CITY OF BURBANK

TIRE MAINTENANCE WORKER

DEFINITION

Under direction, to inspect, maintain, and repair the tires on all City-owned automotive and power equipment; to evaluate and recommend on the purchasing, salvaging or scrapping of tires; and to do related work as required.

ESSENTIAL FUNCTIONS

Inspects, maintains and makes minor repairs on tires for all types of automotive and power equipment; records condition, mileage, and use of the tires and tubes; maintains card index files on tires and tube costs; rotates tires to insure even wear; analyzes trouble and recommends scrapping or rebuilding of tires and tubes by commercial firms for equipment of all sizes; devises and carries out means of increasing tire mileage by use of different tread designs, tire constructions, rotation and recapping; drives on City business.

MINIMUM QUALIFICATIONS

Employment Standards:

- Knowledge of - the terminology, tools, and practices of tire work.
- Ability to - analyze and recommend major repairs: make minor repairs on tires; work independently without continuous supervision; instruct and supervise helpers when assigned; establish and maintain effective working relationships with supervisors, fellow employees, and the public.

Education/Training: Completion of tenth grade and two years’ recent experience in the maintenance and repair of tires.

License & Certificates: A valid California Class “C” driver’s license or equivalent at time of appointment and a California Class “B” driver's license or equivalent at time of permanent appointment; a California Class “A” driver’s license or equivalent may be required depending on job assignment. Applicant must possess an Automotive Tire Service (ATS) technician certificate at time of permanent appointment.

SUPPLEMENTAL INFORMATION

None.