs and services.
- Actively participate in state and federal legislative processes.
- Work closely with the Southern California Area Governments (SCAG), League of California Cities and other organizations to focus attention on problems facing local government.
- Continue to concentrate on communication and cooperative efforts with City residents.

CHANGES FROM PRIOR YEAR

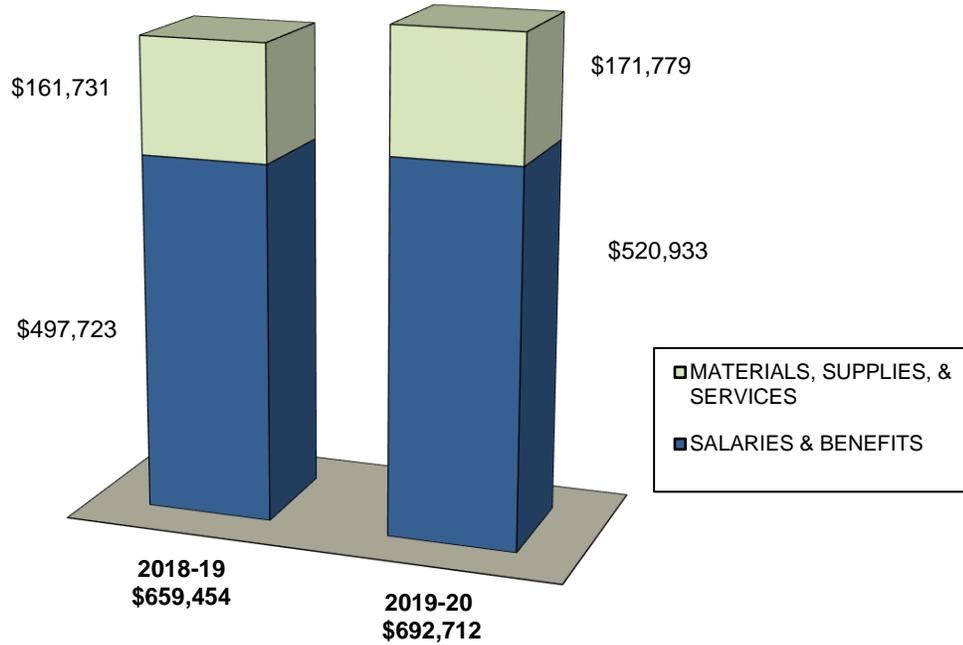
Based on the City's limited involvement, the National League of Cities membership has not been renewed. The City of Burbank will still remain a member of The League of California Cities (and Los Angeles Division), Independent Cities Association, and Valley Economic Alliance. In light of this change, funds have been shifted from Membership & Dues to the Travel account.

DEPARTMENT SUMMARY

	EXPENDITURES FY2017-18	BUDGET FY2018-19	BUDGET FY2019-20	CHANGE FROM PRIOR YEAR
Staff Years	3,000	3,000	3,000	
Salaries & Benefits	\$ 435,185	\$ 497,723	\$ 520,933	\$ 23,210
Materials, Supplies & Services	131,849	161,731	171,779	10,048
TOTAL	\$ 567,034	\$ 659,454	\$ 692,712	\$ 33,258



DEPARTMENT SUMMARY



I. ANNUAL COMPENSATION BUDGETED FOR COUNCIL MEMBERS

<u>Position</u>	<u>Annual Salary</u>	<u>Monthly Salary</u>
Mayor	\$15,480	\$1,290
Vice Mayor	\$15,480	\$1,290
Council Member	\$15,480	\$1,290
Council Member	\$15,480	\$1,290
Council Member	\$15,480	\$1,290
Total	\$77,400	\$6,450

Pursuant to State law, Council salaries can be raised five percent on January 1 of each year. In FY 2015-16, Council salaries increased by 20 percent after five years with no salary increases. There have been no salary increases since that time. Each Council Member's salary amount is subject to all applicable federal and state income taxes. In addition, the City contributes a percentage of each Council Member's salary to the Public Employees' Retirement System.

II. ANNUAL FRINGE BENEFITS BUDGETED FOR COUNCIL MEMBERS

	<u>PERS Retirement</u>	<u>Medical/Dental/Vision Insurance*</u>	<u>Medicare (1.45%)</u>	<u>Employee Assistance Program</u>	<u>Other Health</u>	<u>Life Ins.</u>	<u>Workers Comp</u>	<u>OPEB</u>	<u>Total</u>
Member	\$1,500	\$10,985	\$224	\$72	\$3,500	\$191	\$169	\$217	\$16,858
Total (All Members)	\$7,499	\$54,923	\$1,122	\$360	\$17,500	\$956	\$844	\$1,084	\$84,288

*Individual medical/dental insurance options actually selected vary. The \$10,985 figure represents the amount budgeted. Actual annual costs may range between \$0 and \$10,985. Each Council Member also has the option of receiving an annual physical examination at a maximum cost of \$1,000. If utilized, it is charged to the Management Services Department's Medical Services line-item expense account (001.MS01A.62125).

City Council

001.CL01A



	EXPENDITURES FY2017-18	BUDGET FY2018-19	BUDGET FY2019-20	CHANGE FROM PRIOR YEAR
Staff Years	3,000	3,000	3,000	
60001.0000 Salaries & Wages	\$ 279,819	\$ 285,478	\$ 294,803	\$ 9,325
60012.0000 Fringe Benefits	86,042	132,374	137,369	4,995
60012.1008 Fringe Benefits:Retiree Benefits	5,050	5,184	6,211	1,027
60012.1509 Fringe Benefits:Employer Paid PERS	18,980	25,302	28,560	3,258
60012.1528 Fringe Benefits:Workers Comp	3,540	3,911	3,213	(698)
60012.1531 Fringe Benefits:PERS UAL	35,640	41,335	46,502	5,167
60027.0000 Payroll Taxes Non-Safety	4,302	4,139	4,275	136
60031.0000 Payroll Adjustments	1,813	-	-	
Salaries & Benefits	435,185	497,723	520,933	23,210
62000.0000 Utilities	\$ 19	\$ 982	\$ 982	
62015.0000 BUSD - Close Up Program	-	8,000	8,000	
62135.1012 Govt Svcs:Council Reorganization	1,637	5,500	5,500	
62220.0000 Insurance	6,261	7,300	6,306	(994)
62300.0000 Special Dept Supplies	8,904	6,800	6,800	
62310.0000 Office Supplies, Postage & Printing	3,420	5,000	5,000	
62420.0000 Books & Periodicals	-	650	650	
62440.0000 Office Equip Maint & Repair	1,222	2,000	2,000	
62485.0000 Fund 535 Communications Rental Rate	4,669	7,063	7,218	155
62496.0000 Fund 537 Computer System Rental	5,106	14,205	25,092	10,887
62700.0000 Memberships & Dues	68,284	54,633	52,952	(1,681)
62710.0000 Travel	18,978	35,819	37,500	1,681
62895.0000 Miscellaneous Expenses	13,350	13,779	13,779	
Materials, Supplies & Services	131,849	161,731	171,779	10,048
Total Expenses	\$ 567,034	\$ 659,454	\$ 692,712	\$ 33,258

CITY COUNCIL

Authorized Positions



CLASSIFICATION TITLES	STAFF YEARS FY2017-18	STAFF YEARS FY2018-19	STAFF YEARS FY2019-20	CHANGE FROM PRIOR YEAR
EXEC AST	2.000	2.000	2.000	
COMMUNITY ASSISTANCE CORD	1.000	1.000	1.000	
TOTAL STAFF YEARS	3.000	3.000	3.000	