



CITY OF BURBANK  
OFFICE OF CITY CLERK  
MEMORANDUM

DATE: February 13, 2020

TO: Honorable Members of the City Council

FROM: Zizette Mullins, MMC, City Clerk, Elections Official

SUBJECT: Regarding Petition Entitled "Referendum Against an Ordinance Passed by the City Council – 777 N. Front Street"

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At the December 17, 2019 City Council Regular Meeting, the Burbank City Council adopted Ordinance No. 19-3,926, entitled:

“AN ORDINANCE OF THE COUNCIL OF THE CITY OF BURBANK APPROVING PROJECT NO. 17-0001265, WHICH INCLUDES A PLANNED DEVELOPMENT, TEN-YEAR DEVELOPMENT AGREEMENT, DEVELOPMENT REVIEW, SPECIFIC PLAN AMENDMENT, TENTATIVE TRACT MAP NO. 74896, AND A PURCHASE AND SALE AGREEMENT FOR 777 N. FRONT STREET PROJECT (PLANNED DEVELOPMENT NO. 17-01).”

On January 17, 2020, a Referendum Petition (Petition) consisting of a total of 34 boxes and 607 sections/petitions were filed by Unite Here Local 11 (Proponent) representatives in the Burbank City Clerk's Office. As the Elections Official, it is my responsibility to conduct a transparent, fair, impartial, and independent review of the Petition and provide a response to the Proponent within 30 business days (Elections Code Section Nos. 9114, 9115, and 9240).

My staff and I hand-delivered the 34 boxes to the County of Los Angeles Registrar-Recorder/County Clerk (County) for a formal signature verification count.

On February 11, 2020, I received the attached Voter Signature Verification Certificate certified by County Registrar-Recorder/County Clerk Dean C. Logan.

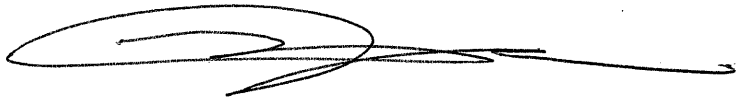
Pursuant to Elections Code Section 9237 and based on the number of registered voters in the City of Burbank of **68,371** as listed on the 10/01/2019 report from the County to the Secretary of State, 10% of the number of required signatures to qualify the Petition is **6,837**. The County has confirmed the Proponent submitted a total of **8,118** signatures of which they have found **7,814** to be sufficient. The Proponent has exceeded the required amount by **977** signatures.

Memo to the Burbank City Council  
Referendum Petition Against 12/17/2019 Adoption of Ordinance No.19-3,926  
02/13/2020

However, after conducting a thorough review, I have found a missing page entitled "Exhibit E - Conditions of Approval" and contained the first six Conditions of Approval (Page 63) to the ordinance which was omitted from all 607 sections/petitions and ultimately, not circulated to the voters.

After consulting with the City Attorney's Office, I, as the Elections Official, have a ministerial duty to reject each and every one of the estimated six hundred and seven (607) Referendum Petition Sections submitted. Also attached is a copy of the letter to Unite Here Local 11, wherein I rejected the Petition due to its non-compliance with the Elections Code.

Sincerely,



Zizette Mullins, MMC  
City Clerk  
Elections Official

cc: City Manager  
City Attorney  
Community Development Director

Attachments:

- 1) City Letter to the Proponent
- 2) County Voter Signature Verification Certificate
- 3) Missing Page Exhibit E – Conditions of Approval