

CITY OF BURBANK

POWER RESOURCES MANAGER

DEFINITION

Under general direction, to plan and direct the utility's power supply, contracts, electric transmission, and fuel procurement and transportation.

ESSENTIAL FUNCTIONS

Manages the planning, development and contracts for acquiring electric power, transmission, fuel transportation, and fuel; participates in the development of department strategies; represents the utility in various organizations; in consultation with the City Attorney's office, directs the activities of outside counsel and consultants; participates in economic analysis related to resource procurement; prepares and administers the resource budget; performs other related duties as required; drives on City business.

MINIMUM QUALIFICATIONS

Employment Standards:

- Knowledge of – financial instruments, engineering, and economic principles, Federal and State regulations pertaining to the electrical and gas utility industries; management and supervisory principles.
- Ability to – instruct others; prepare reports; analyze complex problems; effectively interact and negotiate with energy and fuel suppliers; work under pressure; make independent judgements and decisions; maintain a safe working environment; establish and maintain effective working relationships with fellow employees and the public.

Education/Training: Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for acceptable job performance as determined by the City. Example combination includes, but is not limited to a Bachelor's Degree from an accredited college in electrical, mechanical, or civil engineering or a related area. Seven years of experience in the electric utility industry. Bulk power system operation, including coordination of power production and transmission; financial and economic analysis of power resources; production costing; and familiarity with statistics, forecasting methods, financial risk management, and financial instruments.

License & Certificates: A valid California Class "C" driver's license or equivalent at time of appointment.

SUPPLEMENTAL INFORMATION

Desirable Qualifications: A Master's Degree in Electrical Engineering with emphasis in power systems; and/or specific expertise in the following areas: power supply management; administration of power and transmission contracts.