



BOARD OF BUILDING AND FIRE CODE APPEALS - CITY OF BURBANK

BOARD MINUTES

Meeting of Wednesday, September 19, 2019, at 2:00 pm
City Council Chamber, City Hall
275 E. Olive Ave, Burbank, CA 91502

BOARD MEMBERS PRESENT:

Ernest Dellinger, Chair
Sophia Ngo-Conn, Vice Chair
Steve Baghoomian, Member
Ivan Chen-O'Neill, Member
Thomas Smith, Member

BOARD MEMBERS ABSENT:

None

STAFF PRESENT:

Ron Takiguchi, Secretary of the Board, Asst. CDD Dir/Bldg Official
Mark Hatch, Secretary of the Board, Battalion Chief /Fire Marshal
Thomas Lim, Plan Check Manager
Mario Osuna, Sr. Plan Check Engineer
Albert Lopez, Sr. Plan Check Engineer
Russell Freesland, Sr. Plan Check Engineer
Taj Graham, Plan Check Engineer
Carol-Ann Coates, Building Administration Manager
Abo Velasco, Building Inspector III
Daniel King, Fire Prevention Inspector

ITEM A – CALL TO ORDER

Chair Dellinger called the meeting to order at 2:00 pm and welcomed new Board Member Chen-O'Neill.

ITEM B - ROLL CALL:

All Board Members were present.

ITEM C – ANNOUNCEMENTS:

No announcements from Board Members.

ITEM D – PUBLIC COMMENT:

No members of the public were in attendance.

ITEM E – APPROVAL OF MINUTES FOR THE MEETING OF AUGUST 28, 2019:

The minutes of August 28, 2019, were approved by a 5-0 vote as submitted.

ITEM F – INTRODUCTION OF AGENDA ITEMS:

No additional Agenda Items or changes to the Agenda were introduced.

ITEM G – REPORTS TO BOARD:

1. Fire Marshal's Report to Board:
Chief Hatch stated that he reviewed the proposed code amendments.
2. Building Official's Report to Board:
Mr. Takiguchi gave the Board an update on new projects in the city.
3. 2019 California Building Standards Code Adoption:
 - a. Mr. Takiguchi introduced the presentations for the meeting. Ms. Coates provided Board Members a copy of the City Attorney's guide on Brown Act meetings.
 - b. Mr. Takiguchi described the major changes in the state code.
 - c. Chief Hatch said that there are no major changes to the 2019 California Fire Code.
 - d. Chief Hatch displayed via PowerPoint the Very High Fire Hazard Severity Zone Map for Burbank and said the Fire Department proposes adoption of the map.
 - e. Mr. Lim introduced the Plan Check Engineers who presented local amendments and gave brief explanations for the changes.
 - f. Mr. Osuna summarized the proposed amendments related to structural observations and special inspections. Mr. Lopez discussed the proposed amendments related to decks, sprinkler clearance and stepped footings.
 - g. Mr. Freesland summarized the proposed amendments to the California Residential Code related to intermodal shipping containers and shear walls. Mr. Graham discussed the proposed amendments related to residential seismic safety.
 - h. Mr. Takiguchi said no amendments are being proposed to CALGreen.
4. Board Member Questions:
 - a. Board Member Smith asked if there is a requirement for larger openings for fire sprinkler pipes in the amendments. Mr. Lopez explained that the opening size is specific to the system being installed.
 - b. Board Member Smith asked what weight measure is used for anchoring equipment over 400 pounds. Mr. Graham explained that the equipment weight specified in the manufacturer's specifications will be used.
 - c. Board Member Smith asked for confirmation that construction staples will no longer be permitted in shear walls. Mr. Graham confirmed that they staples will no longer be permitted due to seismic safety and better material alternatives.
 - d. Board Member Chen-O'Neill asked if the removal of the importance factor in the

structural separation formula was going to be replaced by another variable. Mr. Lopez explained that the limiting factor would be based on the material being used.

ITEM H – NEXT BOARD MEETING:

The Board scheduled its next meeting for October 10, 2019, at 2:00 pm.

ITEM J – ADJOURN:

Chair Dellinger adjourned the meeting at 3:38 pm.

Respectfully submitted,



Ron Takiguchi, Secretary of the Board

av: RT