

# BUDGET SUMMARIES



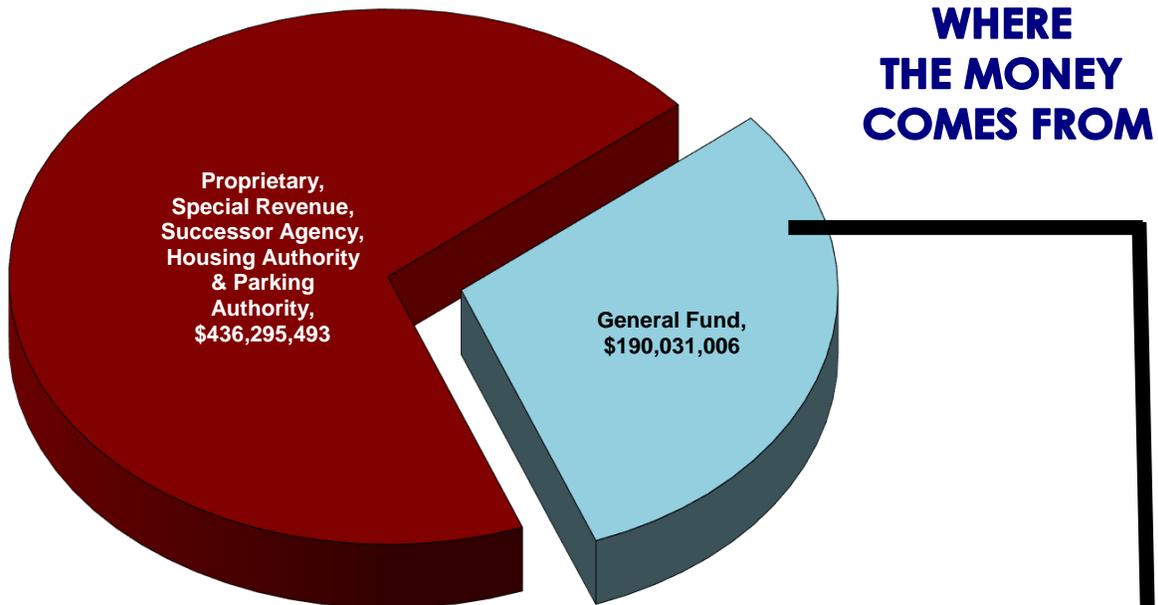
The Budget Summaries Section presents, through a series of charts, graphs and tables, the Adopted Fiscal Year (FY) 2019-20 City of Burbank Annual Budget in summary form. This section is organized as follows:

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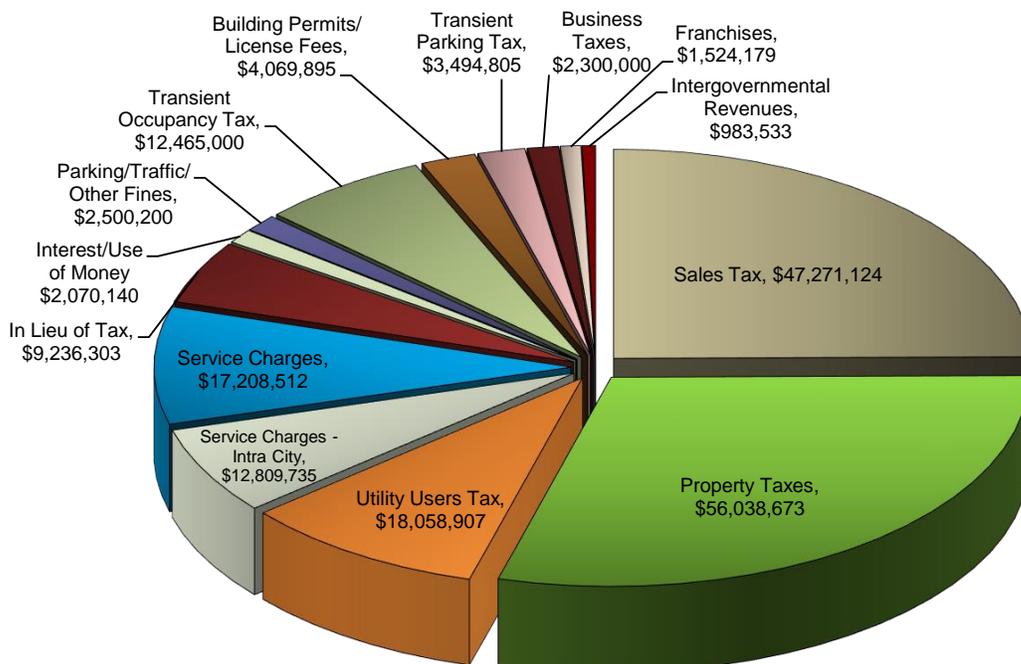


**SOURCE OF FUNDS - FY 2019-20**

**Total City Resources      \$626,326,499**



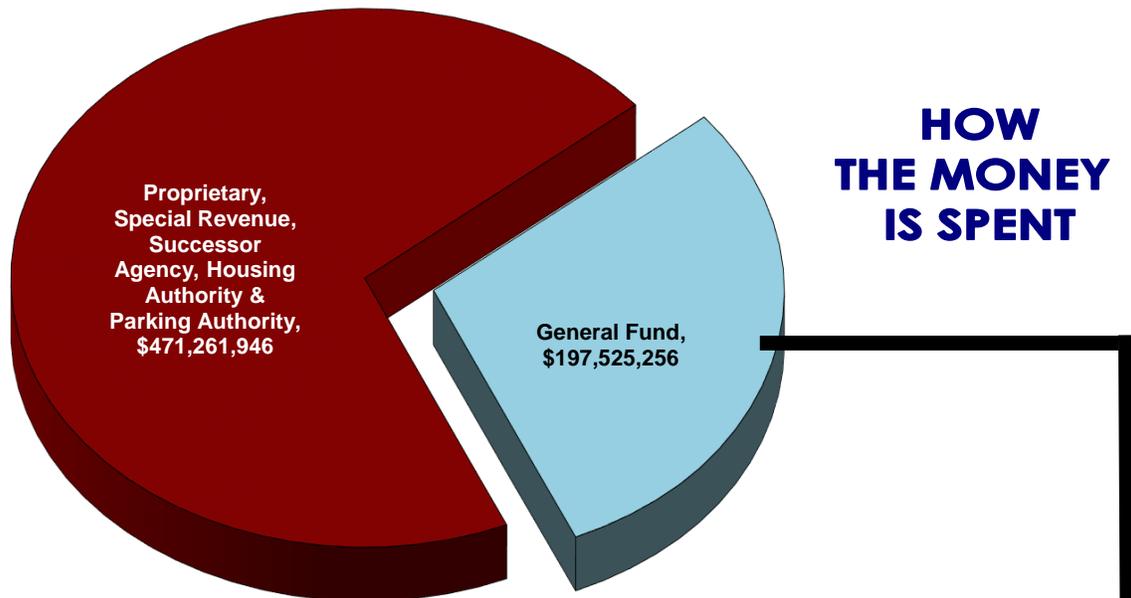
**General Fund Resources      \$190,031,006**



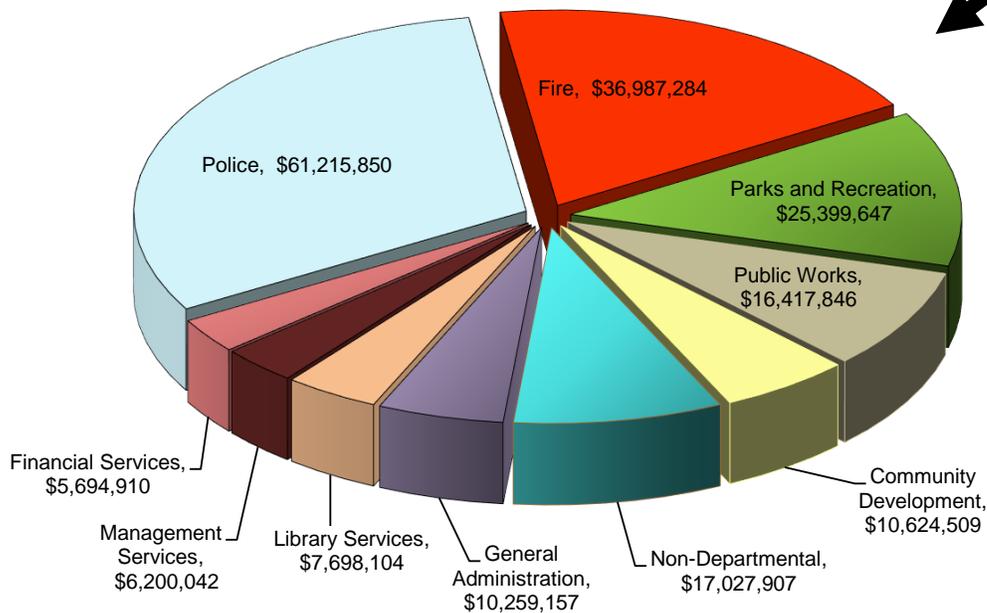


**USE OF FUNDS - FY 2019-20**

**Total City Appropriations \$668,787,202**



**General Fund Appropriations \$197,525,256**



# COMPARISON OF REVENUE AND APPROPRIATIONS FY 2017-18 through FY 2019-20



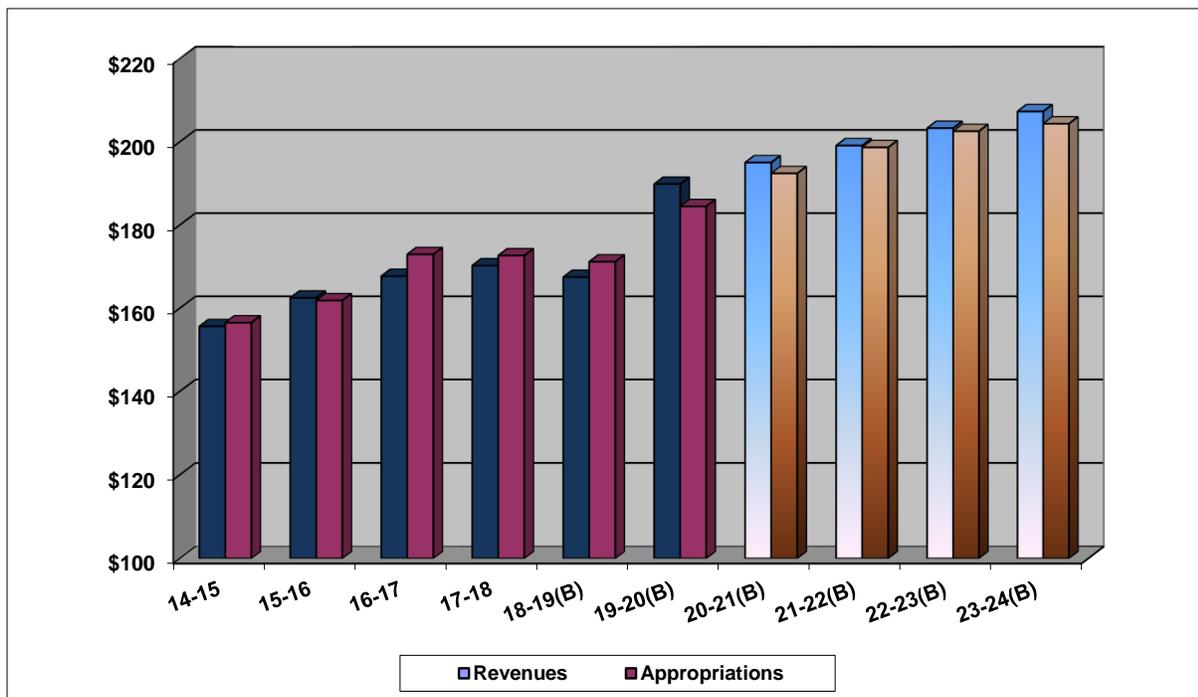
	FY 2017-18 ADOPTED		FY 2018-19 ADOPTED		FY 2019-20 ADOPTED	
	REVENUE	APPROPRIATIONS	REVENUE	APPROPRIATIONS	REVENUE	APPROPRIATIONS
<b>CITY GOVERNMENTAL FUNDS</b>						
<i>General Fund, Fund 001</i>	\$ 167,134,984	\$ 167,134,984	\$ 167,644,799	\$ 171,153,978	\$ 190,031,006	\$ 197,525,256
<i>Proposition A, Fund 104</i>	2,382,454	2,380,359	2,347,088	2,486,635	2,543,042	3,158,083
<i>Proposition C, Fund 105</i>	2,212,672	2,212,672	2,062,512	2,038,930	2,105,000	2,031,643
<i>AQMD, Fund 106</i>	173,052	173,052	140,500	176,763	143,000	231,957
<i>Measure R, Fund 107</i>	2,068,000	2,068,000	1,911,000	1,047,240	1,663,000	975,232
<i>Measure M, Fund 108</i>	1,300,000	1,200,000	1,454,437	1,200,000	1,510,000	1,508,271
<i>General City Grants, Fund 121</i>	339,246		262,400		353,000	
<i>CDBG, Fund 122</i>	1,098,772	1,098,772	1,240,553	1,214,505	1,103,857	1,092,147
<i>RMRA, Fund 123</i>			1,759,913	1,700,000	1,779,491	1,700,000
<i>Drug Asset Forfeiture, Fund 124</i>	21,250		20,650	27,834	20,650	
<i>State Gas Tax, Fund 125</i>	2,835,910	2,386,324	2,280,009	2,647,444	2,804,290	2,982,656
<i>Public Improvements, Fund 127</i>	11,157,000	4,032,765	9,038,655	3,400,745	1,629,833	4,521,014
<i>HUD Affordable Housing, Fund 128</i>	857,790	857,790	1,070,017	536,011	1,079,172	526,937
<i>Street Lighting, Fund 129</i>	3,061,526	3,061,526	2,784,011	2,965,190	2,760,250	3,345,458
<i>YES Fund, Fund 130</i>	8,199	8,199				
<i>Community Service (BCSF), Fund 131</i>			300			
<i>Teiton Hydropower Project, Fund 133</i>	2,592,550	2,592,550	2,615,493	2,615,493	4,096,434	4,096,434
<i>Magnolia Power Project, Fund 483</i>	21,072,870	21,072,870	21,671,824	21,671,824	21,715,700	21,715,700
<i>Genl City Capital Projects, Fund 370</i>	10,390,677	10,390,677	13,054,507	7,710,496	8,660,934	3,949,618
<b>PROPRIETARY FUNDS</b>						
<i>Genl Liability Insurance, Fund 530</i>	6,283,357	6,118,595	6,184,344	6,219,939	6,191,595	6,677,492
<i>Workers Comp Insurance, Fund 531</i>	12,090,883	9,001,172	12,702,629	9,097,245	11,358,851	9,307,350
<i>Vehicle Equip Replacement, Fund 532</i>	9,286,652	9,286,652	7,996,820	9,898,621	9,509,081	12,723,231
<i>Office Equip Replacement, Fund 533</i>	606,188	606,188	278,279	660,744	648,008	755,038
<i>Municipal Infrastructure, Fund 534</i>	3,380,276	3,380,276	3,320,300	3,321,773	15,584,331	14,620,152
<i>Communication Equip, Fund 535</i>	5,977,288	5,977,288	3,033,600	6,634,949	3,136,808	3,559,120
<i>Information Technology, Fund 537</i>	4,412,124	4,412,124	8,500,536	10,432,172	9,842,279	12,369,683
<i>Water Reclamation &amp; Sewer, Fund 494</i>	23,250,492	23,250,492	18,522,000	21,920,263	19,454,680	24,508,550
<i>BWP Electric, Fund 496</i>	293,137,716	293,137,716	232,583,637	246,588,888	232,988,180	253,892,118
<i>BWP Water, Fund 497</i>	35,566,953	35,566,953	33,129,605	36,669,378	34,846,594	41,029,308
<i>Refuse Collection &amp; Disposal, Fund 498</i>	18,965,856	18,965,856	18,092,759	17,351,680	18,131,000	19,295,435
<b>SUCCESSOR AGENCY</b>						
<i>Successor Agency Admin., Fund 208</i>	15,572,758	10,696,978	8,995,595	9,569,464	9,764,023	9,465,613
<b>PUBLIC FINANCING AUTHORITY</b>						
<i>Public Financing Authority, Fund 320</i>	9,077,246	9,077,246				
<b>HOUSING AUTHORITY</b>						
<i>Section 8 Vouchers, Fund 117</i>	8,355,599	8,355,599	8,947,871	9,060,847	9,864,211	9,346,176
<i>Low/Moderate Housing, Fund 305</i>	1,112,574	1,112,574	259,400	779,215	301,299	956,464
<b>PARKING AUTHORITY</b>						
<i>Parking Authority, Fund 310</i>	1,079,166	1,079,166	864,900	923,446	706,900	921,066
<b>TOTAL</b>	<b>\$ 676,862,080</b>	<b>\$ 660,695,415</b>	<b>\$ 594,770,943</b>	<b>\$ 611,721,711</b>	<b>\$ 626,326,499</b>	<b>\$ 668,787,202</b>

# GENERAL FUND TRENDS



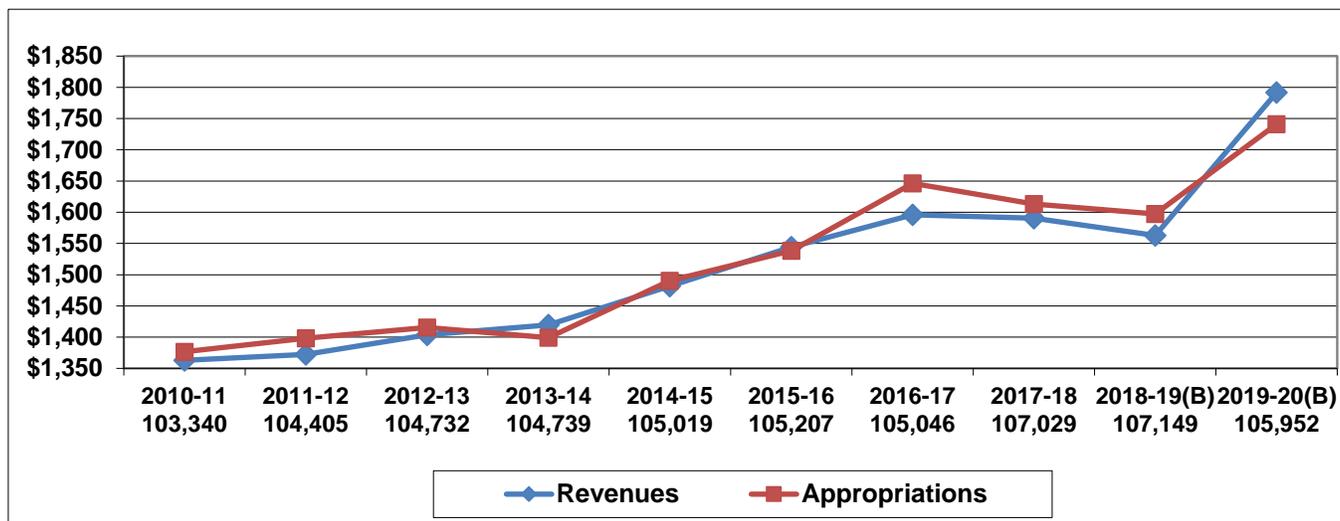
The following chart illustrates the ten-year trend for General Fund revenues and appropriations. The chart includes the most recent four years of actual results, current year budget, and the five year forecast. Only recurring revenues and appropriations are included.

**10-Year Trend of General Fund Revenues and Appropriations**  
(\$ in millions)



The chart below shows the ten-year trend for General Fund revenues and appropriations taking the City’s population into account. For the most part, Burbank’s population reflects a modest increase year-over-year. Per capita revenues and appropriations indicate year-to-year fluctuations due to economic cycles during the last ten fiscal years, as well as impacts of Measure P. Sales tax revenue is projected to increase by 37.4% in FY 2019-20, primarily due to the first full year impact of Measure P along with modest growth in the baseline sales tax.

**REVENUES AND APPROPRIATIONS PER CAPITA**



# GENERAL FUND PROJECTED REVENUES AND EXPENDITURES

(Amounts in Thousands)



	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Recurring Items:</b>					
<b>Revenues</b>					
Sales Tax	\$ 47,271	\$ 48,217	\$ 49,181	\$ 50,164	\$ 51,168
Property Taxes	56,039	57,720	59,451	61,235	63,072
Utility Users Tax	18,059	18,059	18,059	18,059	17,878
Services Charges - Intra City	12,810	13,194	13,458	13,727	14,002
Services Charges	17,209	17,553	17,904	18,262	18,627
In Lieu Tax	9,236	9,236	9,236	9,236	9,144
Interest/Use of Money	2,070	2,112	2,154	2,197	2,241
Parking/Traffic/Other Fines	2,500	2,550	2,601	2,653	2,706
Transient Occupancy Tax	12,465	13,886	14,303	14,732	15,174
Building Permits/License Fees	4,070	4,192	4,276	4,361	4,449
Transient Parking Tax	3,495	3,582	3,672	3,764	3,858
Business Taxes	2,300	2,369	2,440	2,513	2,589
Franchises	1,524	1,524	1,524	1,524	1,524
Intergovernmental Revenues	775	791	806	822	839
<b>TOTAL REVENUES</b>	<b>\$ 189,823</b>	<b>\$ 194,984</b>	<b>\$ 199,065</b>	<b>\$ 203,250</b>	<b>\$ 207,269</b>
<b>Expenditures</b>					
City Council	\$ (693)	\$ (722)	\$ (745)	\$ (764)	\$ (767)
City Manager	(2,302)	(2,407)	(2,487)	(2,548)	(2,556)
City Clerk	(1,407)	(1,466)	(1,512)	(1,548)	(1,557)
City Treasurer	(867)	(905)	(935)	(958)	(961)
City Attorney	(4,090)	(4,289)	(4,438)	(4,550)	(4,555)
Management Services	(6,181)	(6,436)	(6,636)	(6,795)	(6,834)
Financial Services	(5,617)	(5,872)	(6,067)	(6,217)	(6,237)
Parks and Recreation	(24,990)	(25,908)	(26,653)	(27,269)	(27,508)
Library Services	(7,698)	(8,032)	(8,290)	(8,491)	(8,529)
Community Development	(10,205)	(10,645)	(10,986)	(11,254)	(11,305)
Public Works	(16,052)	(16,702)	(17,215)	(17,625)	(17,736)
Fire	(36,682)	(38,005)	(38,864)	(39,054)	(39,332)
Police	(61,177)	(64,437)	(66,201)	(66,932)	(67,461)
Non-Departmental	(6,486)	(6,560)	(7,604)	(8,511)	(8,981)
<b>Subtotal General Fund Expenditures</b>	<b>(184,446)</b>	<b>(192,386)</b>	<b>(198,633)</b>	<b>(202,516)</b>	<b>(204,320)</b>
<b>RECURRING BALANCE</b>	<b>\$ 5,377</b>	<b>\$ 2,598</b>	<b>\$ 431</b>	<b>\$ 734</b>	<b>\$ 2,950</b>

# GENERAL FUND PROJECTED REVENUES AND EXPENDITURES

(Amounts in Thousands)



	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Non-recurring Revenue/Savings Items:</b>					
Non-Recurring Revenue	\$ 208				
Estimated Budget Savings	2,767	2,886	2,980	3,038	3,065
<b>Non-Recurring Revenue/Savings Total:</b>	<b>2,975</b>	<b>2,886</b>	<b>2,980</b>	<b>3,038</b>	<b>3,065</b>
<b>Plus Beginning Balance June 30th</b>					
Working Capital Reserve	\$ 26,742	\$ 19,988	\$ 15,115	\$ 8,509	\$ 3,736
Emergency Reserve	(2,538)	(1,191)	(937)	(582)	(271)
Compensated Absences Reserve	(846)	(397)	(312)	(194)	(90)
Compensated Absences Reserve	(406)				
<b>Adjusted Beginning Balance July 1st</b>	<b>22,952</b>	<b>18,400</b>	<b>13,866</b>	<b>7,732</b>	<b>3,375</b>
<b>Less Non-Recurring Items</b>					
Adopted Items - Non-Recurring	(1,607)				
Contributions to CalPERS	(9,710)	(8,768)	(8,768)	(7,768)	
<b>Subtotal Non-Recurring Items</b>	<b>(11,317)</b>	<b>(8,768)</b>	<b>(8,768)</b>	<b>(7,768)</b>	
<b>EXCESS/(DEFICIENCY) OF REVENUE OVER APPROPRIATIONS</b>					
	<b>\$ 14,611</b>	<b>\$ 12,517</b>	<b>\$ 8,077</b>	<b>\$ 3,002</b>	<b>\$ 6,440</b>
<b>PLUS RECURRING BALANCE (ABOVE)</b>					
	\$ 5,377	\$ 2,598	\$ 431	\$ 734	\$ 2,950
<b>ENDING AVAILABLE FUND BALANCE</b>	<b>\$ 19,988</b>	<b>\$ 15,115</b>	<b>\$ 8,509</b>	<b>\$ 3,736</b>	<b>\$ 9,390</b>

# FY 2019-20 FINANCIAL FORECAST PARAMETERS



Description	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Revenues</b>					
Sales Tax	37.4%	2.0%	2.0%	2.0%	2.0%
Property Taxes	3.0%	3.0%	3.0%	3.0%	3.0%
Utility Users Tax	0.0%	0.0%	0.0%	0.0%	(1.0%)
Services Charges - IntraCity	3.1%	3.0%	2.0%	2.0%	2.0%
Services Charges	24.0%	2.0%	2.0%	2.0%	2.0%
In-Lieu Taxes	0.0%	0.0%	0.0%	0.0%	(1.0%)
Interest Earnings	(1.5%)	2.0%	2.0%	2.0%	2.0%
Parking/Traffic/Other Fines	11.4%	2.0%	2.0%	2.0%	2.0%
Transient Occupancy Tax	3.0%	11.4%	3.0%	3.0%	3.0%
Building Permits/License Fees	(4.6%)	3.0%	2.0%	2.0%	2.0%
Transient Parking Tax	2.5%	2.5%	2.5%	2.5%	2.5%
Business Taxes	0.2%	3.0%	3.0%	3.0%	3.0%
Franchise Fees	0.0%	0.0%	0.0%	0.0%	0.0%
Intergovernmental Revenues	(2.8%)	2.0%	2.0%	2.0%	2.0%
<b>Expenditures</b>					
Salaries & Wages			various		
Utilities	2.5%	2.5%	2.5%	2.5%	2.5%
Services/Other Charges	2.5%	2.5%	2.5%	2.5%	2.5%
Internal Service Funds	7.0%	2.0%	2.0%	2.0%	2.0%

# FY 2019-20 ADOPTED BUDGET BY FUND AND PRIOR YEAR APPROPRIATIONS/EXPENDITURES



FUND NO.	DEPARTMENT/FUND NAME	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2019-20 ADOPTED
<b>GENERAL FUND (By Department)</b>							
001	City Attorney	\$ 3,283,623	\$ 3,497,609	\$ 3,401,747	\$ 3,629,162	\$ 3,870,683	\$ 4,100,754
001	City Clerk	1,068,419	986,846	1,574,276	1,185,527	1,277,811	1,406,817
001	City Council	499,577	607,316	547,114	567,034	659,454	692,712
001	City Manager	1,996,446	2,027,346	2,243,479	2,590,953	2,221,752	3,191,573
001	City Treasurer	624,233	641,654	677,620	678,271	800,721	867,301
001	Community Development	7,028,762	7,086,159	7,256,256	8,392,644	8,967,317	10,624,509
001	Financial Services	4,132,339	4,570,005	4,755,319	4,710,194	5,115,674	5,694,910
001	Fire	31,095,370	33,924,219	37,199,464	38,237,361	35,451,704	36,987,284
001	Information Technology	4,302,727	4,427,411	4,612,834	4,885,939		
001	Library Services	6,075,378	6,313,317	6,099,929	6,344,606	6,993,901	7,698,104
001	Management Services	5,200,752	5,322,592	5,583,288	5,029,194	5,690,255	6,200,042
001	Parks & Recreation	17,441,120	18,543,794	18,194,136	18,529,828	20,008,551	25,399,647
001	Police	51,058,887	52,883,118	55,574,377	56,659,402	58,223,684	61,215,850
001	Public Works	14,978,533	16,042,254	15,593,766	13,437,784	15,010,193	16,417,846
001	Non-Departmental	7,712,177	4,955,737	9,609,686	7,753,153	6,862,278	17,027,907
<b>GENERAL FUND TOTAL BUDGET</b>		<b>\$ 156,498,343</b>	<b>\$ 161,829,377</b>	<b>\$ 172,923,291</b>	<b>\$ 172,631,052</b>	<b>\$ 171,153,978</b>	<b>\$ 197,525,256</b>
320	Public Financing Authority	\$ 55,107,759	\$ 6,681,990	\$ 4,538,525	\$ 44,328,775		
370	General City Capital Projects	\$ 7,712,177	\$ 6,450,729	\$ 5,261,912	\$ 12,220,753	\$ 7,710,496	\$ 3,949,618
<b>SPECIAL REVENUE FUNDS</b>							
104	Prop A Transportation	\$ 1,889,892	\$ 1,942,577	\$ 1,994,661	\$ 2,196,996	\$ 2,486,635	\$ 3,158,083
105	Prop C Transportation	1,468,774	1,148,234	1,598,300	2,126,310	2,038,930	2,031,643
106	Transportation (AQMD)	143,157	99,423	85,095	97,481	176,763	231,957
107	Measure R Transportation	1,111,163	1,473,884	606,299	1,387,672	1,047,240	975,232
108	Measure M Transportation					1,200,000	1,508,271
121	General City Grant Fund	250,138	236,526	64,980	364,123		
122	Comm Dev Block Grants (CDBG)	1,023,413	659,490	858,991	1,064,465	1,214,505	1,092,147
123	Road Maintenance & Rehabilitation (RMRA)					1,700,000	1,700,000
124	Drug Asset Forfeiture	124,687	180,340	427,092	116,661	27,834	
125	State Gas Tax	2,763,268	4,080,969	1,842,403	2,574,173	2,647,444	2,982,656
127	Public Improvements	2,091,562	2,172,930	4,189,799	2,829,174	3,400,745	4,521,014
128	Home Program (HUD)	105,805	508,048	50,978	1,000,032	536,011	526,937
129	Street Lighting	2,169,228	2,547,844	2,599,219	2,400,131	2,965,190	3,345,458
130	Youth Endowment Services	485,135	625,050	132,422	8,199		
133	Tieton Hydropower Project	1,531,529	1,888,997	1,776,643	2,298,753	2,615,493	4,096,434
483	Magnolia Power Plant	24,038,442	16,748,001	22,217,041	17,817,430	21,671,824	21,715,700
		<b>\$ 39,196,193</b>	<b>\$ 34,312,313</b>	<b>\$ 38,443,923</b>	<b>\$ 36,281,600</b>	<b>\$ 43,728,614</b>	<b>\$ 47,885,532</b>
<b>INTERNAL SERVICE FUNDS</b>							
530	General Liability Insurance	\$ 10,325,932	\$ 4,692,967	\$ 5,840,273	\$ 1,007,840	\$ 6,219,939	\$ 6,677,492
531	Workers' Comp Insurance	11,738,761	15,240,889	8,638,201	9,973,944	9,097,245	9,307,350
532	Vehicle Equipment Replacement	10,995,812	9,403,965	10,226,900	8,261,919	9,898,621	12,723,231
533	Office Equipment Replacement	309,531	405,457	312,100	713,932	660,744	755,038
534	Municipal Infrastructure	3,003,641	2,840,380	3,137,733	1,773,296	3,321,773	14,620,152
535	Communication Equip Replacement	5,944,861	2,370,529	2,274,219	3,886,160	6,634,949	3,559,120
537	Information Technology	4,183,967	2,189,314	2,912,003	3,343,572	10,432,172	12,369,683
		<b>\$ 46,502,505</b>	<b>\$ 37,143,501</b>	<b>\$ 33,341,429</b>	<b>\$ 28,960,663</b>	<b>\$ 46,265,443</b>	<b>\$ 60,012,066</b>
<b>ENTERPRISE FUNDS</b>							
494	Water Reclamation & Sewer (PW)	\$ 14,286,204	\$ 21,103,002	\$ 13,864,579	\$ 15,944,377	\$ 21,920,263	\$ 24,508,550
495	Golf Fund (Parks & Recreation)	781,398	726,391	664,329			
496	Electric Fund (BWP)	215,200,475	228,787,151	228,131,790	216,454,793	246,588,888	253,892,118
497	Water Fund (BWP)	31,241,774	35,092,821	40,616,328	31,969,888	36,669,378	41,029,308
498	Refuse Collection & Disposal (PW)	15,623,337	15,834,850	16,065,061	20,840,261	17,351,680	19,295,435
		<b>\$ 277,133,188</b>	<b>\$ 301,544,215</b>	<b>\$ 299,342,087</b>	<b>\$ 285,209,319</b>	<b>\$ 322,530,209</b>	<b>\$ 338,725,411</b>

# FY 2019-20 ADOPTED BUDGET BY FUND AND PRIOR YEAR APPROPRIATIONS/EXPENDITURES



FUND NO.	DEPARTMENT/FUND NAME	2014-15 ACTUAL	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ADOPTED	2019-20 ADOPTED
<b>SUCCESSOR AGENCY</b>							
201	Golden State-Debt Service	\$ 11,319,263					
202	City Centre-Debt Service	6,694,181					
203	West Olive-Debt Service	7,255,912					
204	So San Fernando-Debt Service	585,108					
207	Community Facilities District	1,077,851					
208	Administration/Debt Service	1,182,975	23,308,278	10,167,778	52,544,516	9,569,464	9,465,613
		<b>\$ 28,115,290</b>	<b>\$ 23,308,278</b>	<b>\$ 10,167,778</b>	<b>\$ 52,544,516</b>	<b>\$ 9,569,464</b>	<b>\$ 9,465,613</b>
<b>HOUSING AUTHORITY</b>							
117	Housing Vouchers	\$ 8,778,055	\$ 8,898,147	\$ 9,282,715	\$ 9,685,512	\$ 9,060,847	\$ 9,346,176
305	Low/Moderate Income Housing	292,805	234,466	383,575	575,860	779,215	956,464
		<b>\$ 9,070,860</b>	<b>\$ 9,132,613</b>	<b>\$ 9,666,290</b>	<b>\$ 10,261,372</b>	<b>\$ 9,840,062</b>	<b>\$ 10,302,640</b>
<b>PARKING AUTHORITY</b>							
310	Parking Authority	\$ 763,772	\$ 670,039	\$ 585,729	\$ 820,449	\$ 923,446	\$ 921,066
		<b>\$ 763,772</b>	<b>\$ 670,039</b>	<b>\$ 585,729</b>	<b>\$ 820,449</b>	<b>\$ 923,446</b>	<b>\$ 921,066</b>
<b>TOTAL CITY</b>		<b>\$ 620,100,087</b>	<b>\$ 581,073,055</b>	<b>\$ 574,270,964</b>	<b>\$ 643,258,499</b>	<b>\$ 611,721,711</b>	<b>\$ 668,787,202</b>

# FY 2019-20 ADOPTED BUDGET BY DEPARTMENT, COST CENTER



FUND/ COST CTR	DEPARTMENT/PROGRAM	Salaries & Benefits	Materials Supp & Svcs	Capital	Contrib to Other Funds	2019-20 PROPOSED
<b>FUND 001 GENERAL FUND</b>						
CL01A	<b>CITY COUNCIL</b>	\$ 520,933	\$ 171,779			\$ 692,712
	<b>CITY CLERK</b>	\$ 1,018,528	\$ 388,289			\$ 1,406,817
CC01A	Services	379,090	145,267			524,357
CC01B	Elections	172,886	169,309			342,195
CC01C	Legal Advertising	36,341	30,741			67,082
CC01D	Records Management	286,119	32,770			318,889
CC01E	Passport Services	144,092	10,202			154,294
CT01A	<b>CITY TREASURER</b>	\$ 681,471	\$ 185,830			\$ 867,301
	<b>CITY ATTORNEY</b>	\$ 3,851,878	\$ 248,876			\$ 4,100,754
CA01A	Dept Services-Admin	2,098,670	209,058			2,307,728
CA02A	Litigation	823,624	3,150			826,774
CA03A	Prosecution	929,584	36,668			966,252
	<b>CITY MANAGER</b>	\$ 1,933,705	\$ 377,868	\$ 880,000		\$ 3,191,573
CM01A	Operations	1,164,970	164,559			1,329,529
CM02A	PIO	768,735	213,309	880,000		1,862,044
	<b>MANAGEMENT SERVICES</b>	\$ 4,321,813	\$ 1,878,229			\$ 6,200,042
MS01A	General Administration	522,451	334,017			856,468
MS01B	Reprographics Printing Services	289,496	259,197			548,693
MS01C	LiveScan	99,529	52,231			151,760
MS01E	Labor Relations	421,016	115,966			536,982
MS02B	Workforce Connection	137,513	44,298			181,811
MS02C	Youth Employment	404,484	41,533			446,017
MS02D	Employment Services	833,626	448,324			1,281,950
MS02E	Employee Services	1,023,913	165,784			1,189,697
MS03A	Environmental Health & Safety	589,785	416,879			1,006,664
	<b>FINANCIAL SERVICES</b>	\$ 4,705,699	\$ 911,211	\$ 78,000		\$ 5,694,910
FN01A	Accounting/Administration	2,657,065	531,369			3,188,434
FN02A	Budget/Purchasing/Revenue	2,048,634	379,842	78,000		2,506,476
	<b>PARKS &amp; RECREATION</b>	\$ 13,751,553	\$ 11,256,983	\$ 391,111		\$ 25,399,647
	<b>Landscape &amp; Forestry</b>	4,668,649	1,930,343	391,111		6,990,103
PR21A	Facility Planning & Development		516,499			516,499
PR22A	Forestry Services	1,726,183	569,358	391,111		2,686,652
PR23A	Park Landscape Program	2,942,466	804,486			3,746,952
PR26A	Urban Reforestation		40,000			40,000
	<b>Administration</b>	2,374,066	3,946,692			6,320,758
PR28A	Administration	2,374,066	1,108,884			3,482,950
PR27A	Golf Course		2,837,808			2,837,808
	<b>Community Services</b>	2,877,505	1,623,371			4,500,876
PR31D	Starlight Bowl	183,725	254,484			438,209
PR31E	Stough Canyon Nature Center	265,820	66,823			332,643
PR31F	Youth Resource Programs		274,041			274,041
PR31H	Ovrom Park	233,813	127,423			361,236
PR32D	Cultural Services	367,009	135,331			502,340
PR32E	Commercial & Special Events	16,778	62,341			79,119
PR41A	Burbank Volunteer Programs	131,263	79,394			210,657
PR42A	Supplemental Nutrition (Inc. PR42B & PR42C)	1,247,740	373,942			1,621,682
PR43A	Information & Assistance		3,309			3,309
PR45A	Senior Recreation	431,357	231,672			663,029
PR46A	Human Services		14,611			14,611
	<b>Recreation Services</b>	3,831,333	3,756,577			7,587,910
PR31A	McCambridge Park	181,028	2,288,188			2,469,216
PR31B	Verdugo Park	331,718	215,461			547,179
PR31C	Olive Recreation	604,201	230,415			834,616
PR32A	Daycamp and Afterschool Program	1,078,392	212,989			1,291,381
PR32B	Organized Sports	876,325	503,871			1,380,196
PR32C	Aquatics	759,669	115,315			874,984
PR32F	Athletic Leagues		190,338			190,338
	<b>LIBRARY SERVICES</b>	\$ 5,908,712	\$ 1,789,392			\$ 7,698,104
LB01A	Technical Services	830,412	992,920			1,823,332
LB02A	Public Services	5,078,300	796,472			5,874,772

# FY 2019-20 ADOPTED BUDGET BY DEPARTMENT, COST CENTER



FUND/ COST CTR	DEPARTMENT/PROGRAM	Salaries & Benefits	Materials Supp & Svcs	Capital	Contrib to Other Funds	2019-20 PROPOSED
<b>COMMUNITY DEVELOPMENT</b>		<b>\$ 7,778,169</b>	<b>\$ 2,846,340</b>			<b>\$ 10,624,509</b>
CD11A	Administration	564,735	385,280			950,015
	<b>Economic Development &amp; Housing</b>	<b>1,129,069</b>	<b>492,947</b>			<b>1,622,016</b>
CD23A	Affordable Housing	15,544				15,544
CD23B	Economic Development	701,767	331,990			1,033,757
CD23C	Real Estate	411,758	160,957			572,715
CD31A	Planning	2,079,848	817,557			2,897,405
	<b>Transportation</b>	<b>286,514</b>	<b>51,561</b>			<b>338,075</b>
CD32A	Transportation	286,514	51,561			338,075
CD42A	Building Division	3,718,003	1,098,995			4,816,998
<b>PUBLIC WORKS</b>		<b>\$ 10,843,519</b>	<b>\$ 5,453,218</b>	<b>\$ 121,109</b>		<b>\$ 16,417,846</b>
PW11A	Administration	1,181,558	337,836			1,519,394
	<b>Engineering Design &amp; Construction</b>	<b>1,625,834</b>	<b>234,191</b>			<b>1,860,025</b>
PW21A	Street Design & Construction	943,439	137,998			1,081,437
PW21B	Permits	682,395	96,193			778,588
	<b>Traffic</b>	<b>2,746,852</b>	<b>1,336,395</b>	<b>121,109</b>		<b>4,204,356</b>
PW22A	Engineering & Design	947,883	502,905			1,450,788
PW22B	Signs and Painting	622,636	164,576			787,212
PW22D	Traffic Signal Maintenance	729,770	451,003	121,109		1,301,882
PW22H	Traffic Management Center	446,563	217,911			664,474
	<b>Street and Sanitation</b>	<b>1,080,631</b>	<b>1,827,454</b>			<b>2,908,085</b>
PW32A	Roadway & Parkway Maintenance	979,108	1,744,423			2,723,531
PW32B	Weed Abatement	27,957	33,938			61,895
PW32D	Flood Control	73,566	49,093			122,659
	<b>Fleet &amp; Building Maintenance</b>	<b>3,411,355</b>	<b>1,506,444</b>			<b>4,917,799</b>
PW33A	Facilities Maintenance	1,806,930	951,977			2,758,907
PW33B	Custodial Services	1,604,425	554,467			2,158,892
PW35A	Field Services - Administration	797,289	210,898			1,008,187
<b>FIRE</b>		<b>\$ 30,967,913</b>	<b>\$ 5,888,688</b>	<b>\$ 130,683</b>		<b>\$ 36,987,284</b>
FD01A	Fire Prevention	2,342,156	1,463,506			3,805,662
FD01B	Hazardous Materials Program	252,184	19,279			271,463
FD02A	Fire Suppression	15,986,132	3,447,256			19,433,388
FD03A	Emergency Medical Services	10,413,640	560,014	130,683		11,104,337
FD04A	Emergency Management	183,562	97,567			281,129
FD05A	Fire Apparatus and Equipment	270,263	23,958			294,221
FD06A	Training and Safety	420,893	129,371			550,264
FD07A	Administration	1,099,083	147,737			1,246,820
<b>POLICE</b>		<b>\$ 51,020,767</b>	<b>\$ 10,168,373</b>	<b>\$ 26,710</b>		<b>\$ 61,215,850</b>
PD01A-H	Patrol Division	25,399,093	6,050,387	15,038		31,464,518
PD02A-D	Investigation Division	9,816,294	679,648	11,672		10,507,614
PD03A-E	Administrative Services	5,493,024	1,341,592			6,834,616
PD04A	Animal Shelter	1,487,082	363,077			1,850,159
PD05A	Parking Enforcement	1,525,658	175,620			1,701,278
PD06C	Communication Center	1,940,661	49,530			1,990,191
PD07A-E	Support Services	3,527,822	341,986			3,869,808
PD08A	Air Support Unit	570,515	859,125			1,429,640
PD09A	Jail Division	1,260,618	307,408			1,568,026
ND000	<b>NON-DEPARTMENTAL</b>	<b>\$ 11,009,722</b>	<b>\$ 466,185</b>		<b>\$ 5,552,000</b>	<b>\$ 17,027,907</b>
<b>TOTAL GENERAL FUND</b>		<b>\$ 148,314,382</b>	<b>\$ 42,031,261</b>	<b>\$ 1,627,613</b>	<b>\$ 5,552,000</b>	<b>\$ 197,525,256</b>
<b>370</b>	<b>GENERAL CITY CAPITAL PROJECTS</b>			<b>\$ 3,949,618</b>		<b>\$ 3,949,618</b>
<b>SPECIAL REVENUE FUNDS</b>						
<b>104</b>	<b>PROP A TRANSPORTATION</b>	<b>\$ 1,521,862</b>	<b>\$ 942,221</b>	<b>\$ 469,000</b>	<b>\$ 225,000</b>	<b>\$ 3,158,083</b>
<b>105</b>	<b>PROP C TRANSPORTATION</b>	<b>\$ 310,710</b>	<b>\$ 1,720,933</b>			<b>\$ 2,031,643</b>
<b>106</b>	<b>TRANSPORTATION (AQMD)</b>	<b>\$ 209,898</b>	<b>\$ 22,059</b>			<b>\$ 231,957</b>
<b>107</b>	<b>MEASURE R TRANSPORTATION</b>		<b>\$ 775,232</b>	<b>\$ 200,000</b>		<b>\$ 975,232</b>
<b>108</b>	<b>MEASURE M TRANSPORTATION</b>		<b>\$ 8,271</b>	<b>\$ 1,500,000</b>		<b>\$ 1,508,271</b>

# FY 2019-20 ADOPTED BUDGET BY DEPARTMENT, COST CENTER



FUND/ COST CTR	DEPARTMENT/PROGRAM	Salaries & Benefits	Materials Supp & Svcs	Capital	Contrib to Other Funds	2019-20 PROPOSED
122	<b>CDBG</b>	\$ 78,945	\$ 1,013,202			\$ 1,092,147
123	<b>ROAD MAINTENANCE &amp; REHABILITATION</b>			\$ 1,700,000		\$ 1,700,000
125	<b>STATE GAS TAX</b>	\$ 2,198,051	\$ 284,605	\$ 500,000		\$ 2,982,656
127	<b>PUBLIC IMPROVEMENTS</b>	\$ 353,604	\$ 1,029,078	\$ 3,048,332	\$ 90,000	\$ 4,521,014
128	<b>HUD AFFORDABLE HOUSING</b>	\$ 42,659	\$ 484,278			\$ 526,937
129	<b>STREET LIGHTING</b>	\$ 469,459	\$ 1,362,999	\$ 1,110,000	\$ 403,000	\$ 3,345,458
133	<b>TIETON HYDROPOWER PROJECT</b>		\$ 3,473,284	\$ 623,150		\$ 4,096,434
483	<b>MAGNOLIA POWER PLANT</b>	11,489,745	\$ 9,605,955	620,000		\$ 21,715,700
<b>TOTAL SPECIAL REVENUE FUNDS</b>		<b>\$ 16,674,933</b>	<b>\$ 20,722,117</b>	<b>\$ 9,770,482</b>	<b>\$ 718,000</b>	<b>\$ 47,885,532</b>

## INTERNAL SERVICE FUNDS

530	<b>GENERAL LIABILITY INSURANCE</b>	\$ 284,910	\$ 6,392,582			\$ 6,677,492
531	<b>WORKERS' COMP INSURANCE</b>	\$ 598,974	\$ 8,708,376			\$ 9,307,350
532	<b>VEHICLE EQUIP REPLACEMENT</b>	\$ 1,560,588	\$ 6,759,595	\$ 4,403,048		\$ 12,723,231
533	<b>OFFICE EQUIP REPLACEMENT</b>		\$ 586,335	\$ 168,703		\$ 755,038
534	<b>MUNICIPAL INFRASTRUCTURE</b>		\$ 3,795,152	\$ 9,635,000	\$ 1,190,000	\$ 14,620,152
PR21A	Park Facilities Maintenance		725,000	3,485,000	740,000	4,950,000
PW21A	Street Design and Construction			3,350,000		3,350,000
PW22A	Engineering and Design			275,000		275,000
PW22H	Traffic Management Center		165,000			165,000
PW32A	Roadway and Parkway Maintenance		220,000	900,000		1,120,000
PW33A	Facilities Maintenance		2,685,152	1,625,000	450,000	4,760,152
535	<b>COMM EQUIP REPLACEMENT</b>	\$ 1,146,973	\$ 2,027,147	\$ 385,000		\$ 3,559,120
PS71A-B	Telephone System	488,803	964,233			1,453,036
PS72A-B,73A	Radio System	658,170	1,062,914	385,000		2,106,084
537	<b>INFORMATION TECHNOLOGY</b>	\$ 5,367,052	\$ 5,390,631	\$ 1,612,000		\$ 12,369,683
IT01A	Administration	1,437,726	1,221,233			2,658,959
IT02A	Networking	1,688,930	1,206,729	625,000		3,520,659
IT03A	Geographic Information System (GIS)	353,765	102,380			456,145
IT04A	Applications	835,183	645,300			1,480,483
IT04B	Oracle	1,051,448	1,256,864	521,000		2,829,312
IT05A	Document Imaging		958,125	466,000		1,424,125
<b>TOTAL INTERNAL SERVICE FUNDS</b>		<b>\$ 8,958,497</b>	<b>\$ 33,659,818</b>	<b>\$ 16,203,751</b>	<b>\$ 1,190,000</b>	<b>\$ 60,012,066</b>

## ENTERPRISE FUNDS

494	<b>WATER RECLAMATION &amp; SEWER</b>	\$ 1,858,423	\$ 17,408,957	\$ 5,241,170		\$ 24,508,550
PW23A	Engineering & Design	451,807	1,371,851			1,823,658
PW23B	Industrial Waste Permit/Inspection	226,517	2,159,531			2,386,048
PW23C	Plant Operations & Maintenance	175,210	12,147,528	5,086,170		17,408,908
PW23D	Sewer Maintenance	1,004,889	1,730,047	155,000		2,889,936
<b>BURBANK WATER &amp; POWER</b>		<b>\$ 47,693,582</b>	<b>\$ 218,403,639</b>	<b>\$ 28,824,205</b>		<b>\$ 294,921,426</b>
496	Electric Fund	40,824,258	191,397,697	21,670,163		253,892,118
497	Water Fund	6,869,324	27,005,942	7,154,042		41,029,308
498	<b>REFUSE COLLECTION &amp; DISPOSAL</b>	\$ 7,262,558	\$ 11,177,877	\$ 855,000		\$ 19,295,435
PW31A	Refuse Collection	5,200,654	5,061,147	55,000		10,316,801
PW31B	Refuse Disposal	658,803	3,211,786	800,000		4,670,589
PW31C	Recycling	731,276	1,853,230			2,584,506
PW32C	Street Sweeping	671,825	1,051,714			1,723,539
<b>TOTAL ENTERPRISE FUNDS</b>		<b>\$ 56,814,563</b>	<b>\$ 246,990,473</b>	<b>\$ 34,920,375</b>		<b>\$ 338,725,411</b>

# FY 2019-20 ADOPTED BUDGET BY DEPARTMENT, COST CENTER



FUND/ COST CTR	DEPARTMENT/PROGRAM	Salaries & Benefits	Materials Supp & Svcs	Capital	Contrib to Other Funds	2019-20 PROPOSED
<b>SUCCESSOR AGENCY</b>						
<b>208</b>	<b>SUCCESSOR AGENCY</b>		\$ 9,465,613			\$ 9,465,613
CD27A	Administration		394,269			394,269
CD28E	Debt Service		9,071,344			9,071,344
<b>TOTAL SUCCESSOR AGENCY FUNDS</b>			<b>\$ 9,465,613</b>			<b>\$ 9,465,613</b>
<b>HOUSING AUTHORITY</b>						
<b>117</b>	Housing Vouchers	823,695	8,522,481			9,346,176
<b>305</b>	Low/Moderate Income Housing	204,705	751,759			956,464
<b>TOTAL HOUSING AUTHORITY FUNDS</b>		<b>\$ 1,028,400</b>	<b>\$ 9,274,240</b>			<b>\$ 10,302,640</b>
<b>PARKING AUTHORITY</b>						
<b>310</b>	Parking Authority		796,066	125,000		921,066
<b>TOTAL PARKING AUTHORITY FUNDS</b>			<b>\$ 796,066</b>	<b>\$ 125,000</b>		<b>\$ 921,066</b>
<b>TOTAL CITY</b>		<b>\$ 231,790,775</b>	<b>\$ 362,939,588</b>	<b>\$ 66,596,839</b>	<b>\$ 7,460,000</b>	<b>\$ 668,787,202</b>

# GENERAL FUND NON-RECURRING APPROPRIATIONS

## FY 2019-20



Non-Recurring General Fund appropriations may be made utilizing non-recurring revenues. This section summarizes these "one-time" appropriations that are comprised of Capital Improvement Program (CIP) items, Capital Outlay, and non-recurring Salaries & Benefits and Materials, Supplies & Services items for Fiscal Year 2019-20.

APPROPRIATION DESCRIPTION	DEPARTMENT	AMOUNT
<b><u>PROGRAMS AND MS&amp;S:</u></b>		
Tobacco Prevention Grant <sup>1</sup>	City Attorney, City Manager and Police Department	36,668
CityLaw Case Management System	City Attorney	8,720
Housing Element Update	Community Development	380,000
State Building Code Books	Community Development	26,700
Mountain Fire Zone Hazard Tree Risk Assessment	Fire Department	100,000
Strike Team and Incident Management Team Expenses	Fire Department	15,000
EMS Program Deployment Study	Fire Department	60,000
Reprographics Delivery Study	Management Services	19,250
Chaisaw Replacements	Parks & Recreation	4,500
Utility Box Beautification Project <sup>2</sup>	Parks & Recreation	14,000
Tools and Hardware for Traffic Signal Maintenance	Public Works	145,000
Traffic Camera Software License	Public Works	40,000
Traffic Signal Control System License	Public Works	45,000
Traffic Management Center Technology Upgrades	Public Works	15,000
	<b>TOTAL :</b>	<b>\$ 909,838</b>
<b><u>CAPITAL OUTLAY:</u></b>		
Production Studio and Equipment <sup>3</sup>	City Manager	880,000
Rescue Ambulances	Fire Department	130,683
Hyperion Software Upgrade	Financial Services	78,000
Police Pick-up and SUV Replacements	Police Department	26,710
Mini Excavator	Parks & Recreation	150,000
Skid-Steer Loader	Parks & Recreation	120,000
Vermeer Chipper	Parks & Recreation	100,000
Chipper Replacement	Parks & Recreation	21,111
Aerial Truck Replacements	Public Works	107,109
Traffic Control Arrow Boards	Public Works	14,000
	<b>TOTAL :</b>	<b>\$ 1,627,613</b>
<b>GRAND TOTAL ONE-TIME ITEMS FOR FY 2019-20</b>		<b>\$ 2,537,451</b>

<sup>1</sup> Funded by a multi-year grant from the California Healthcare, Research and Prevention Tobacco Tax Act of 2016

<sup>2</sup> Funded by Art in Public Places Funds

<sup>3</sup> Funded by Public Education and Government (PEG) Fees

# ADOPTED FUND TRANSFERS SUMMARY

## FY 2019-20



FROM:		TO:			
<i>Fund No.</i>	<i>Fund Title</i>	<i>Fund No.</i>	<i>Fund Title</i>	<b>Amount</b>	<b>Purpose</b>
001	General Fund	370	General City Capital Projects Fund	\$ 832,000	Capital Improvement Projects
001	General Fund	498	Refuse Collection & Disposal Fund	20,000	Refuse Premium Roll-out Service
001	General Fund	534	Municipal Infrastructure Fund	4,700,000	Infrastructure Maintenance Repair and Improvement Funding Commitment Policy
104	Proposition A	105	Proposition C	225,000	Discretionary Incentive and Growth Over Inflation & Discretionary Incentive Grant
127	Public Improvements	001	General Fund	90,000	Loan repayment for construction costs of the Police/Fire facility
129	Street Lighting	496	Electric Fund	403,000	Repayment of Capital Advance
496	Electric Fund	537	Information Technology Fund	240,720	Automated Time Entry and Hyperion Upgrade Projects
497	Water Fund	537	Information Technology Fund	31,280	Automated Time Entry and Hyperion Upgrade Projects
534	Municipal Infrastructure Fund	370	General City Capital Projects Fund	740,000	Parks Capital Improvement Projects
534	Municipal Infrastructure Fund	370	General City Capital Projects Fund	450,000	Public Works Capital Improvement Projects
<b>TOTAL</b>				<b>\$ 7,732,000</b>	

# SUMMARY OF INDIRECT CHARGES

## FY 2019-20



Each year, the City of Burbank develops a cost allocation plan and supplemental utility plan to identify the costs associated with providing certain services. These indirect charges reimburse the administration for overhead services provided by General Fund departments such as Financial Services, City Attorney and Information Technology. The City uses a “Double Step Down” methodology which allocates service costs to all departments and then allocates service costs only to operating departments. The indirect charges can be found in the “Services of Other Departments - Indirect” line item account within the budget sections of each fund/cost center, as listed below.

FUND	COST CENTER	DESCRIPTION	FY 2019-20
494	PW23A	Water Reclamation & Sewer Fund - Engineering/Design	\$ 242,144
494	PW23B	Water Reclamation & Sewer Fund - Ind Waste/Inspection	89,957
494	PW23C	Water Reclamation & Sewer Fund - Plant Operations	278,404
494	PW23D	Water Reclamation & Sewer Fund - Sewer Maintenance	917,293
498	PW31A	Refuse Collection & Disposal Fund - Refuse Collection Section	924,283
498	PW31B	Refuse Collection & Disposal Fund - Refuse Disposal Section	297,137
498	PW31C	Refuse Collection & Disposal Fund - Recycling Section	352,161
498	PW32C	Refuse Collection & Disposal Fund - Street Sweeping	295,275
496	PS41B	BWP Electric Fund - Finance Administration	3,865,164
497	PS51D	BWP Water Fund - Water Engineering and Planning	1,756,696
208	CD27A	Successor Agency Administration	223,716
530	MS04A	General Liability Insurance Fund	492,423
531	MS04A	Workers Compensation Insurance Fund	706,536
535	PS71A/72A	Communications Equipment Replacement Fund	119,919
537	IT01A	Information Technology Fund - Administration	778,211
104	CD32B	Proposition A Transportation Fund - Transportation	110,778
105	CD32B	Proposition C Transportation Fund - BurbankBus Operations	91,412
107	CD33A	Measure R Transportation Fund	29,181
108	PW21A	Measure M Transportation Fund	8,271
122	CD25A	Community Development Block Grant	71,774
125	PW21E	State Gas Tax Fund - Select Streets	101,828
127	CD33A	Public Improvements Fund - Transportation	266,485
129	PS61A-B	Street Lighting Fund	74,013
117	CD26A	Housing Authority - Section 8 Voucher Program	140,198
305	CD23A	Housing Authority - Low and Moderate Income	153,767
310	PW22F	Parking Authority Fund	92,565
<b>TOTAL</b>			<b>12,479,591</b>

# OUTSTANDING DEBT SERVICE DESCRIPTIONS



Debt Service Funds are a recognized fund type in generally accepted governmental accounting principles. These funds account for the resources allocated toward debt service payments. When a debt schedule is set up, the amortization resembles mortgage payments in that principal payments typically increase and interest payments typically decrease over the life of the outstanding debt. All bonded indebtedness is administered by trustees as designated in the bond's Official Statement. Debt service payments and related administrative fees are budgeted annually for each of the relevant funds.

The City of Burbank has debt service obligations for the following funds:

<b>General City</b>	General Fund (Fund 001)
<b>Enterprise Funds</b>	Water Reclamation and Sewer (Fund 494) Burbank Water and Power (Funds 496 and 497) Refuse Collection and Disposal (Fund 498)
<b>Successor Agency</b>	Successor Agency (Fund 208)

Bond rating agencies, such as Moody's Investor Services and Standard & Poor's review the debt landscape for the City on a regular basis and rate the bonds accordingly. Factors such as the local economy, taxpayer base and sufficient debt coverage levels influence the creditworthiness of bonds issued.

The City Council adopted a series of Financial Policies on January 9, 1990. These policies serve as a foundation to guide elected officials and city staff in managing the City's resources. The financial policies were most recently revised and adopted by the City Council on May 14, 2019. Three of these policies address the handling of matters relating to Debt Service Funds.

- **Financial Policy # 4 addresses the Enterprise Fund's issuance of debt and in summary requires that all *"Enterprise Funds have revenues (customer charges, interest income, and all other income) sufficient to meet all cash operating expenses, depreciation expense, and prescribed cash reserve policies per financial policies as recommended for each enterprise activity. Additionally, each Enterprise Fund will maintain debt service coverage requirements set forth in any related bond covenants."***
- **Financial Policy # 10 states that the City *"will use long-term financing methods or cash accumulated in excess of policy requirements for major capital improvements and acquisitions. These improvements will be planned via the annual capital improvement plan process."* This policy notes that local governments typically fund capital improvements through the issuance of municipal bonds. As a general practice, *"...a municipal bond issue's maturity should approximate the useful life of the asset being financed."***
- **Financial Policy # 11 states *"We will issue bonds or incur other terms of indebtedness only for appropriate purposes and only if the debt service does not effect the City's ability to meet future operating, capital and reserve requirements."***

# OUTSTANDING DEBT SERVICE DESCRIPTIONS



The former Burbank Redevelopment Agency was established in May 1970 and provided incremental tax revenues attributable to an increase in the tax base within a project to pay the principal and interest on loans, advances and other indebtedness. To address State Budget deficits in 2011, Governor Brown signed a trailer bill AB1X 26 which eliminated all redevelopment agencies in California. On December 29, 2011, the California Supreme Court issued its ruling, finding AB1X 26 (Dissolution Bill) constitutional. As of February 1, 2012, all redevelopment agencies in California were dissolved. In its place, the "Successor Agency to the Redevelopment Agency of the City of Burbank" (Successor Agency) was formed to perform wind down activities of the former Redevelopment Agency and make payments on the former Redevelopment Agency's enforceable obligations.

This section contains a table summarizing the estimated debt service for the current fiscal year and a list of overall outstanding debt over the life of each bond issue as of June 30, 2019. A description of each City of Burbank bond obligation provides details on the original principal amount, the outstanding principal remaining as of June 30, 2019, the maturity date, and a brief description stating the purpose for issuing the bonds. Bond payments are estimated at \$15,870,000 for principal payments and \$8,799,241 for interest obligations for a total of \$24,669,241 for Fiscal Year 2019-20. Bond obligations are estimated at \$250,557,089 for principal and interest payments from Fiscal Year 2019-20 through Fiscal Years 2043-44. The current debt service obligation for all years totals \$250,557,089.

During FY 2000-01, the Public Service Department changed its name to Burbank Water and Power to better reflect the functionality of the department. Bonds listed in the Burbank Water and Power summary retain the original issue name.

During FY 2001-02, Waste Disposal Revenue bonds were issued to fund new improvements to the City's solid waste disposal system and refund Series 1992-B, 1993-A, and 1994-A bonds, pay issuance costs and meet the requirements of a reserve fund.

During FY 2002-03, the City remarketed the \$25 million Golden State Subordinated Tax Allocation Bonds Series 1993 to repay a loan from the General Fund for needed capital projects.

During FY 2003-04, the City of Burbank purchased in lieu of redemption \$8.795 million of the 1993 debt relating to the Golden State Project area as well as all of the City Centre 1993. This purchase in lieu of redemptions will save the City a significant amount of money in terms of interest savings. The City also issued \$25.1 million in pension obligation bonds (POBs) to refund an Unfunded Accrued Actuarial Liability for the Police and Fire safety employees. In June 2006, the City converted these bonds from a variable to a fixed rate due to rising variable interest rates. FY 2006-07 represented the first full year that the fixed interest rate took effect.

During FY 2004-05, the City issued \$19 million in debt for its Water Reclamation and Sewer fund to partially refund the 1995A series (fully paid off in FY 2005-06) and to make improvements in the sewer system.

During FY 2005-06, the Community Facilities District No. 2005-1 issued \$6.2 million in bonds to finance a parking structure containing 278 public parking spaces.

During FY 2006-07, the Public Financing Authority issued \$52.3 million in bonds to purchase a portion of the Golden State Redevelopment Project Tax Allocation Bonds, 1993 Series A. Those bonds provided funds for the acquisition and construction of various projects within the area.

During FY 2007-08, the 2007 Series A Golden State bonds were issued to refund a portion of the Agency's outstanding revenue bonds, fund another purchase-in-lieu of redemption of the Agency's subordinated tax allocation bonds, and to pay for public capital improvements. This transaction saved the Agency nearly \$1.5 million through cost of money savings and debt service payment savings.

During FY 2010-11, Burbank Water and Power Water Revenue/Refunding Bonds, Series 2010A and Burbank Water and Power Water Revenue Bonds, Series 2010B (Taxable Build America Bonds) were issued to refund the 1998, 2001 and 2002 bonds. These bonds will also be used to finance future capital construction.

# OUTSTANDING DEBT SERVICE DESCRIPTIONS



During FY 2011-12, Burbank Water and Power Electric Revenue Refunding Bonds, Series 2012A was issued to refund a portion of the 2002 Bonds which generates an annual savings of approximately \$200,000.

During FY 2012-13, Waste Disposal Refunding Revenue Bonds, Series 2012 were issued to refund the City's outstanding Waste Disposal Revenue Bonds, 2002 Series B which will generate an annual savings of approximately \$150,000.

During FY 2013-14, Wastewater Treatment Revenue Bonds, Series 2014 were issued to refund the Wastewater Treatment Revenue Bonds, 2004 Series A. The refinancing will generate an annual savings of \$185,000 from 2015-23 and \$134,000 from 2025-34 and is expected to generate an anticipated net value savings of \$2.2 million after payment of all transaction costs.

During FY 2014-15, Successor Agency Tax Allocation Refunding Bonds, Series 2015 were issued to refinance five outstanding bond, loan or note obligations of the former Redevelopment Agency of the City of Burbank. Proceeds of the Agency Obligations were used to finance or refinance redevelopment activities in two separate redevelopment project areas of the Former Agency, the Merged and Amended Redevelopment Project consisting of three merged component areas, and the West Olive Redevelopment Project. The refinancing is expected to generate an anticipated net present value savings of \$8.5 million.

During FY 2017-18, the Successor Agency to the Redevelopment Agency of the City of Burbank Tax Allocation Refunding Bonds, Series 2017 were issued. The proceeds refinanced certain outstanding bonds issued by the former Redevelopment Agency of the City of Burbank, purchase a debt service reserve policy, and pay for the costs of issuing the 2017 bonds. The refinancing is expected to generate an anticipated net present value savings of \$14.7 million.

## GENERAL CITY BONDS

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### **Pension Obligation Bonds 2004**

Maturity Date: 6/1/2023

Issued: \$19,100,000  
(Original amount was \$25,120,000 on June 22, 2004)

Outstanding 6/30/19: \$6,980,000

Purpose: Proceeds were used to refund an unfunded accrued actuarial liability for the Police and Fire safety employees. This bond was converted from a variable rate to a fixed rate in June, 2006.

## BURBANK WATER AND POWER BONDS

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### **Burbank Water and Power Water Revenue/Refunding Bonds, Series of 2010A**

Maturity Date: 6/30/2023

Issued: \$8,795,000 on October 26, 2010

Outstanding 6/30/19: \$2,960,000

Purpose: Proceeds to be used to refund all of the outstanding 1998 Water bonds, capital improvements to the City's water system and to pay costs of issuance.

# OUTSTANDING DEBT SERVICE DESCRIPTIONS



**Burbank Water and Power Water Revenue Bonds,  
Series 2010B (Taxable Build America Bonds)**

Maturity Date: 6/30/2040

Issued: \$27,945,000 on October 26, 2010

Outstanding 6/30/19: \$27,945,000

Purpose: Proceeds to be used to finance the costs of the 2010 Water Project and pay the costs of issuance.

**Burbank Water and Power Electric Revenue/Refunding Bonds,  
Series of 2010A**

Maturity Date: 6/1/2023

Issued: \$35,825,000 on March 17, 2010

Outstanding 6/30/19: \$13,535,000

Purpose: Proceeds to be used to refund prior BWP bonds and to pay issuance costs.

**Burbank Water and Power Electric Revenue Bonds,  
Series of 2010B (Taxable Build America Bonds)**

Maturity Date: 6/1/2040

Issued: \$52,665,000 on March 17, 2010

Outstanding 6/30/19: \$52,665,000

Purpose: Proceeds to be used for costs of certain improvements to electric system; fund parity reserve account and to pay issuance costs.

**Burbank Water and Power Electric Revenue Refunding Bonds  
Series 2012A**

Maturity Date: 6/1/2022

Issued: \$9,810,000 on April 26, 2012

Outstanding 6/30/19: \$3,275,000

Purpose: Proceeds to be used for refunding a portion of the Electric Series 2002 bonds and to pay costs of issuance.

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## FORMER REDEVELOPMENT AGENCY BONDS/SUCCESSOR AGENCY BONDS

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**Successor Agency Tax Allocation Refunding Bonds – Series 2015**

Maturity Date: 12/1/2033

Issued: \$41,020,000 on April 2, 2015

Outstanding 6/30/19: \$23,425,000

Purpose: The Successor Agency issued the Bonds to refinance five outstanding bond, loan or note obligations of the former Redevelopment Agency of the City of Burbank. Proceeds of the Agency Obligations were used to finance or refinance redevelopment activities in two separate redevelopment project areas of the Former Agency, the Merged and Amended Redevelopment Project consisting of three merged component areas, and the West Olive Redevelopment Project.

**Successor Agency Tax Allocation Refunding Bonds – Series 2017**

Maturity Date: 12/1/2043

Issued: \$33,020,000 on November 1, 2017

Outstanding 6/30/19: \$30,960,000

Purpose: The Successor Agency issued the Bonds to refinance three outstanding bond, loan or note obligations of the former Redevelopment Agency of the City of Burbank. The proceeds refinanced certain outstanding bonds issued by the former Redevelopment Agency of the City of Burbank, purchase a debt service reserve policy, and pay for the costs of issuing the 2017 bonds.

# OUTSTANDING DEBT SERVICE DESCRIPTIONS



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## WASTE DISPOSAL BONDS

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### **Waste Disposal Revenue Bonds, Series 2012**

Maturity Date: 5/1/2022

Issued: \$6,315,000 on November 15, 2012

Outstanding 6/30/19: \$2,120,000

Purpose: Bonds were issued to refund the City's outstanding Waste Disposal Revenue Bonds, 2002 Series B and to pay the costs of issuing the bonds.

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## WASTEWATER TREATMENT BONDS

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### **Wastewater Treatment Revenue Bonds, Series 2014**

Maturity Date: 6/1/2033

Issued: \$10,575,000 on May 20, 2014

Outstanding 6/30/19: \$6,510,000

Purpose: Bonds were issued to refund Wastewater Revenue Bonds 2004, Series A and to pay for costs of issuing the bonds.

# COMPUTATION OF LEGAL DEBT MARGIN

As of June 30, 2019

(Unaudited - in Thousands)



Net assessed value		\$ 23,949,656,680
Debt limit - 15% of assessed value		\$ 3,592,448,502
Amount of debt applicable to debt limit		
Redevelopment debt - tax allocation bonds	<u>54,385,000</u>	
Total	54,385,000	
Less		
Reserves in Debt Service funds available for principal payment:		
Redevelopment debt	<u>                    -</u>	
Total	-	
Total amount of debt applicable to debt limit	<u>54,385,000</u>	
Legal debt margin		<u>\$ 3,538,063,502</u>

# OUTSTANDING BONDED DEBT SERVICE REQUIREMENTS

## Estimated Payments - All Funds

### FY 2019-2020 - FY 2043-2044



Issue Date	Description	Final Maturity Date	Total Outstanding Principal	Total Outstanding Interest	Total Outstanding
<b>Burbank Water &amp; Power: Funds 496, 497</b>					
2012A	Electric Revenue Bonds	6/1/2022	3,275,000	329,000	3,604,000
2010A	Water Revenue Refunding Bonds	6/30/2023	2,960,000	288,700	3,248,700
2010B	Water Revenue Bonds	6/30/2040	27,945,000	22,163,967	50,108,967
2010A	Electric Revenue/Refunding Bonds	6/1/2023	13,535,000	1,702,250	15,237,250
2010B	Electric Revenue Bonds	6/1/2040	52,665,000	46,194,631	98,859,631
<b>Total Burbank Water &amp; Power:</b>			<b>100,380,000</b>	<b>70,678,548</b>	<b>171,058,548</b>
<b>Water Reclamation &amp; Sewer: Fund 494</b>					
2014	Wastewater Treatment Revenue Bonds	6/1/2033	6,510,000	1,210,912	7,720,912
<b>Total Water Reclamation &amp; Sewer Fund:</b>			<b>6,510,000</b>	<b>1,210,912</b>	<b>7,720,912</b>
<b>Refuse Collection &amp; Disposal: Fund 498</b>					
2012	Waste Disposal Refunding Revenue Bonds	5/1/2022	2,120,000	117,800	2,237,800
<b>Total Refuse Collection &amp; Disposal Fund:</b>			<b>2,120,000</b>	<b>117,800</b>	<b>2,237,800</b>
<b>Successor Agency (former Redevelopment Agency): Funds 208 and Public Financing Authority: Fund 320</b>					
2015	Successor Agency Tax Alloc Refunding	12/1/2033	18,780,000	2,406,515	21,186,515
2017	Successor Agency Tax Alloc Refunding	12/1/2043	28,755,000	11,741,563	40,496,563
<b>Total Successor Agency Funds:</b>			<b>47,535,000</b>	<b>14,148,078</b>	<b>61,683,078</b>
<b>General City (Funds 001)</b>					
2004	Pension Obligation Bonds	6/1/2023	6,980,000	876,751	7,856,751
<b>Total General City:</b>			<b>6,980,000</b>	<b>876,751</b>	<b>7,856,751</b>
<b>TOTAL DEBT SERVICE FOR ALL FUNDS:</b>			<b>\$ 163,525,000</b>	<b>\$ 87,032,089</b>	<b>\$ 250,557,089</b>

# OUTSTANDING BONDED DEBT SERVICE REQUIREMENTS

## Estimated Payments - All Funds

### FY 2019-20



Issue Date	Description	Average Interest Rate	Final Maturity Date	Principal	Interest	Total
<b>Burbank Water &amp; Power: Funds 496, 497</b>						
2012A	Electric Revenue Bonds	3.73%	6/1/2022	1,040,000	160,000	1,200,000
2010A	Water Revenue/Refunding Bonds	3.85%	6/1/2023	895,000	129,750	1,024,750
2010B	Water Revenue Bonds	5.45%	6/1/2040		1,568,418	1,568,418
2010A	Electric Revenue/Refunding Bonds	4.67%	6/1/2023	3,445,000	676,750	4,121,750
2010B	Electric Revenue Bonds	6.23%	6/1/2040		3,295,098	3,295,098
<b>Total Burbank Water &amp; Power:</b>				5,380,000	5,830,016	11,210,016
<b>Water Reclamation &amp; Sewer: Fund 494</b>						
2014	Wastewater Treatment Revenue Bonds	5.00%	6/1/2033	920,000	291,792	1,211,792
<b>Total Water Reclamation &amp; Sewer Fund:</b>				920,000	291,792	1,211,792
<b>Refuse Collection &amp; Disposal: Fund 498</b>						
2012	Waste Disposal Refunding Revenue Bonds	3.00%	5/1/2022	685,000	60,175	745,175
<b>Total Refuse Collection &amp; Disposal Fund:</b>				685,000	60,175	745,175
<b>Successor Agency (former Redevelopment Agency): Funds 208 and Public Financing Authority: Fund 320</b>						
2015	Successor Agency Tax Alloc Refunding	5.00%	12/1/2033	4,645,000	1,026,319	5,671,319
2017	Successor Agency Tax Alloc Refunding	0.00%	12/1/2043	2,205,000	1,177,025	3,382,025
<b>Total Successor Agency Funds:</b>				6,850,000	2,203,344	9,053,344
<b>General City (Fund 001)</b>						
2004	Pension Obligation Bonds	5.93%	6/1/2023	2,035,000	413,914	2,448,914
<b>Total General City:</b>				2,035,000	413,914	2,448,914
<b>TOTAL DEBT SERVICE FOR ALL FUNDS:</b>				<b>\$ 15,870,000</b>	<b>\$ 8,799,241</b>	<b>\$ 24,669,241</b>

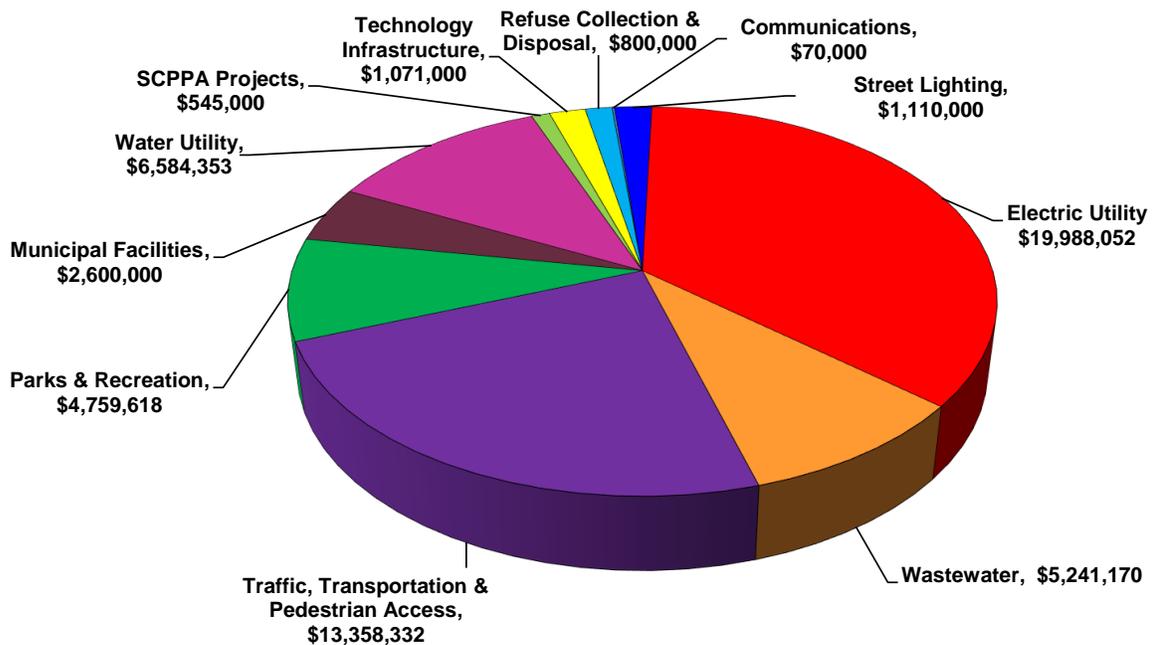
# ADOPTED CAPITAL IMPROVEMENT PROGRAM (CIP)



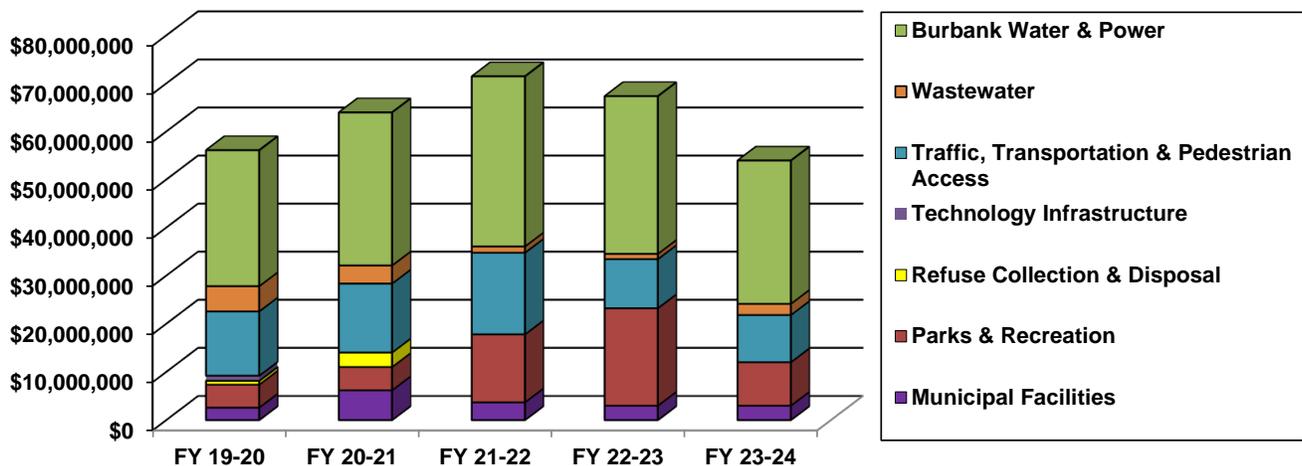
The Capital Improvement Program (CIP) Budget is developed in conjunction with the operating budget, but is published as a separate document in order to provide more detailed information for each of the 325 capital projects taking place within the City of Burbank. The CIP is a multi-year program designed to tie the planning of capital improvements to realistic, reliable funding sources to ensure that both planning and implementation of such projects are balanced with available resources. The City's Infrastructure Subcommittee prioritizes projects annually to ensure that the CIP is aligned with the City's Infrastructure plan and the overall goals of the City Council.

Of the City's total budget for FY 2019-20, approximately 8.4 percent is appropriated for Capital Improvements. The multi-year Capital Improvement Program totals \$573 million, including FY 2019-20 appropriations of \$56 million and prior year appropriations of \$275 million. Approximately \$242 million in future year appropriations will be required to complete all of the projects included in this year's CIP Budget.

## Total FY 2019-20 CIP Appropriations: \$56,127,525



## CIP Project Summary FY 2019-20 through FY 2023-24



# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY OF PROJECTS BY FUND



Project	Prior Year Appropriation	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years	Estimated Project Total
<b>FUNDS 001 &amp; 370 - General City</b>								
Alameda Signal Synchro		250,000						250,000
Annual Roof Repair/Replacement	285,500							285,500
Ballfield Bleachers Shade Strc	122,700		20,000		20,000			162,700
Bike & Ped Minor Proj Imp	118,863							118,863
Bleacher Rehab & Retrofit		200,000						200,000
Bridge Maintenance Repairs	3,087,000							3,087,000
Buena Vista/Vanowen Quiet Zone	349,123							349,123
Burbank Little Theatre Reno.	80,000	100,000	400,000					580,000
Catch Basin Trash Excluders	250,000							250,000
Central Library HVAC	380,000							380,000
City Building Seismic Retrofit	200,000							200,000
City Yard Services Building	5,150,000							5,150,000
Citywide School Safety Impr	570,000							570,000
Community Garden	125,000							125,000
Debris Basin Permit Mitigation	415,689	50,000						465,689
Debris Flow Mitigation	2,500,000		2,500,000					5,000,000
Downtown Metro Stn Elevator	250,000							250,000
Downtown Ped Improvements	50,000							50,000
Facility Security Enhancements	400,000							400,000
Foy Park Fitness Equipment		120,000						120,000
Functional Art Installation	100,000							100,000
Glenoaks & First Signal Imp	1,900,000	1,300,000						3,200,000
HVAC Repair/Replacement	314,500							314,500
I-5 Arterial Imp Phase 2	800,000							800,000
Indoor/Outdoor Court Resrfng		10,000	10,000	10,000	10,000	10,000		50,000
Irrigation Controllers System		200,000	200,000	200,000	200,000	200,000		1,000,000
Jail Access Control System	160,000							160,000
Lundigan Park Play Equipment	36,992							36,992
MCC Rec Center Gym Mural		10,000						10,000
Maxam Park Restroom & Bldg Prj	135,000							135,000
McCambridge Park War Memorial	200,000	27,618						227,618
Meaure R I-5 Projects	1,510,000							1,510,000
Media District Traffic Sig Imp	1,400,000							1,400,000
Midtown Comm Corr Ped Project	813,169							813,169
Midtown Comm Corr Sig Pro	1,652,337							1,652,337
Olive/Mag Bridge Modernization	2,070,000							2,070,000
Olive/Verdugo Intersection Imp	1,600,000		2,000,000					3,600,000
PD/Fire Evidence Storage		100,000	200,000					300,000
PD/Fire HVAC Replacement	200,000	300,000	300,000					800,000
Police/Fire HQ Flooring	350,000							350,000
Roller Hockey Improvement	70,000							70,000
SR-134 Art Imp Phase 2	1,300,000							1,300,000
San Fernando Bikeway	139,985							139,985
Schafer Baseball Field Improve	54,984							54,984
Starlight Bowl Improvements	447,000							447,000
Street Alley Conc Paving	34,125,580	1,150,000	800,000	800,000	800,000	800,000		38,475,580
Tennis Center Improvements	32,000	12,000						44,000
Traffic Responsive Sig System	1,240,516							1,240,516
Traveler Information System	290,000							290,000
Verdugo Aqt Fac Public Art	142,882							142,882
Verdugo Gym Floor Rep		120,000						120,000
Walk of Fame	85,000							85,000
<b>FUNDS 001 &amp; 370 TOTALS:</b>	<b>\$65,503,820</b>	<b>\$3,949,618</b>	<b>\$6,430,000</b>	<b>\$1,010,000</b>	<b>\$1,030,000</b>	<b>\$1,010,000</b>		<b>\$78,933,438</b>

# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY OF PROJECTS BY FUND



Project	Prior Year Appropriation	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years	Estimated Project Total
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### FUND 104 Prop A Transportation

Downtown Metro Station Elevator		400,000						400,000
<b>FUND 104 TOTALS:</b>		<b>\$400,000</b>						<b>\$400,000</b>

### FUND 105 Prop C Transportation

Downtown Metro Station Elevator		350,000						350,000
<b>FUND 105 TOTALS:</b>		<b>\$350,000</b>						<b>\$350,000</b>

### FUND 107 - Measure R

Bike & Ped Minor Proj Imp		100,000						100,000
Citywide School Safety Impr	150,000							150,000
First Street Bike Lane	200,000							200,000
Midtown Comm Corr Ped Project		100,000						100,000
Street Alley Conc Paving	3,700,000							3,700,000
<b>FUND 107 TOTALS:</b>		<b>\$4,050,000</b>	<b>\$200,000</b>					<b>\$4,250,000</b>

### FUND 108 - Measure M

Street, Alleys and Concrete Paving	2,400,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000		9,900,000
<b>FUND 108 TOTALS:</b>		<b>\$2,400,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$9,900,000</b>

### FUND 122 - Community Development Block Grants (CDBG)

Lundigan Park Play Equipment	280,508							280,508
Street, Alley and Concrete Paving	7,603,467							7,603,467
<b>FUND 122 TOTALS:</b>		<b>\$7,883,975</b>						<b>\$7,883,975</b>

### FUND 123 - Road Maintenance and Rehabilitation

Street, Alley and Concrete Paving	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000		10,200,000
<b>FUND 123 TOTALS:</b>		<b>\$1,700,000</b>	<b>\$1,700,000</b>	<b>\$1,700,000</b>	<b>\$1,700,000</b>	<b>\$1,700,000</b>	<b>\$1,700,000</b>	<b>\$10,200,000</b>

### FUND 125 - Gas Tax

Street, Alley and Concrete Paving	11,865,625	500,000	500,000	500,000	500,000	500,000		14,365,625
<b>FUND 125 TOTALS:</b>		<b>\$11,865,625</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$14,365,625</b>

### FUND 127 - Public Improvements

Alameda/Oak NPP	1,160,558							1,160,558
BV/Olive Intersection	31,802		210,000					241,802
Brace Cnyn Park Blifld		225,000	1,275,000					1,500,000
Buena Vista/Riverside Imp	200,000							200,000
Buena Vista/Vanowen Quiet Zone	180,252							180,252
Burbank Central Library Design	275,000							275,000
Burbank Channel Bikeway	7,384,000							7,384,000
Chandler Bikeway Extension	985,068		2,314,037					3,299,105
First Street Bike Lane		150,000						150,000
San Fernando Connector/Empire	3,923,263	100,000						4,023,263
I-5 Mitig Empire Interchange	668,000							668,000
I-5 Mitig Empire/BV	3,341,668	658,332						4,000,000
I-5 Mitig Leland Wy	750,000							750,000
Joint Use Field Improvements	106,950							106,950
LA River Bridge	250,000	50,000		150,000	400,000			850,000
Media District Traffic Sig Imp	833,492							833,492
Midtown Comm Corr Ped Project	203,293	200,000						403,293
Midtown Comm Corr Sig Pro	412,959	650,000						1,062,959
Olive Rec Center Re-Design		250,000						250,000
Safe Routes Cycle 10	507,500							507,500
San Fernando Bikeway	1,081,145			7,017,870				8,099,015

# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY OF PROJECTS BY FUND



Project	Prior Year Appropriation	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years	Estimated Project Total
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### FUND 127 - Public Improvements - (cont.)

Traffic Responsive Sig System		450,000						450,000
Traffic Signal Service Upgrade		125,000	30,000	30,000	30,000	30,000		245,000
<b>FUND 127 TOTALS:</b>	\$22,294,950	<b>\$2,858,332</b>	\$3,829,037	\$7,197,870	\$430,000	\$30,000		<b>\$36,640,189</b>

### FUND 129 - Street Lighting

AIC SL for Customer Projects	199,319	150,000	155,000	155,000	160,000	160,000		979,319
AIC SL for Other Departments	32,352	30,000	30,000	30,000	35,000	35,000		192,352
Convert SL Circuits to UG 120V	13,913			500,000				513,913
Convert Series CCTs to 120V	50,456	390,000						440,456
Install LED Luminaires	202,533	330,000	300,000	275,000	270,000	270,000		1,647,533
Repl SL Standrds/Substructures	21,636	50,000	430,000	30,000	480,000	525,000		1,536,636
Replace SL Due to Knockdowns	71,097	65,000	65,000	65,000	70,000	70,000		406,097
Replace STLT w/ LED 12kV Conv.	20,000	20,000	20,000	20,000	20,000	20,000		120,000
SL Cust Req & Det. Stub Poles	97,939	75,000	75,000	75,000	80,000	80,000		482,939
<b>FUND 129 TOTALS:</b>	\$709,245	<b>\$1,110,000</b>	\$1,075,000	\$1,150,000	\$1,115,000	\$1,160,000		<b>\$6,319,245</b>

### FUND 310 - Parking Authority

Orange Grove Parking Structure Repairs	420,000	125,000						545,000
Parking Structure Security Cameras	300,000							300,000
<b>FUND 310 TOTALS:</b>	\$720,000	<b>\$125,000</b>						<b>\$845,000</b>

### FUND 483 - SCAPPA

MPP Stormwater Improvements	9,764	445,000	800,000					1,254,764
ZLD Improvements	27,601	100,000	100,000	100,000	100,000	100,000		527,601
<b>FUND 483 TOTALS:</b>	\$37,365	<b>\$545,000</b>	\$900,000	\$100,000	\$100,000	\$100,000		<b>\$1,782,365</b>

### FUND 494 - Water Reclamation & Sewer

Beachwood/Sparks Force Main	10,525,000							10,525,000
Chandler Sewer Relief Project						500,000		500,000
Hyperion Capital Construction	31,235,141	797,000	741,300	462,500	241,000	957,600		34,434,541
Providencia Relief Sewer	1,244,327	750,000	605,673					2,600,000
Pump Station Improvements	880,000	125,000	50,000	50,000	50,000	50,000		1,205,000
Riverside Relief Sewer Project	200,000	2,250,000	1,496,000					3,946,000
Sanitary Sewer Repairs/Upgrade	11,850,000	400,000	300,000	300,000	300,000	300,000		13,450,000
Sewer Manhole Repair Project	545,000	30,000	30,000	30,000	30,000	30,000		695,000
Water Rec Plant Oper Imprmnts	10,134,109	789,170	545,461	457,354	475,227	485,251		12,886,572
Water Rec Plnt Roofs Refurbish	65,000							65,000
Water Rec Plt Lab Ventilation	145,000	100,000						245,000
Water Reclamation Plant Doors	45,000							45,000
<b>FUND 494 TOTALS:</b>	\$66,868,577	<b>\$5,241,170</b>	\$3,768,434	\$1,299,854	\$1,096,227	\$2,322,851		<b>\$80,597,113</b>

### FUND 496 - Electric Utility

2020 Elec Dist Update		350,000						350,000
4 kV to 12 kV Conv of Cir V-8				3,200,000	100,000			3,300,000
4 kV to 12 kV Conv of Circ V-1					4,800,000			4,800,000
4 kV to 12 kV Conv of Circ W-1			500,000					500,000
4-12kV Conversion - V-12			3,600,000					3,600,000
4-12kV Conversion - V-9			900,000	1,800,000				2,700,000
4-12kV Conversion N-15	1,600,000	600,000						2,200,000
4-12kV Conversion V-7	600,000	4,400,000						5,000,000
4kV to 12kV Conv of Circ V-13						600,000		600,000
4kV to 12kV Conv of Circ V-14					100,000	4,400,000		4,500,000

# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY OF PROJECTS BY FUND



Project	Prior Year Appropriation	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years	Estimated Project Total
<b>FUND 496 - Electric Utility - (cont.)</b>								
69kV Line Metering					200,000	200,000		400,000
Admin Bldg Lighting Upgrade		30,000	100,000					130,000
Auto Bus Tfer Scheme GS & KS				156,047				156,047
Auto Bus Tfer Scheme Nao & SJ			78,020					78,020
Auto Bus Trfer Scheme - BB/HW	206,047				78,020			284,067
BWP Campus Network Update 10G	301,053	194,294	35,000					530,347
Build Serv to Large Customers	2,200,000	900,000	3,000,000	2,500,000	2,500,000	1,500,000		12,600,000
C-185 Ontario Station Trans	6,664,092					1,145,000		7,809,092
C-186 Ontario Station Distrib	1,002,104					452,667		1,454,771
Caltrans Bur Bridge Relocation	5,292,272	1,000,000	500,000					6,792,272
Campus Microgrid						3,600,000		3,600,000
Cap Bank Enclosure - Burbank		100,000						100,000
Cap Bank Enclosure - G State			100,000					100,000
Communication System		60,000						60,000
Customer Enhancements			150,000		150,000			300,000
Customer Info System Upgrade	250,000	500,000		450,000		450,000		1,650,000
Customer Web Portal	345,000	300,000		300,000				945,000
DC Panel Upgrades Flwr & McC						100,000		100,000
DC Panel Upgrades TBD							100,000	100,000
Data Center Hardware				200,000	350,000			550,000
Dist Sub Transfmr Replacement	604,589		604,535			604,589		1,813,713
ECC Emergency Generator		20,000						20,000
EHS Data Management System		75,000						75,000
ESSN Ntwk Infstr Rplcmt			10,000	750,000				760,000
Elec SCADA Hardware Repl	842,422					50,000		892,422
Electric AMI Upgrade			250,000		250,000			500,000
Electric Vehicle Charging Prgm	1,405,217	650,000	650,000	650,000	650,000	800,000	650,000	5,455,217
Energy Trading Risk Mgmt			750,000	750,000				1,500,000
FO-1A FO Service to City Fac	140,000	75,000						215,000
FY 17-18 OT-SEC Station Camera	372,000	100,000	150,000					622,000
FY 2017-18 OT Ntwrk Monitoring	192,400	50,000			75,000			317,400
Fiber Optic Infrastructure	235,000	190,000	130,000		90,000	50,000		695,000
Fiber Optics Svc Citywide AIC	824,500	200,000	200,000	200,000	200,000	200,000		1,824,500
Ground Grid Improvements	127,749		127,419	127,419				382,587
HVAC Design for ECC		200,000						200,000
HVAC Upgrade - Buildings		100,000	100,000	100,000	100,000	100,000		500,000
Hyperion Upgrades		103,000				230,357		333,357
IVR Upgrade	430,000					50,000		480,000
Implement New Gridview Modules	175,488	50,000						225,488
Install 34kV PTs for Metering					200,000	200,000		400,000
Instl Trns Tmp Mntrs HdWy Wnr					115,000			115,000
Instl Gas Mntr Lnlic Villy					125,000			125,000
Lake NOx Emission Sys Retrofit		50,000	140,000	2,000,000				2,190,000
MDMS Upgrade and Update	2,000,000		350,000		350,000			2,700,000
Materials Auto Reordering		200,000						200,000
Media District 12kV Capacity			3,500,000	9,500,000	9,500,000			22,500,000
New Customer Svcs Under 1MW	3,341,934	573,485	800,000	800,000	800,000	800,000		7,115,419
OT Sec 17-18 Campus Security	314,208	40,000	70,000			100,000		524,208
One Burbank Ntwrk Infra Exp	1,550,000	300,000	300,000	300,000	300,000	300,000		3,050,000
Ontario Distribution Station	17,667,014					2,055,986		19,723,000
Operational Reliability		25,000	200,000					225,000
P-8 Pacific DC Intertie (PDCI)	9,800,000	1,100,000	125,000	125,000	125,000	50,000		11,325,000
Protective Relay Network Repl	50,000	1,026,560						1,076,560

# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY OF PROJECTS BY FUND



Project	Prior Year Appropriation	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years	Estimated Project Total
<b>FUND 496 - Electric Utility - (cont.)</b>								
Reconfig SJ Station 12kV		50,000	150,000					200,000
Reconfigure GS Transformers		625,395						625,395
Relay Setting Management				150,000				150,000
Relays - 34kV Lincoln-Pac Line		128,628						128,628
Relays - 34kV Line Win-Lincoln			258,163					258,163
Relays Pacific and Valley Line		128,628						128,628
Relays Station Transfmr Naomi						308,991		308,991
Relays Stn Tfmr Keyst & Warner		308,991						308,991
Relays- 69kV Lines Lin-Vly #2			257,256					257,256
Relays-34kV Lines Town-Flower			258,163					258,163
Repl Batteries & Chargers-TBD				100,000	100,000	100,000		300,000
Repl Battery & Charger- Warner		76,209						76,209
Replace 34/69KV Lines FY 16/17	614,078	105,000	105,000	105,000	105,000	105,000		1,139,078
Replace 34kV GE Relays				150,000	150,000			300,000
Replace Battery & Charger - HW			86,512					86,512
Replace Burbank Subtn Getaways	154,535		404,535					559,070
Replace Metal Voltage Breakers	331,195	130,000	130,000	400,000	400,000	400,000		1,791,195
Replace OH Dist Lines	4,575,281	1,500,000	1,500,000	1,000,000	1,000,000	1,000,000		10,575,281
Replace Obsolete Equipment		250,000	250,000	250,000	415,000	415,000		1,580,000
Replace Sbtn HV Breakers - TBD	414,837	210,000	210,000	210,000	210,000	420,000		1,674,837
Replace Services	2,066,609	500,000	500,000	500,000	500,000	500,000		4,566,609
Replace Transformer Software		75,000						75,000
Replace UG Distribution Lines	3,311,976	800,000	800,000	800,000	800,000	800,000		7,311,976
Restore Cndtn Padmt Trfmrms	50,000	50,000						100,000
Roof Replacements - BWP	735,500	150,000	125,000	100,000	75,000	75,000		1,260,500
Rplc GE Relays on 69kV		200,000	400,000	300,000				900,000
Rplce Crct BB-15 Udrgrd Lines			100,000					100,000
Rplce Crct BB-3 Udrgrd Lines				200,000				200,000
Security Operations Center			250,000					250,000
Station RTU Replacement				300,000	600,000	300,000		1,200,000
Tfmr Gas Monitor - Naomi & KS			102,721					102,721
Tfmr Gas Monitor - RSE/Sw Stn				149,919				149,919
Transformer Bushing Monitoring						50,000	1,500,000	1,550,000
Trfmr Gas Monitor - Cly/Twn/SJ		118,326						118,326
Trfmr Temp Monitor Capon/Olive			169,536					169,536
Trfmr Temp Monitor- Lin & Val		169,536						169,536
Underground Existing Lines	2,437,699	400,000	400,000	400,000	400,000	400,000		4,437,699
Upgrade 34kV Line TBD		100,000						100,000
Upgrade Geographic Info System	303,303		250,000					553,303
Upgrade Subtn Cap Bank - Naomi						325,744		325,744
Upgrade Volt Reg Ctrl - McCamb						182,558		182,558
Upgrade Volt Reg Ctrl - Winona						203,163		203,163
VAR Balancing	664,342	200,000	150,000	150,000	150,000	150,000		1,464,342
Voltage Regulator - Town Sub					210,000			210,000
Voltage Regulator Replacements					200,000			200,000
WH Office & HVAC Modifications		100,000						100,000
WiFi Mesh Improvements	576,115	50,000						626,115
Work Force Management	508,000					100,000		608,000
<b>FUND 496 TOTALS:</b>	<b>\$75,276,559</b>	<b>\$19,988,052</b>	<b>\$24,276,860</b>	<b>\$29,173,385</b>	<b>\$26,573,020</b>	<b>\$23,874,055</b>	<b>\$2,150,000</b>	<b>\$201,311,931</b>

# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY OF PROJECTS BY FUND



Project	Prior Year Appropriation	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years	Estimated Project Total
<b>FUND 497 - Water Utility</b>								
6th, 710 6th to Elmwood		35,000						35,000
7th - Angeleno to Tujunga						160,000		160,000
Alley E/O 5th, Elmwd to Cedar		80,000						80,000
Alley N/O Orange Grove					135,000			135,000
Alley N/O SanJose Glks to N3rd					150,000			150,000
Alley N/O Tujunga					125,000			125,000
Alley N/O Verdugo, 7th to Ken					120,000			120,000
Alley S/O Olive-Belaire to Ken			250,000					250,000
Alley S/O S.F. Oliv to Orng Grv						160,000		160,000
Aly N/O Orng Grv - Gloks Sixth				250,000				250,000
Aly N/O StAnita, Rpl 4532 LF						140,000		140,000
Aly N/O Tujunga, Rpl 4600 LF					175,000			175,000
Aly S/O Alameda-Glnoks to S.F.				250,000				250,000
B-2 Panel Rebuild		75,000						75,000
Booster Impr - Optimizatn Std						300,000		300,000
Brighton Pacific to Monterey				120,000				120,000
Burbank, Beechwood to Parish						400,000		400,000
Burbank-5 Points to Beechwood					400,000			400,000
Catalina - Burbank to Wyoming				125,000				125,000
Clear Street Improvements	63,624	12,500	12,500	12,500	12,500	12,500		126,124
Crack Repair Forebay		200,000			300,000	250,000		750,000
Cypress - Glenoaks to Third						125,000		125,000
Destruction of Well # 12				75,000				75,000
Destruction of Well # 13		75,000						75,000
Destruction of Well# 11						75,000		75,000
Distribution Valve Replacement	375,000	75,000	75,000	75,000	75,000	75,000		750,000
Equip B-1 MCC			125,000					125,000
Exterior Paint Steel Tanks					30,000	30,000		60,000
Exterior Painting - Full Strip		300,000		95,000				395,000
Facility Inspection Dev MIMS		50,000	20,000	20,000	20,000			110,000
Ford - Clark to Magnolia		280,000						280,000
Frederic-Frederic to Thornton			110,000					110,000
Frederic/Naomi/Willow Loop			500,000					500,000
GAC Assesment/Study		30,000						30,000
GIS Facility layer Development		25,000						25,000
Hollywood - Pacific to Victory		425,000						425,000
Hydrant Replacement	550,000	80,000	80,000	80,000	80,000	80,000		950,000
Interior Painting			80,000		125,000			205,000
Irrigation & Landscape Impvts		25,000	35,000	20,000	80,000			160,000
Irving - Glenoaks to Scott				150,000				150,000
Lake - N/O Burbank Bridge			150,000					150,000
Lake - Olive to Providencia					450,000			450,000
MWD B-1 Booster Evaluation			50,000					50,000
Magnolia - Glenoaks to Third						125,000		125,000
Magnolia - Wash to Victory			425,000					425,000
Magnolia, I-5 to 3rd				450,000				450,000
McClure Booster Upgrade	50,000	250,000						300,000
Misc Plant Replacement	175,000	35,000	35,000	35,000	35,000	35,000		350,000
Monterey - Lincoln to Orchard	300,000	325,000						625,000
New Service to Main	50,000	10,000	10,000	10,000	10,000	10,000		100,000
New Water Meters	5,173,643	783,986	783,986	638,563	638,563	638,563		8,657,304
Ontario - Ontario to Cohasset			150,000					150,000
Orchard - Clark to Magnolia		160,000						160,000
Org Grov N/O Aly Sunst to Kenn				250,000				250,000

# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY OF PROJECTS BY FUND



Project	Prior Year Appropriation	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years	Estimated Project Total
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### FUND 497 - Water Utility - (cont.)

Palm Pump Station						60,000		60,000
Parkside - Parish to Reese			105,000					105,000
Pass - Burbank to Chandler		275,000						275,000
Pass, Clark to Magnolia				300,000				300,000
Paving of Facility Sites	25,000	25,000	25,000	25,000	25,000	25,000		150,000
RW Equipment Replacement	75,000	15,000	15,000	15,000	15,000	15,000		150,000
Recycled Water Hydrants	103,970	10,000	10,000	10,000	10,000	10,000		153,970
Recycled Water Meters	70,665	14,105	14,105	14,105	14,105	14,105		141,190
Reese - Monterey to Lock Chan		115,000						115,000
Rehabilitation of Well #7					125,000			125,000
Rep Single Det Check Valves	175,000	35,000	35,000	35,000	35,000	35,000		350,000
Replace PLC 5 Logic Controls	250,000	100,000						350,000
Replace Transmission Valve	1,000,000	200,000	200,000	200,000	200,000	200,000		2,000,000
Reroof GAC Forebay			100,000					100,000
Reroof Reservoir 2				200,000				200,000
Reroof Valley Forebay					425,000			425,000
Res 5 Booster Upgrade		70,000	300,000					370,000
Reservoir #2 Assessment		30,000						30,000
Reservoir 5 Install Stairs		20,000	150,000					170,000
Retrofit 8 to RW, HW/Win-Thor		150,000						150,000
RW Exterior Tank Painting	100,000	125,000	75,000	215,000		90,000		605,000
SCADA Equipment Replacement	25,000	10,000	10,000	10,000	10,000	10,000		75,000
SCADA Equipment Replacemnt		20,000	20,000	20,000	20,000	20,000		100,000
SCADA Software Upgrade			45,000			45,000		90,000
San Jose - Glenoaks to Third						125,000		125,000
Security Improvements	125,000	25,000	25,000	25,000	25,000	25,000		250,000
Service Replacement Tree Roots	475,000	95,000	95,000	95,000	95,000	95,000		950,000
Services (Under New Policy)		10,000	10,000	10,000	10,000	10,000		50,000
Sixth - Eaton to Andover						350,000		350,000
System Expansion Meters	251,286	83,762	83,762	83,762	83,762	83,762		670,096
System Expansion Services	700,000	400,000	925,000	600,000	250,000	250,000		3,125,000
Toluca - Olive to Rose	190,000	200,000						390,000
Twin Tanks Site Work				100,000				100,000
Upper Country Club 1450 6 DI	275,000		400,000					675,000
Upper Zones Disinfect Res Impr	50,000	25,000	25,000	40,000				140,000
VPP Booster Upgrade	150,000	1,200,000		100,000				1,450,000
Valley St, End to Hood Ave End			50,000					50,000
Victory - Verdugo to Prov				225,000				225,000
Victory, Chandler to Magnolia						400,000		400,000
Victory, Isabel to Chandler					300,000			300,000
Walnut - 6th to Kenneth					225,000			225,000
Wildwood Canyon Park						200,000		200,000
Wildwood Tank Replacement					200,000			200,000
<b>FUND 497 TOTALS:</b>	<b>\$10,778,188</b>	<b>\$6,584,353</b>	<b>\$5,609,353</b>	<b>\$4,978,930</b>	<b>\$5,028,930</b>	<b>\$4,678,930</b>		<b>\$37,658,684</b>

### FUND 498 - Refuse Collection & Disposal

Landfill Gas Well Expansion		300,000						300,000
Landfill Phase IID Liner Const		500,000	2,500,000					3,000,000
Recycle Ctr Warehouse Imprvmnt	1,436,200		500,000					1,936,200
<b>FUND 498 TOTALS:</b>	<b>\$1,436,200</b>	<b>\$800,000</b>	<b>\$3,000,000</b>					<b>\$5,236,200</b>

### FUND 532 - Vehicle Equipment Replacement

E.J. Ward Sys Hardware Replace	125,000							125,000
<b>FUND 532 TOTALS:</b>	<b>\$125,000</b>							<b>\$125,000</b>

# CAPITAL IMPROVEMENT PROGRAM

## SUMMARY OF PROJECTS BY FUND



Project	Prior Year Appropriation	FY 19-20 Adopted	FY 20-21 Projected	FY 21-22 Projected	FY 22-23 Projected	FY 23-24 Projected	Future Years	Estimated Project Total
<b>FUND 534 - Municipal Infrastructure</b>								
Annual City Door Replacements	35,000							35,000
Annual Roof Repair/Replacement	1,040,500							1,040,500
Ballfield Bleachers Shade Strc			200,000		200,000			400,000
Ballfield Lighting Mod Project		600,000	600,000	600,000	600,000	600,000		3,000,000
Building Maintenance Prog Cap		1,625,000	3,000,000	3,000,000	3,000,000	3,000,000		13,625,000
City Building Seismic Retrofit			200,000	700,000				900,000
DeBell Golf Course Bunker Reno	37,635							37,635
Downtown Metro Stn Elevator	60,000							60,000
HVAC Repair/Replacement	1,399,348							1,399,348
Indoor/Outdoor Court Resrfng		60,000	60,000	60,000	60,000	60,000		300,000
Maxam Park Restroom & Bldg Prj	15,000	550,000						565,000
Park Playground Equipment		775,000	775,000	550,000	550,000	550,000		3,200,000
Picnic Facility Improvements	160,000	200,000		200,000		200,000		760,000
Plumbing Infrastructure Replac	40,000							40,000
Replacement of Citywide Irrg		1,300,000	1,300,000	1,300,000	1,300,000	1,300,000		6,500,000
Street Alley Conc Paving		3,350,000	3,500,000	3,500,000	3,500,000	3,500,000		17,350,000
Streets & Sanitation Prog Cap		750,000	1,500,000	1,500,000	1,500,000	1,500,000		6,750,000
Tennis Center Pergola	80,000							80,000
Traffic Programmatic Capital		275,000	275,000	275,000	275,000	275,000		1,375,000
UPS Replacement	50,000							50,000
Verdugo Park Log Cabin Repair	75,000							75,000
<b>FUND 534 TOTALS:</b>	<b>\$2,992,483</b>	<b>\$9,485,000</b>	<b>\$11,410,000</b>	<b>\$11,685,000</b>	<b>\$10,985,000</b>	<b>\$10,985,000</b>		<b>\$57,542,483</b>
<b>FUND 535 Communication Equipment Replacement</b>								
Site UPS Replacement		70,000						70,000
<b>FUND 535 TOTALS:</b>		<b>\$70,000</b>						<b>\$70,000</b>
<b>FUND 537 Technology Infrastructure</b>								
Automated Time Entry	185,400	321,000						506,400
City Website Replacement		300,000						300,000
Hyperion Upgrade		200,000						200,000
Technology Disaster Recovery		100,000						100,000
eTrak Software Replacement		150,000						150,000
<b>FUND 537 TOTALS:</b>	<b>\$185,400</b>	<b>\$1,071,000</b>						<b>\$1,256,400</b>
<b>FUNDED PROJECT TOTALS</b>	<b>\$275,177,387</b>	<b>\$56,127,525</b>	<b>\$63,998,684</b>	<b>\$60,295,039</b>	<b>\$50,058,177</b>	<b>\$47,860,836</b>	<b>\$2,150,000</b>	<b>\$555,667,648</b>
<b>UNFUNDED / UNIDENTIFIED</b>								
Starlight Bowl Improvements				11,200,000	6,114,342			17,314,342
<b>UNFUNDED PROJECT TOTALS</b>				<b>\$11,200,000</b>	<b>\$6,114,342</b>			<b>\$17,314,342</b>
<b>CIP TOTALS</b>	<b>\$275,177,387</b>	<b>\$56,127,525</b>	<b>\$63,998,684</b>	<b>\$71,495,039</b>	<b>\$56,172,519</b>	<b>\$47,860,836</b>	<b>\$2,150,000</b>	<b>\$572,981,990</b>

# PROJECTED CHANGE IN FINANCIAL POSITION

## GOVERNMENTAL FUNDS

### FY 2019-20 ADOPTED BUDGET



Fund	Title	a	b	c	d		e	f
		Est. Spendable Fund Balance <sup>1</sup> 6/30/2019	Estimated Revenues	Use of Fund Balance	(b + c) Estimated Revenue and Use of Fund Balance		Adopted Appropriations	(a + b - e) Est. Spendable Fund Balance 6/30/2019
001	General Fund	\$ 24,715,138	\$ 190,031,006	\$ 7,494,250	\$ 197,525,256	\$ 197,525,256	\$ 197,525,256	17,220,888 <sup>2</sup>
104	Prop A - Transportation	1,419,585	2,543,042	615,041	3,158,083	3,158,083	3,158,083	804,544
105	Prop C - Transportation	1,110,911	2,105,000		2,105,000	2,031,643	2,031,643	1,184,268
106	AQMD Transportation	335,149	143,000	88,957	231,957	231,957	231,957	246,192
107	Measure R Transportation	1,972,345	1,663,000		1,663,000	975,232	975,232	2,660,113
108	Measure M Transportation	174,727	1,510,000		1,510,000	1,508,271	1,508,271	176,456
121	General City Grants <sup>3</sup>	484,546	353,000		353,000			837,546
122	CDBG	906,260	1,103,857		1,103,857	1,092,147	1,092,147	917,970
123	Road Maintenance & Rehabilitation	88,025	1,779,491		1,779,491	1,700,000	1,700,000	167,516
124	Asset Forefeiture <sup>3</sup>	98,104	20,650		20,650			118,754
125	State Gas Tax	189,527	2,804,290	178,366	2,982,656	2,982,656	2,982,656	11,161
127	Public Improvements	12,471,685	1,629,833	2,891,181	4,521,014	4,521,014	4,521,014	9,580,504
128	HUD Affordable Housing	115,523	1,079,172		1,079,172	526,937	526,937	667,758
129	Street Lighting	792,407	2,760,250	585,208	3,345,458	3,345,458	3,345,458	207,199
130	Youth Endowment (YES)	488						488
131	Community Service (BCSF)	22,493						22,493
133	Tieton Hydropower Project		4,096,434		4,096,434	4,096,434	4,096,434	
483	Magnolia Power Project		21,715,700		21,715,700	21,715,700	21,715,700	
370	General City Capital Projects	15,524,253	8,660,934		8,660,934	3,949,618	3,949,618	20,235,569
<b>Total City Governmental Funds</b>		<b>\$ 60,421,166</b>	<b>\$ 243,998,659</b>	<b>\$ 11,853,003</b>	<b>\$ 255,851,662</b>	<b>\$ 249,360,406</b>	<b>\$ 249,360,406</b>	<b>\$ 55,059,419</b>
<b>SUCCESSOR AGENCY FUNDS</b>								
208	Successor Agency Admin	\$ 627,097	\$ 9,764,023		\$ 9,764,023	\$ 9,465,613	\$ 9,465,613	\$ 925,507
<b>Total Successor Agency Funds</b>		<b>\$ 627,097</b>	<b>\$ 9,764,023</b>		<b>\$ 9,764,023</b>	<b>\$ 9,465,613</b>	<b>\$ 9,465,613</b>	<b>\$ 925,507</b>
<b>HOUSING AUTHORITY FUND</b>								
117	Section 8 Vouchers	\$ 701,862	\$ 9,864,211		\$ 9,864,211	\$ 9,346,176	\$ 9,346,176	\$ 1,219,897
305	Low & Moderate Income Housing	4,959,177	301,299	655,165	956,464	956,464	956,464	4,304,012
<b>Total Housing Authority Funds</b>		<b>\$ 5,661,039</b>	<b>\$ 10,165,510</b>	<b>\$ 655,165</b>	<b>\$ 10,820,675</b>	<b>\$ 10,302,640</b>	<b>\$ 10,302,640</b>	<b>\$ 5,523,909</b>
<b>PARKING AUTHORITY FUND</b>								
310	Parking Authority-Capital Projects	\$ 817,813	\$ 706,900	\$ 214,166	\$ 921,066	\$ 921,066	\$ 921,066	\$ 603,647
<b>Total Parking Authority Funds</b>		<b>\$ 817,813</b>	<b>\$ 706,900</b>	<b>\$ 214,166</b>	<b>\$ 921,066</b>	<b>\$ 921,066</b>	<b>\$ 921,066</b>	<b>\$ 603,647</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>		<b>\$ 67,527,115</b>	<b>\$ 264,635,092</b>	<b>\$ 12,722,334</b>	<b>\$ 277,357,426</b>	<b>\$ 270,049,725</b>	<b>\$ 270,049,725</b>	<b>\$ 62,112,482</b>

<sup>1</sup> Spendable fund balance includes the release of any reserves or set-asides authorized for appropriation in FY 2019-20

<sup>2</sup> Estimated spendable balance if all adopted appropriations are expended. The General Fund Forecast assumes a 1.5% budget savings at year-end.

<sup>3</sup> Any funds received during FY 2019-20 will be presented to the Council for appropriation.

**PROJECTED CHANGE IN FINANCIAL POSITION**  
**INTERNAL SERVICE FUNDS**  
**FY 2019-20 ADOPTED BUDGET**



	<b>General Liability Insurance Fund 530</b>	<b>Workers Comp Insurance Fund 531</b>	<b>Vehicle Equipment Replacement Fund 532</b>	<b>Office Equipment Replacement Fund 533</b>
Total Operating Revenues	\$ 5,691,595	\$ 10,433,851	\$ 8,924,081	\$ 593,008
Total Operating Expenses	(6,677,492)	(9,307,350)	(8,320,183)	(586,335)
Operating Income (Loss)	(985,897)	1,126,501	603,898	6,673
Nonoperating Income (Expense)				
Interest Income	500,000	925,000	585,000	55,000
Contribution (to) from Other Funds			\$ 888,613	
Total Other Income (Expense)	500,000	925,000	1,473,613	55,000
Net Income (Loss)	<u>\$ (485,897)</u>	<u>\$ 2,051,501</u>	<u>\$ 2,077,511</u>	<u>\$ 61,673</u>
<b>WORKING CASH BUDGET:</b>				
Projected Beginning Net Working Capital	\$ 20,248,399	\$ 44,334,148	\$ 23,193,076	\$ 2,479,418
Additions				
Net Income	(485,897)	2,051,501	2,077,511	61,673
Depreciation			2,522,080	(410,104)
Total Additions	(485,897)	2,051,501	4,599,591	(348,431)
Deductions				
Capital Expenditure			\$ (4,403,048)	\$ (168,703)
Total Deductions			(4,403,048)	(168,703)
Projected Ending Net Working Capital	<u>\$ 19,762,502</u>	<u>\$ 46,385,649</u>	<u>\$ 23,389,619</u>	<u>\$ 1,962,284</u>

# PROJECTED CHANGE IN FINANCIAL POSITION

## INTERNAL SERVICE FUNDS

### FY 2019-20 ADOPTED BUDGET



	<b>Municipal Building Maintenance <i>Fund 534</i></b>	<b>Communications Equipment Replacement <i>Fund 535</i></b>	<b>Computer Equipment Replacement <i>Fund 537</i></b>
Total Operating Revenues	\$ 15,537,616	\$ 3,065,323	\$ 9,750,954
Total Operating Expenses	(3,795,152)	(3,174,120)	(10,757,683)
Operating Income (Loss)	11,742,464	(108,797)	(1,006,729)
Nonoperating Income (Expense)			
Interest Income	46,715	71,485	91,325
Contribution (to) from Other Funds	\$ 4,700,000		\$ 228,000
Total Other Income (Expense)	4,746,715	71,485	319,325
Net Income	<u>\$ 16,489,179</u>	<u>\$ (37,312)</u>	<u>\$ (687,404)</u>
<b>WORKING CASH BUDGET:</b>			
Projected Beginning Net Working Capital	\$ 415,595	\$ 1,937,276	\$ 2,849,663
Additions			
Net Income	16,489,179	(37,312)	(687,404)
Depreciation		387,270	244,621
Total Additions	16,489,179	349,958	(442,783)
Deductions			
Capital Expenditure	\$ (10,875,331)	\$ (385,000)	\$ (1,612,000)
Total Deductions	(10,875,331)	(385,000)	(1,612,000)
Projected Ending Net Working Capital	<u>\$ 6,029,443</u>	<u>\$ 1,902,234</u>	<u>\$ 794,880</u>

# PROJECTED CHANGE IN FINANCIAL POSITION

## PROPRIETARY FUNDS

### FY 2019-20 ADOPTED BUDGET



	<b>Water Reclamation &amp; Sewer Fund 494</b>	<b>Electric Fund 496</b>	<b>Water Fund 497</b>	<b>Refuse Collection &amp; Disposal Fund 498</b>
<b>Operating Revenues:</b>				
Charges for Services	18,449,680	\$ 226,623,789	\$ 33,571,617	17,432,000
<b>TOTAL OPERATING REVENUES</b>	<b>18,449,680</b>	<b>226,623,789</b>	<b>33,571,617</b>	<b>17,432,000</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>(18,955,786)</b>	<b>\$ (224,767,856)</b>	<b>\$ (31,305,430)</b>	<b>(18,023,455)</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(506,106)</b>	<b>1,855,933</b>	<b>2,266,187</b>	<b>(591,455)</b>
<b>Nonoperating Income (Expense)</b>				
Work for Other Income		2,904,997	483,762	
Interest Income	950,000	1,946,612	254,703	699,000
Interest Expense and Bond Costs	(178,244)	(4,131,848)	(1,904,288)	6,975
Unfunded Pension Liability Payments		(3,321,251)	(665,749)	
Other Income (Expense)	\$ 39,650	1,512,781	536,511	(3,955)
<b>TOTAL OTHER INCOME (Expense)</b>	<b>811,406</b>	<b>(1,088,709)</b>	<b>(1,295,061)</b>	<b>702,020</b>
<b>NET INCOME</b>	<b>\$ 305,300</b>	<b>\$ 767,224</b>	<b>\$ 971,126</b>	<b>\$ 110,565</b>
<b>WORKING CASH BUDGET:</b>				
<b>Projected Beginning Net Working Capital</b>	<b>\$ 41,002,331</b>	<b>\$ 79,298,975</b>	<b>\$ 12,591,632</b>	<b>\$ 13,392,757</b>
<b>Additions</b>				
Net Income(Loss)	305,300	767,223	971,126	110,565
Project Stabilization Fund		17,141,549		
Bond Issuance Cost	117,381			68,863
Interfund Loan		4,403,000	(4,000,000)	
Public Benefit Proceeds		500,000		
Depreciation and amortization	3,422,265	18,894,968	4,437,000	1,981,039
<b>TOTAL ADDITIONS</b>	<b>\$ 3,844,946</b>	<b>\$ 41,706,740</b>	<b>\$ 1,408,126</b>	<b>\$ 2,160,467</b>
<b>Deductions</b>				
Bond Principal Payments	\$ (920,000)	\$ (4,485,000)	\$ (895,000)	\$ (685,000)
Loan Principal Payments			(431,848)	
Hyperion Reserve	(19,135,257)			
Low Carbon Fuel Standards Obligation		(623,000)		
Public Benefit Obligation		(7,243,000)		
Inventory Expenditure			3,925,350	
Capital Expenditure	(5,241,170)	(34,022,866)	(6,672,557)	(855,000)
<b>TOTAL DEDUCTIONS</b>	<b>\$ (25,296,427)</b>	<b>\$ (46,373,866)</b>	<b>\$ (4,074,055)</b>	<b>\$ (1,540,000)</b>
<b>Projected Ending Net Working Capital</b>	<b>\$ 19,550,850</b>	<b>\$ 74,631,849</b>	<b>\$ 9,925,703</b>	<b>\$ 14,013,224</b>

# SUMMARY OF RESERVES<sup>[1]</sup>

## AS OF JUNE 30, 2019



Fund No.	Fund/Reserve Account	Non Spendable Restricted Accounts	Budgetary Designated Accounts	Assigned Unassigned Accounts	Total
001	<b>GENERAL FUND</b>				
	15% Working Capital		25,128,142		25,128,142
	5% Emergency Contingency		8,376,381		8,376,381
	Compensated Absences		2,158,903		2,158,903
	RDA Loan Repayments		10,206,613		10,206,613
	Art in Public Places		608,029		608,029
	Advances to Fund 127	143,087			143,087
	Advances to Street Lighting				-
	Advances to Redevelopment	22,854,857			22,854,857
	Change and Imprest	194,743			194,743
	Continuing Appropriations			1,586,713	1,586,713
	Encumbrances		4,629,724		4,629,724
	GASB 31		1,426,488		1,426,488
	Inmate Telephone	159,636			159,636
	Inventories	42,248			42,248
	PEG Fees	1,200,027			1,200,027
	Prepays	188,030			188,030
	Park Development		90,722		90,722
	Performing Arts		211,672		211,672
	Golf CIP				-
	Tennis Center CIP	14,961			14,961
	Burbank Athletic Federation (BAF)		88,284		88,284
	General Plan Fee		25,769		25,769
	Youth Endowment		12,082		12,082
	<b>TOTAL GENERAL FUND</b>	<b>\$ 24,797,589</b>	<b>\$ 52,962,809</b>	<b>\$ 1,586,713</b>	<b>\$ 79,347,111</b>
	<b>SPECIAL REVENUE FUNDS</b>				
104	Proposition A - Transportation	1,866,810			1,866,810
105	Proposition C - Transportation	1,518,697			1,518,697
106	AQMD - Transportation	335,149			335,149
107	Measure R Transportation	1,972,345			1,972,345
108	Measure M Transportation	174,727			174,727
121	Police Operating Grants	484,546			484,546
122	CDBG	906,260			906,260
123	Road Maintenance & Rehabilitation	88,025			88,025
124	Asset Forfeiture	98,104			98,104
125	State Gas Tax	189,527			189,527
127	Public Improvements			12,471,685	12,471,685
128	HUD Affordable Housing	115,523			115,523
129	Street Lighting	108,986	139,990	191,987	440,963
130	Youth Endowment (YES)	488			488
131	Community Service (BCSF)	22,493			22,493
133	Tieton Hydropower Project				
483	Magnolia Power Project				
	<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 7,881,680</b>	<b>\$ 139,990</b>	<b>\$ 12,663,672</b>	<b>\$ 20,685,342</b>

# SUMMARY OF RESERVES<sup>[1]</sup>

## AS OF JUNE 30, 2019



Fund No.	Fund/Reserve Account	Non Spendable Restricted Accounts	Budgetary Designated Accounts	Assigned Unassigned Accounts	Total
<b>INTERNAL SERVICE FUNDS</b>					
530	General Liability Insurance		5,000,000	16,264,770	21,264,770
531	Workers Compensation Insurance			10,881,475	10,881,475
532	Vehicle Equipment Replacement		238,075	23,103,443	23,341,518
533	Office Equipment Replacement			2,532,962	2,532,962
534	Municipal Building Maintenance			412,780	412,780
535	Communications Equip Replacement			12,850,000	12,850,000
537	Computer Equipment Replacement			2,695,106	2,695,106
<b>TOTAL INTERNAL SERVICE FUNDS</b>				<b>\$ 68,740,536</b>	<b>\$ 73,978,611</b>
<b>CAPITAL PROJECTS</b>					
370	General Capital Projects		750,000	15,524,253	16,274,253
<b>TOTAL CAPITAL PROJECTS</b>				<b>\$ 750,000</b>	<b>\$ 15,524,253</b>
<b>ENTERPRISE FUNDS</b>					
494	Water Reclamation & Sewer		21,834,044		21,834,044
496	BWP-Electric	7,565,482		153,495,897	161,061,379
497	BWP-Water		337,277	51,423,040	51,760,317
498	Refuse Collection & Disposal	19,289,036	7,112,888		26,401,924
<b>TOTAL ENTERPRISE FUNDS</b>		<b>\$ 26,854,518</b>	<b>\$ 29,284,209</b>	<b>\$ 204,918,937</b>	<b>\$ 261,057,664</b>
<b>SUCCESSOR AGENCY FUNDS</b>					
208	Successor Agency Admin	627,097			627,097
<b>TOTAL SUCCESSOR AGENCY FUNDS</b>		<b>\$ 627,097</b>			<b>\$ 627,097</b>
<b>HOUSING AUTHORITY FUNDS</b>					
117	Section 8 Vouchers	701,862			701,862
305	Low/Mod Income Housing Projects	4,959,177			4,959,177
<b>TOTAL HOUSING AUTHORITY FUNDS</b>		<b>\$ 5,661,039</b>			<b>\$ 5,661,039</b>
<b>PARKING AUTHORITY FUNDS</b>					
310	Parking Authority: Capital Projects			817,813	817,813
<b>TOTAL PARKING AUTHORITY FUNDS</b>				<b>\$ 817,813</b>	<b>\$ 817,813</b>
<b>TOTAL ALL FUNDS</b>		<b>\$ 65,821,923</b>	<b>\$ 83,137,008</b>	<b>\$ 304,251,924</b>	<b>\$ 458,448,930</b>

[1] All of the figures contained in this table represent staff's estimates as of June 30, 2019. The actual figures will likely vary, and will be known officially when the 2018-19 Comprehensive Annual Financial Report (CAFR) is completed in December 2019. The CAFR should be consulted for explanations of the various reserve account headings and individual General Fund reserve line-items listed in this table.

# GANN APPROPRIATIONS LIMIT

## FY 2019-20



The voters of California, during a special election in 1979, approved Article XIII-B of the California State Constitution. Informally known as the “Gann Initiative,” Article XIII-B provides limits regarding the total amount of appropriations in any fiscal year from “the proceeds of taxes.” Every year the City Council adopts via resolution an appropriations limit for the proposed fiscal year.

The State Legislature, in 1980, added Section 9710 to the Government Code, providing that the governing body of each local jurisdiction must establish, by resolution, an appropriations limit for the following year. The appropriation limit for any fiscal year, was equal to the previous year’s limit, adjusted for population changes and the changes in the US Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

However, the original Article XIII-B (Proposition 4) and its implementing legislation were modified by Proposition 111 and SB 88 by the voters in June 1980. The changes were incorporated into the FY 1990-91 and FY 1991-92 Appropriations Limits. Beginning with the FY 1990-91 Appropriations Limit, a city may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the county or the city. The revised annual adjustment factors were applied to the FY 1986-87 Limit and each year in between in order to calculate the current year’s Limit. However, the Limits for FY 1986-87 through FY 1989-90 were not affected.

The following compares the difference between Burbank’s FY 2019-20 Appropriations Limit and the estimated proceeds of taxes in the budget. It reflects a significant gap of **\$62,097,334**. The City remains well below its Appropriations Limit for FY 2019-20.

<u>Fiscal Year</u>	<u>Appropriations Limit</u>	<u>Subject to Limit</u>	<u>Difference</u>
1990-91	73,433,697	56,484,818	16,948,897
1991-92	78,192,201	56,230,057	21,962,144
1992-93	79,169,604	50,734,682	28,434,922
1993-94	82,106,796	58,893,635	23,213,161
1994-95	83,913,146	58,149,731	25,763,415
1995-96	89,057,022	61,597,585	27,459,437
1996-97	93,808,857	54,682,939	39,125,918
1997-98	99,164,138	64,641,892	34,522,246
1998-99	101,888,586	68,151,213	33,737,373
1999-00	105,066,184	71,129,363	33,936,821
2000-01	111,460,123	74,017,327	37,442,796
2001-02	121,332,020	78,880,887	42,451,133
2002-03	112,058,395	86,003,027	26,055,369
2003-04	116,607,407	85,870,877	30,736,529
2004-05	121,877,315	89,261,394	32,615,921
2005-06	130,212,383	95,157,444	35,054,939
2006-07	136,356,986	99,872,119	36,484,866
2007-08	143,579,990	105,802,653	37,777,337
2008-09	150,727,853	110,672,647	40,055,206
2009-10	152,608,385	111,096,840	41,511,545
2010-11	149,817,876	107,351,338	42,466,538
2011-12	154,929,794	106,768,689	48,161,105
2012-13	161,124,343	113,622,405	47,501,938
2013-14	170,186,904	115,094,989	55,091,915
2014-15	170,593,513	116,768,266	53,825,247
2015-16	177,924,892	116,799,096	61,125,796
2016-17	188,004,401	122,778,285	65,226,116
2017-18	196,598,768	132,382,245	64,216,523
2018-19	205,403,692	129,129,315	76,274,377
2019-20	212,128,383	150,031,049	62,097,334

# GANN APPROPRIATIONS LIMIT FY 2019-20



## Appropriations Setting Limit Methodology

FY 2018-19 Appropriations Limit <i>Adjusted due to Proposition 111</i>	<b>204,284,639</b>
Percentage Change in Per Capita Personal Income	1.0385
Percentage Change in City of Burbank Population <i>January 2018 to January 2019</i>	0.9999
FY 2019-20 Appropriations Limit Adjustment Factor <i>multipliers from above (1.0385 x 0.9999)</i>	<b>1.03840</b>
City of Burbank Fiscal Year 2019-20 Appropriations Limit	<b>212,128,383</b>
Appropriations Subject to Limitation <i>Fiscal Year 2019-20</i>	<b><u>150,031,049</u></b>
Difference	<b><u><u>\$62,097,334</u></u></b>

# COMPARATIVE STAFF-YEARS AUTHORIZED

## FY 2017-18 through FY 2019-20



DESCRIPTION	FY 2017-18	FY 2018-19	FY 2019-20	CHANGE FROM PRIOR YEAR
City Council	3.000	3.000	3.000	
City Clerk	8.910	8.910	9.535	0.625
City Treasurer	5.000	5.000	5.000	
City Attorney	19.000	19.000	18.000	(1.000)
City Manager	11.740	11.800	11.800	
Management Services	46.262	46.262	46.262	
Information Technology	31.000			
Financial Services	32.800	32.800	32.800	
Parks & Recreation				
Administration Division	16.900	16.900	17.900	1.000
Landscape and Forestry Services	49.000	49.000	49.000	
Recreation Services Division	65.689	67.399	67.753	0.354
Community Services Division	34.592	33.644	33.644	
Library Services	64.553	64.590	64.015	(0.575)
Community Development				
Administration Division	3.000	3.000	3.000	
Building Division	29.000	29.000	29.000	
Business & Economic Development	6.700	6.700	7.760	1.060
Planning Division	12.000	12.000	16.000	4.000
Transportation Division	0.530	0.530	2.080	1.550
Public Works				
Administration	7.235	7.135	8.435	1.300
Engineering	9.000	9.000	10.000	1.000
Traffic Division	21.403	21.403	21.403	
Field Services Administration	6.410	6.410	5.410	(1.000)
Street and Sanitation	10.150	10.150	10.150	
Fleet and Building Maintenance	34.000	34.000	35.000	1.000
Fire	136.000	136.000	136.000	
Police	269.280	269.280	271.280	2.000
<b>TOTAL GENERAL FUND</b>	<b>933.154</b>	<b>902.913</b>	<b>914.227</b>	<b>11.314</b>
Fund 104 - Prop A Transportation	14.688	14.688	14.888	0.200
Fund 105 - Prop C Transportation	1.805	1.805	1.805	
Fund 106 - AQMD Transportation	0.700	0.700	0.950	0.250
Fund 117 - Housing & Grants	6.300	5.500	5.500	
Fund 122 - CDBG	0.740	0.740	0.710	(0.030)
Fund 125 - State Gas Tax Fund	16.500	16.500	16.500	
Fund 127 - Public Improvements Fund	2.860	2.860	1.860	(1.000)
Fund 128 - HUD Home Program	0.260	0.260	0.230	(0.030)
Fund 305 - Low & Moderate Housing	0.700	1.500	1.450	(0.050)
Fund 530 - General Liability Insurance Fund	2.000	2.000	2.000	
Fund 531 - Workers Comp. Insurance Fund	4.800	4.800	5.000	0.200
Fund 532 - Vehicle Equipment Replacement	12.627	12.627	12.627	
Fund 534 - Municipal Building Replacement	1.000	1.000		(1.000)
Fund 535 - Communication Equipment	6.000	6.000	6.000	
Fund 537 - Information Technology Fund	2.000	33.000	33.000	
Fund 496 - BWP Electric	286.000	286.000	286.000	
Fund 497 - BWP Water	53.000	53.000	53.000	
Fund 494 - Water Reclamation & Sewer	11.547	11.547	11.897	0.350
Fund 498 - Refuse Collection & Disposal	62.371	62.471	62.821	0.350
<b>TOTAL ALL FUNDS</b>	<b>1,419.052</b>	<b>1,419.911</b>	<b>1,430.465</b>	<b>10.554</b>

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